



Design Review Board
Tuesday, September 13, 2022 - 5:00 PM
MINUTES

1. Call to Order

Board Chairman Nathanael Ashbrook called the Design Review Board meeting to order for September 13, 2022 at 5:05 pm

2. Roll Call

Present - Chairman Nathanael Ashbrook, Heather Green, Josh Harrison
Absent - Candice Evans, Franz Stein

Staff present - Sean Staneart - Assistant City Manager, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Lewie Main, Ray Lynn

3. Public Comment

No comments from the public

4. Action on Minutes

a. July 18, 2022

ACTION: Josh Harrison moved to approve; Nathanael Ashbrook seconded and the vote was as follows:

AYES: Harrison, Green, Ashbrook

NOES: None

ABSTAIN: None

Passed 3 - 0

5. Application # Z-22-183 Zoning Certificate Permit; 580 W. Coshocton Street

a. Application

Contractor Kessler Sign Company representative was present for the application. The Community Bank is applying for a monument sign for their new commercial location at 580 W. Coshocton Street. The sign design and specs were presented for board review. Board discussion on the metal monument base shown, preference would be a natural material such as brick or stone. Discussion on the color of the sign frame, board would like to see a color option for black or bronze. A new design will be presented at the next meeting.

ACTION: Josh Harrison moved to table the application; Heather Green seconded and the vote was as follows:

AYES: Harrison, Green, Ashbrook

NOES: None

ABSTAIN: None

Tabled 3 - 0

6. Other Business

1. Jim Blair update on potential new businesses; Community Bank, Chase Bank.
 2. Discussion on Bell Stores, or other projects and where citizens can find out about the project.
 3. Discussion on having a joint meeting with the Planning & Zoning Commission for discussion and direction on roles. Sean Staneart addressed the design guidelines and the current guiding document; recommendation to revise, further discussion on the process for that.
- Chairman Ashbrook opened the floor for a public comment request.

1. Lewie Main; 132 N. Main

- Addressed the sign ordinance relative to the application submitted tonight. Section 187.7(4) says the application shall be signed by the applicant and the owner. Noted that "shall" means mandatory. Section 187.14 Applicant shall post one sign per public street frontage, said there is no sign in front of the building.
- Stated concern for no setback requirement in the sign ordinance and line of site on US62.

7. Adjourn

Nathanael Ashbrook moved to adjourn the meeting. Heather Green seconded and all were in favor.

Meeting adjourned at 5:53 pm