



Special City Council Meeting
Tuesday, September 27, 2022 - 6:30 PM
AGENDA

1. Call to Order
2. Roll Call
3. Invocation - Mr. Barnard
4. Pledge of Allegiance
5. Executive Session to consider the appointment, employment or compensation of a public employee
6. Tabled Legislation - None
7. Public Hearings of Legislation
 - a. **ORDINANCE 17-2022** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE CITY OF JOHNSTOWN
 - b. **RESOLUTION 2022-33** AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONSTRUCTION MANAGER AT RISK (CMAR) AGREEMENT FOR THE WATER TREATMENT PLANT EXPANSION PROJECT
 - c. **RESOLUTION 2022-34** A RESOLUTION AUTHORIZING THE CITY MANAGER TO WAIVE CERTAIN FEES CHARGED BY THE CITY OF JOHNSTOWN
8. Introduction of Legislation
 - a. **ORDINANCE 18-2022** AN ORDINANCE AMENDING CHAPTER 1121 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES
9. Other Business
10. Executive Session with City Law Director to Discuss Imminent Court Action
11. Adjourn

Next Council Meeting October 4, 2022



**AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR
THE CITY OF JOHNSTOWN**

WHEREAS, Section 3.01 of the City Charter provides Council with the power to set forth wage and salary structures for all classified and unclassified positions within the City;

WHEREAS, Council has determined, upon recommendation of the City Manager, that the wage and salary structures should be adopted by Ordinance;

NOW, THEREFORE, be it ordained by the Council for the CITY OF JOHNSTOWN, Licking County, Ohio, as follows:

Section One. That wage and salary structures for employees is hereby adopted as follows; additions are *italicized*, deletions are ~~struck~~.

DEPARTMENT/POSITION	Hourly/Salary	Minimum	Maximum
Administrative			
City Manager	Contract		
Assistant City Manager	Salary	58,200.00	115,000.00
Administrative Assistant—PT	Hourly	13.50	21.00
Clerk of Council / Exec. Assistant	Salary	40,000.00	60,000.00
Finance Department			
Finance Director	Salary	55,000.00	108,700.00
Account Payable Clerk—PT	Hourly	13.50	20.00
Utility Billing Clerk—FT	Hourly	14.50	21.00
Utility Billing Clerk—PT	Hourly	13.50	20.00
Development Department			
Economic Development Director	Salary	55,000.00	108,700.00
City Planner	Salary	48,000.00	78,900.00
Zoning Administrator	Salary	35,000.00	60,000.00
Zoning Inspector—PT	Hourly	13.50	21.00
Human Resources			
Human Resources Director	Salary	55,000.00	108,700.00
Police Department			
Chief	Salary	55,000.00	108,700.00
Deputy Chief	Salary	48,000.00	78,900.00
Sergeant	Hourly	31.63	37.36
Patrolman—FT	Hourly	20.47	33.04
Patrolman—PT	Hourly	20.47	33.04
Dispatcher—FT	Hourly	14.50	23.00
Dispatcher—PT	Hourly	14.50	18.50
Mayors Court Clerk	Hourly	15.00	24.00
<i>Mayor's Court</i>			
<i>Mayors Court Clerk</i>	Hourly	15.00	24.00

Public Service Department			
<i><u>Service Director of the Water, Sewer, & Street Department</u></i>	<i><u>Salary</u></i>	<i><u>55,000.00</u></i>	<i><u>125,900.00</u></i>
Chief Street Supervisor	Salary	55,000.00	108,700.00
Chief Wastewater Operator	Salary	55,000.00	108,700.00
Chief Water Operator	Salary	55,000.00	108,700.00
Utility Operator Class III	Hourly	31.63	37.36
Utility Operator Class II	Hourly	25.50	35.00
Utility Operator Class I	Hourly	22.00	29.50
Utility Laborer	Hourly	18.00	25.00
Utility Laborer – PT	Hourly	15.50	20.50
Utility Laborer with CDL and/or Distribution License	Hourly	19.50	26.50

FT – Full time

PT – part time

CDL – Commercial Driver’s License

Section Two. The City Manager has the authority to establish a pay rate and change an employee’s compensation within the wage structure based upon City Finances, an employee’s level of education and performance, attendance, certification/licensure, knowledge, skills and abilities, variety and scope of responsibilities, physical and mental demands and other such attributes the City Manager considers necessary for the position.

Section Three. All prior legislations, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.

Section Four. It is found and determined that all formal actions of Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings are open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN.

By: _____

Introduction/First Reading: September 6, 2022

Public Hearing/Vote: September 27, 2022

Effective Date:

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



RESOLUTION 2022-33

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A
CONSTRUCTION MANAGER AT RISK (CMAR) AGREEMENT FOR THE WATER
TREATMENT PLANT EXPANSION PROJECT**

WHEREAS, the City of Johnstown seeks to enter into a Construction Manager At Risk (CMAR) agreement with Bowen Engineering Corporation for the Water Treatment Plant Expansion project at a cost not to exceed \$59,500.00 for preconstruction services.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Johnstown, Licking County, Ohio as follows:

Section 1. City Council hereby authorizes the City Manager to enter into a CMAR agreement with Bowen Engineering Corporation for construction of the Water Treatment Plant Expansion project at a cost not to exceed \$59,500.00 for preconstruction services.

Section 2. It is found and determined that all formal actions of this City Council concerning and relating to the recommendation of adoption of this Ordinance were approved in an open meeting of this City Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN.

Date of Introduction/Public Hearing/Vote: September 27, 2022

By: _____

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



RESOLUTION 2022-34

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO WAIVE CERTAIN FEES
CHARGED BY THE CITY OF JOHNSTOWN**

Whereas, the City of Johnstown charges fees for certain zoning applications; and

Whereas, the applicant for 10 W. Pratt Street previously paid their zoning certificate fee for a use that conforms more accurately with an updated zoning provision; and

Whereas, the City of Johnstown Council desires to waive the application fee for a Conditional Use application for 10 W. Pratt Street; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Johnstown, Licking County, Ohio as follows:

Section One City Council hereby approves waiving of the Conditional Use fee charged by the City of Johnstown.

Section Three It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, as well as any meetings held by the Planning & Zoning Commission that resulted in such formal action, were meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Charter of the CITY OF JOHNSTOWN.

Introduction/Public Hearing/Vote: September 27, 2022

By: _____

ATTEST TO:

Teresa Monroe, Clerk of Council

APPROVED AS TO FORM:

Yazan Ashrawi, Law Director



ORDINANCE 18-2022

**AN ORDINANCE AMENDING CHAPTER 1121 OF THE CITY OF JOHNSTOWN
CODIFIED ORDINANCES**

WHEREAS, Section 1121.02 of the City of Johnstown Codified Ordinances (the "Codified Ordinances") defines specific words within Part Eleven, the Planning and Zoning Code; and

NOW THEREFORE, be it ordained by the Council of the CITY OF JOHNSTOWN, Licking County, Ohio as follows:

Section 1. That Section 1121.02 (35) is amended; deletions are ~~struck~~; additions are *italicized*

1121.02 SPECIFIC WORDS DEFINED. :

(35) "Hotel" means every establishment kept, used, maintained, advertised or held out to the public to be a place where sleeping accommodations are offered to guest(s), *for a period of fifty days or less in a calendar year*, in which five (5) or more rooms are used for the accommodation of such guests, whether such rooms are in one (1) or several structures. The term "Hotel" shall include "Motel".

Section 2. That Section 1121.02 is amended to add the following definition; deletions are ~~struck~~; additions are *italicized*

(90) Transient accommodations means every establishment kept, used, maintained, advertised or held out to the public to be a place where sleeping accommodations are offered to guests in which four (4) or fewer rooms are used for the accommodation of such guests, *for a period of thirty days or less in a calendar year*, whether such rooms are in one (1) or several structures

Section 3. It is found and determined that all formal actions of this City Council concerning and relating to the recommendation of adoption of this Ordinance were approved in an open meeting of this City Council and that meetings resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN.

Date of Introduction: September 27, 2022

Public Hearing/Vote: October 4, 2022

Effective:

By: _____

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan S. Ashrawi, Law Director

DRAFT