



Finance Committee
Tuesday, September 6, 2022 - 5:00 PM
MINUTES

1. Call to Order

Committee Chairman Don Barnard called the Finance Committee meeting for September 6, 2022 to order at 5:05 pm

Members Present - Mayor Chip Dutcher, Jon Merriman, Don Barnard

Absent - None

Staff present - Jack Liggett, Sean Staneart, Rusty Smart, Kathee Ingram, Zoe Mc Master, Ryan Green, Teresa Monroe

Public present - Jamie Hartsough, Logan Harrah, Ben Lee, Ryan Green

2. Flock Safety Presentation - Traffic Camera

Logan Harrah with Flock Safety was in attendance for a presentation on traffic camera equipment for the city. Mr. Harrah provided background on how the company was started and their mission to eliminate crime. The technology is license plate recognition, it gathers objective evidence and facts about vehicles, not people. The equipment surveys license plates of vehicles moving in and around the city and provides statistical data. It alerts police of wanted vehicles, it is used to solve crime and adheres to all state, local and federal laws. Mr. Harrah provided several examples of cases where this technology solved crime.

Chief Smart said he would like to begin with four initial cameras; cost is \$2,500 per camera per year and there is a \$350 installation fee for each camera. This would be a two-year contract; year one cost would be \$11,400 and year two would be \$10,000. Chief Smart said plus the cost of electric because he would like to have them hardwired instead of solar. Chief Smart said he plans to add this to his 2023 budget if council approves.

3. Integrity Financial

Kathee Ingram and Zoe McMaster with Integrity Bookkeeping were present to discuss some procedures, ask and answer some questions relating to their new role in City Finance. Discussion on management of investment accounts, transition to UAN accounting, budget and some internal procedures.

4. Budget Process

Budget worksheets were sent out to all Directors, hoping to have a budget draft to Finance Committee by September 16th.

5. Muni-Link

Staff was able to attend a demonstration and is in favor of the new system. Cost is around \$795 per month, software is cloud based, the annual cost of about \$9,500 plus the cost of the UAN (financial software) chosen is still under the annual cost of SSI. There is a \$10,000 upfront cost to move forward with the software and will take four to eight months to

get it transferred over to us.

ACTION: Donald Barnard moved to send to council with a recommendation to approve; Jon Merriman seconded and the vote was as follows:
AYES: Barnard, Merriman, Dutcher
NOES: None
ABSTAIN: None

Passed 3 - 0

6. Salary Structure & COLA

Mr. Barnard said he came up with some ideas based on discussions from last month, he will make copies and distribute. Mr. Liggett said to keep in mind that based on the outcome of the Police Officer vote on collective bargaining, their wage at some time might be set forth in a labor contract. Mr. Barnard said his idea was that salary structure would be COLA adjusted, with the exception of Directors, the pay scale needs to be a living document. Discussion on how COLA and merit raises would be calculated.

7. Other Business

1. Jack Liggett said he did get an estimate for the restructuring of the office (for Chamber of Commerce), has another estimate to get, the one he has is between \$8,000 - \$10,000.

8. Adjourn

ACTION: Donald Barnard moved to adjourn; Jon Merriman seconded and all were in favor.
AYES: Barnard, Merriman, Dutcher
NOES: None
ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:15 pm