



Johnstown Events Committee Meeting
Thursday, June 2, 2022 - 5:00 PM
AGENDA

1. Call to Order
2. Action on Minutes
 - a. May 12, 2022
3. Food Truck Placement - electronic project update
4. Security Plan - Chief Smart Update
5. Day-Of Events - Update
6. Outstanding Items for Large Group to Review - Bring to Meeting
7. Small Group - Set additional meeting
8. Other Business
9. Adjourn



Johnstown Events Committee
Thursday, May 12, 2022 - 5:00 PM
MINUTES

1. Call to Order

Ben Lee called to order the Events Committee for May 12, 2022 at 5:12 pm

Members Present - Ben Lee, Janet Piper

Absent - Doug Lehner

Staff present - Rusty Smart, Teresa Monroe

Public present - None

2. Action on Minutes

a. March 22, 2022 b. March 24, 2022

ACTION: Benjamin Lee moved to approve minutes en bloc; Janet Piper seconded and all were in favor.

AYES: Benjamin Lee, Janet Piper

NOES: None

ABSTAIN: None

Passed 2 - 0

3. Fireworks Event 2022; Plan Review/Updates

a. Porta-Johns

Stadium restrooms will be open for use. Discussion on porta-johns use last year, how many may be needed this year, location and cost estimates received. Decision to go with one handicap (locate near handicap parking) and two standard (locate one close to food area, one by visitors side of stadium).

b. Bounce Houses

It was passed along that Superintendent Dale Dickson said it would be ok to use a bounce house on the school practice field. Discussion and note that current city insurance would not cover a bounce house, a rider for that specifically would be needed. Decision not to try to incorporate for this year.

c. Maps needed

Staff pulled together some maps used last year for discussion. Chief Smart creating further for this year, will pass along.

d. Security Plan Meeting with JMFD/Schools/JPD

Similar plan to last year. Ben Lee did a walkthrough update meeting three weeks ago with Dave Jenney, Tom Schwab, Brian Bemiller, Dale Dickson and Chief. The Fire Department is working on a safety/security plan; Rusty Smart said he has a meeting with them on

Friday.

4. Plan for upcoming broader meeting/Reschedule the May 19th meeting
Meeting to be rescheduled
5. Other Business/Outstanding Items
 1. The contract with Hamburg Fireworks Display Inc. has been signed for \$6,000, same show as last year.
 - Discussion on the length of last year's show, shorter than anticipated, a \$7,000 quote was explored for next year to get a longer fireworks display. Discussion on budget and funds available for this year's event.

ACTION: Janet Piper moved to approve going to the \$7,000 show this year; Benjamin Lee seconded and the vote was as follows:
AYES: Benjamin Lee, Janet Piper
NOES: None
ABSTAIN: None

Passed 2 - 0

Ben Lee to reach out to Hamburg and secure an amended contract.

2. A contract for event music has been signed with band At It Again.
3. A Resolution has been signed by JYAA approving use of their site for the fireworks.
4. A certificate of insurance has been received from Hamburg.
5. There is no charge to food trucks again this year.
 - Food trucks will contract/coordinate with Ben on placement
 - Discussion on some reserved parking for food truck workers
 - School providing electric
6. Will have face painting.
7. Working to get a point of contact list.
8. Janet Piper working on patriotic video.
9. Need to secure reflective vests for event workers; possibly from city service department.
10. Locate stakes and trash cans used last year, need to order tape for stakes
11. Discussion on corporate sponsor banners; Ben said he would make time to ask businesses.
12. Teresa to make signs for handicap parking lot x4
13. Discussion on moving or canceling the May 19th meeting; notification to be sent out moving to June 2nd.

6. Adjourn

Ben Lee moved to adjourn the meeting, Janet Piper seconded and both were in favor.
The meeting adjourned at 6:37 pm