Safety & Service Committee
Tuesday, April 5, 2022 - 5:00 PM
MINUTES

1. Call to Order

Ben Lee called the Safety and Service Committee meeting for April 5, 2022 to order at 5:03 pm

Members Present - Ben Lee, Doug Lehner, Marvin Block (absent at roll call, arrived 5:05 pm)
Absent - None

Staff present - Mayor Dutcher, Jack Liggett, Chief Haroon, Dana Steffan, Bailey Morlan, Teresa Monroe.

Public present - Walter Raub

2. Action on Minutes

a. March 1, 2022

ACTION:	Ben Lee moved to approve; Doug Lehner seconded and all were in favor.
AYES:	Ben Lee, Doug Lehner
NOES:	None
ABSTAIN:	None

Passed 2 - 0

3. Construction Projects - Updates/Jack

Jack Liggett provided updates as follows:
1. New water tower; waiting on the weather to warm enough to paint the tower. Paint design will match current tower.
2. Edwards Road project was awarded to Shelly Company, our portion of the project is $72,476.00, Ohio Public Works will pay $33,372.00 of that and Johnstown will pay $39,104.00; Jack said we should come in under the original budget.
3. East Jersey road replacement and sidewalk; work agreements to residents for tree removal have been sent. Planning to bid the project mid-May for construction start mid July. Jack to work with the contractors to maintain the entrance to bike path/trail head parking lot.
4. Jack said he plans to sign an agreement with the school bus company for antenna rental on top of the water tower.
5. A company has been found to run the stream study needed before starting design of the new wastewater plant; cost is $50,000 and Jack said he will request that Council approve this from the sewer budget. The study will run from June to August.

Mayor Dutcher said he met with the Ohio Department of Development to present a project wish list, it included paying for the water and wastewater plant expansions and water line expansion. There were no commitments made but said he knows it is being discussed. Also noted that he had a discussion with Director Mihalik about the mastodon replica, she controls the Ohio travel budget and he will be sending her some information. Others who attended the meeting included Scott Ryan and Laurel Dawson with the Governor's office; Ms. Dawson passed along that they understand our predicament and plan to help Johnstown any way they can.

Jack Liggett circled back to the $50,000 needed for the stream study and said that the company has an opening and we need to go into contract with them so we can get on their planning schedule.

ACTION: Ben Lee moved to go forward with the study at $50,000 provided verification of funds from the Finance Director; Marvin Block seconded and all were in favor.

AYES: Ben Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

6. Contract for phase II, design of the water plant (by Jacobs Engineering) is ready to sign. The estimated cost for the water plant is $14.5 million, the design for the plant is $1.2 million. Jacobs has submitted Johnstown for the no interest funding, we will know if we have made that nomination in May. Jacobs is willing to start the design, and because they are so confident that we will get that funding and to keep this project on track, they will not bill us until the money is announced and available. Jack said he is asking this committee and Council to approve signing the contract so they can start design; discussions on funding and the balance of our bonded money if needed as a backup as well as water availability and potential additional draw from the aquifer relative to new development coming to the area.

ACTION: Ben Lee moved to go forward with signing the contract for the design phase at $1.2 million; Doug Lehner seconded and all were in favor.

AYES: Ben Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

7. Prime Engineer has completed the design of the Duncan Plains water main, from the Enterprise Center to US 62, completing "the loop" tying the two twelve inch lines together and punching the sixteen inch under the roads at US 62 and Duncan Plains intersection and to the other fifty acres across from the Enterprise Center. Funding is being explored.

Ben Lee said with the size of the water and sewer plants, he thinks it would be interesting to understand solar application with respect to renewable energy. Jack Liggett said he has asked Prime Engineer to investigate that and the phase one report will have a section that will cover solar and wind alternative power applications but that generally speaking, they

are more expensive to put in, they do not have the longevity of life of standard equipment and they are more expensive to operate.

4. Pulte Traffic Signal - Update/Jack

   Jack Liggett said he has a tentative meeting on April 11th with Pulte, the city Law Director and engineers to discuss how large the bond will need to be to cover the required traffic light. If Pulte is not willing to execute a bond, the city will cut off permits; Mr. Lee asked that an update be sent out after the meeting. Discussion on timetable and deadlines; deadline one discussed forTuesday, April 12th if an agreement is not reached at the meeting; deadline two is 5:00 pm Friday for receipt of the bond.

5. Mobility Hub - Etch/Ben/Bailey

   Etch is moving forward with the testing phase of the transit app. Bailey Morlan said we are also applying for a RAISE Grant for design and construction of a mobility hub in Johnstown. Chip Dutcher said the Director of the Ohio Department of Development said they were fully behind this project and that has not changed. The Department of Transportation is issuing a letter in support of our mobility hub and they are not issuing that to any others in Licking County.

6. Edwards Road Bid - Jack

   Update given during agenda item #3 Construction Project Updates.

7. Intel Updates - Chip

   Mayor Dutcher highlighted the upcoming briefing for Johnstown businesses being held in council chambers on Thursday, April 21st; invites are going out and ask for an rsvp; a community wide briefing will be held in May. Panelists attending the business briefing are Scott Ryan, and from One Columbus, Port Authority, GROW Licking County, the chamber and Intel. A Welcome Intel committee has been formed with the purpose of getting out factual information and will be publishing a newsletter and eventually a website.

8. Other Business

   1. Jack Liggett noted admin staff has been fielding many Police Department calls and asked Chief Haroon what was going on. Chief said that Meghan Ward was on vacation and there was no one to take the calls; callers are able to leave a message on a voicemail. Chief added that they will need to take a closer look at how they will handle things as he believes there is still an intent to dissolve the position and when that happens they will have to figure out what to do. Chief said that Megan Ward has accepted a role as a full-time Police Officer, but since the city is under a hiring freeze, he cannot actively search for someone, so he is in a holding pattern. Jack Liggett said there needs to be a decision made on Mayor's Court and the police admin/lobby position. Marvin Block said it needs to be put back on the agenda; stated that Chief had previously expressed that he did not want Mayor's Court under the Police Department, that it should be moved to admin. Mayor Dutcher said if the decision is to keep Mayor's Court in Johnstown, then it is a matter of how to staff it and how to move it to the front office. Jack asked Chief if Mayor's Court is kept would Meghan rather remain in her Mayor's Court position and clerk or move to the full-time Police Officer. Chief said he has spoken with her about this and she wants to move over to Police Officer. Mr. Block said then we would advertise for the position; Mr. Liggett said at this point it would be a part-time position unless council desires to make it full-time to also handle administrative duties and train as back up for the other office positions.

   2. Jack Liggett said another discussion would be Police Department lobby staffing for walk-

ins. Chief Haroon said ideally he would like Mayor's Court separated from the Police Department, however logistically, the way it is now makes the most sense, to keep the person where they're at, both work stations are in the same area and we wouldn't have to do a lot of moving around, they could fill the dual role there. Chief said having the resource of the lobby person would be great for walk-ins, the many phone calls, people wanting to see records and pay citations; in addition, the drug take back box in the police lobby needs to have eyes on it at all times. Ben Lee said this could be brought back for consideration in two weeks; Jack said he would like to have clear direction on this.

9. Adjourn

With no further business Mr. Lee moved to adjourn, Mr. Lehner seconded and all were in favor. Motion to adjourn carried 3-0 and the meeting ended at 6:25 pm.