Finance Committee Meeting
Tuesday, February 15, 2022 - 5:00 PM
AGENDA

1. Call to Order
2. Action on Minutes
    a. January 18, 2022
3. Governmental Affairs Representation Consideration / Chip
4. Finance Director
    a. Bank to Book
5. Logan Malone - Refund Request (P&Z Variance Application)
6. Joe Ciminello - Fee Waiver Request (2nd P&Z Submission)
7. Draft Resolution Review & Recommendation - Additional sick hours for Covid related illness
    a. **RESOLUTION 2022-09** A RESOLUTION GRANTING ADDITIONAL SICK HOURS TO EMPLOYEES
8. Opioid Settlement Update / Dana
    a. One Ohio Opioid Settlement Information
9. State Capital Budget / Ben
10. Impact Fees / Ben
11. Income Tax Ballot Initiative
12. Goal Review - 2021 / New 2022
13. Other Business
14. Adjourn

2021 Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to $500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

Finance Committee
Tuesday, January 18, 2022 - 5:00 PM
MINUTES

1. Call to Order

   Committee Chair Ben Lee called the Finance Committee meeting for January 18, 2021 to order at 5:04 pm

   Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
   Absent - None

   Staff present - Jack Liggett, Dana Steffan, Chief Haroon, Teresa Monroe.

   Public present - None

2. Action On Minutes

   a. December 14, 2021

ACTION:	Chip Dutcher moved to Approve; Cheryl Robertson seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 3 - 0

3. Finance Director Reports

   a. Director Review / Final Carryover 2022 Budget / Bank to Book Rec

   Dana Steffan highlighted items in the revenues and expenditures report as well as items in her director's report. RITA annual review was included, discussion on Rental Registration Program. Review of carryover items and fund balances; discussion on moving $60,000 from General Fund to Budget Stabilization.

ACTION:	Benjamin Lee moved that with the next appropriation ordinance, to include $60,000 from the General Fund to the Budget Stabilization Fund; Chip Dutcher seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson

2021 Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to $500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

NOES:	None
ABSTAIN:	None

Passed 3 - 0

4. SSI - Contract / Implementation Updates

   Finance Director reports there is still some ongoing discussion between staff and IT on the server versus cloud storage.

5. City Drone Purchase

   Ben Lee said they were updated that the city had purchased a drone. Chief Haroon provided background on the drone purchase and features and capabilities of the drone. Total expenditure $29,000.00. Discussion on what budget line item the money had been reserved in; the drone was accounted for in the budget but has not been paid for. Ms. Robertson addressed Chief Haroon and said historically, Council and Finance would have a discussion on this; there was a communication problem, they needed to know. This should have been a Capital Improvement item; there was no conversation on this through the budget cycle. Discussion on returning the drone, Chief Haroon reports the drone is beyond the return time but will provide the company contact information; Mayor Dutcher said in the future they need to know about these things.

6. CIP discussion

   a. AVANT Loader vs. Bobcat skid steer b. Dump Truck purchase

   Jack Liggett said there was discussion between street and sewer department heads on sharing equipment; a combination bobcat with brooms, bucket and a trailer for $68,000. $65,000 is budgeted for a tractor through the sewer department, would need an additional $3,000 from the street department to cover the equipment. Mr. Liggett asked if they could find $3,000 in the General or Street fund, and instead of buying the tractor/loader, buying a piece of equipment both departments could use. Jack noted that an asphalt grinder attachment will not be purchased at this time, can be rented for now to see how it works, if well, they can add the purchase to a future budget.

   Mr. Lee moved to approve an additional $3,000 from General fund to Street fund to cover the purchase. Mr. Liggett held up the vote and gave some further explanation on a dump truck purchase that has been approved for $95,000 in CIP. The final cost came in at $97,355, roughly $3000 over; added that if it is not ordered by the end of this month we may not get it because manufacturers are stopping orders. Mr. Liggett said he wanted to clarify all that was needed before committee moved on action.

ACTION:	Benjamin Lee moved for an additional $6,000 expenditure from street fund via the General fund for two items discussed; Chip Dutcher seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None

ABSTAIN:	None
	Passed 3 - 0

7. Well Pump Estimates
   a. Replacement Pump b. New Well & Pump

Jack Liggett updated that well J2 replacement pump has been ordered, cost is $18,000, money coming out of bonded water, hoping to take delivery in the next two to four weeks. New well J4 doe not exist yet; $378,000 is the current estimate and will be needed for the plant upgrade. Jack said h can break that up and complete testing phase first for $35,000 and complete the rest later. To be pa for out of bonded money.

Agenda Item c. added

Duncan Plains water line extension. The original plan was to run a sixteen inch water line between U 62 and Enterprise Drive, that estimate came in at $849,600. Discussions with the engineer and an adjustment to install a twelve inch line have resulted in a new estimate of $725,000 to close the loop as planned. Jack posed the question of necessity of doing this today as it will use a major portion of the previously bonded money; discussion on benefits of closing the water loop. Jack said it is not necessary to operate, but if they ever want to expand, this will need to be done, looking for Finance Committee and Council's opinion; discussion.

ACTION:	Benjamin Lee moved to Approve $35,000 from water bonded money for the thi well exploratory drilling; Cheryl Robertson seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None
	Passed 3 - 0

8. RITA Annual Review

   a. 2021 Review / report attached and discussed under Director report.

9. HR assistance / leadership development opportunity; brief overview given under Director report.

10. Licking County Public Safety Information Sharing Network Agreement - Discussion
    a. Agreement

Jack Liggett said that in talking with the Licking County Sheriffs Department about costs per call
dispatch and were told there would be no charges for at least two years, the CAD system storag
not discussed. The agreement will need to be signed today so they can build room for us in the
system and the good news is that it will not be necessary to budget the $8,000 cost until 2023.

ACTION:	Chip Dutcher moved to Approve; Benjamin Lee seconded and all were in fa
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

3 - 0

11. County ARPA Application
    Will talk about with greater Council.
12. BBB and Hartford Water Line Conversation Outcomes
    Will talk about with greater Council.
13. State Capital Budget: Email
    Representative Fraizer present tonight and can talk about with Council during council mee
14. Goal Review from 2021 / Outline for 2022
    Discussion next meeting.
15. Other Business
    No further business
16. Adjourn

ACTION:	Cheryl Robertson moved to Adjourn; Benjamin Lee seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 3 - 0

Meeting adjourned at 6:25 p.m.

Bank / Account	Balance
Fifth Third Securities	6,141,665.74
Park General X9082	250,000.00
Park Payroll X9085	18,013.73
Water & Sewer X2587	286.09
Park Sweep X2608	7,363,854.70
Mayor's Court X9848	21,206.60
Total All Bank Accounts	**13,795,026.86**
Outstanding Checks	(15,461.84)
BALANCE PER BANK	**13,779,565.02**
Book Balance:	13,816,896.91
Variance:	**37,331.89**

Reconciling Items			
Q1 Unbooked Investment Income			
Fifth/Third Securities	$	(50,484.16)	*to be booked in April 2022*
Park National Bank	$	730.33	*to be booked in April 2022*
Water & Sewer Variances:			
Various posted receipts, did not clear bank	$	(4,320.38)	*timing*
Lockbox receipt cleared bank, not posted	$	677.36	*timing*
Water Deposits posted, not received in bank	$	(300.00)	*timing*
General Variances:			
Posted Deposit #11224, not cleard bank	$	(20.00)	*timing*
check clearing variances	$	1.94	
Check #13598 was written off and subsequently cashed	$	(15.45)	*will be corrected in February 2022*
Payroll Variances:			
OPERS employee deductions, will clear bank in next month	$	7,690.37	*timing*
OP&F employee deductions, will clear bank in next month	$	6,689.44	*timing*
Various withholdings deducted, not yet paid	$	2,018.66	*timing*
Total Reconciling Items	**$**	**(37,331.89)**	
unidentifed variance	*$*	*(0.00)*	

	Check No.	Check Amount	Check Date
payroll	6035	$150.00	9/17/2021
payroll	6088	$179.70	1/21/2022
payroll	6096	$264.17	1/21/2022
	15316	$66.50	10/6/2021
	15432	$133.74	11/8/2021
	15444	$74.48	11/8/2021
	15563	$8.51	12/3/2021
	15565	$117.50	12/3/2021
	15576	$78.31	12/3/2021
	15617	$841.89	12/16/2021
	15683	$133.74	1/11/2022
	15690	$100.40	1/11/2022
	15691	$133.74	1/11/2022
	15694	$66.20	1/11/2022
	15698	$117.50	1/11/2022
	15724	$64.99	1/14/2022
	15732	$359.32	1/20/2022
	15735	$1,510.92	1/20/2022
	15741	$220.67	1/20/2022
	15742	$325.99	1/20/2022
	15743	$6,300.00	1/20/2022
	15748	$234.89	1/28/2022
	15749	$1,483.90	1/28/2022
	15750	$48.00	1/28/2022
	15751	$995.00	1/28/2022
	15752	$375.00	1/28/2022
	15753	$308.75	1/28/2022
	15754	$139.85	1/28/2022
	15755	$42.00	1/28/2022
	15756	$426.94	1/28/2022
	15757	$114.81	1/28/2022
	15758	$44.43	1/28/2022

Total O/S Checks at 1/31/22:
$15,461.84

City of Johnstown
Administrative Offices
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CITY OF JOHNSTOWN

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RESOLUTION 2022-09

A RESOLUTION GRANTING ADDITIONAL SICK HOURS TO EMPLOYEES

WHEREAS, the City of Johnstown acknowledges that during the continued Covid pandemic, it may be necessary for city employees to quarantine after exposure to Covid or a positive test result; and

WHEREAS, the City has already had a number of employees in 2022 that have been required to isolate due to Covid related illness or exposure; and

WHEREAS, Johnstown Council finds that a need exists to address additional sick leave to cover any related illness for employees who are unable to report for work; and

WHEREAS, Johnstown Council concludes that providing additional paid sick leave to all city employees serves the public purpose of protecting the public and staff; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Johnstown, Licking County, Ohio as follows:

Section 1. Johnstown City Council grants an additional five (5) days or forty (40) hours of paid sick leave for all employees. Such leave will be added to each employee's individual accrued sick leave balance.

Section 2. It is found and determined that all formal actions of this City Council concerning and relating to the recommendation of adoption of this Resolution were approved in an open meeting of this City Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN

Date of Introduction/Public Hearing/Vote: February 15, 2022
Effective Date:

By: ______________________ ______________________________
Mayor Chip Dutcher

ATTEST TO: APPROVED AS TO FORM:

____
Teresa Monroe, Clerk of Council

____
Yazan Ashrawi, Law Director

OneOhio Opioid Settlement Information

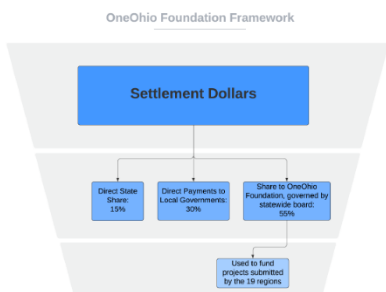
The OneOhio MOU

- Adopted in March 2020
- Allows a coordinated public health and public safety response
- Provides a mechanism to disburse settlement proceeds into Ohio's communities
- Allocates funds locally, with local determinations about funding
- Funds can be used for "Approved Purposes"

The OneOhio MOU: Allocation

- 55% to the Statewide Foundation
  - OneOhio Recovery Foundation; private 501(c)(3) foundation
  - Funds allocations to 19 Regions
- 30% to Local Governments for immediate needs and community recovery
  - Local Governments = townships, villages, cities and counties
- 15% to the State of Ohio
  - Leverage statewide buying power to offer prevention, treatment and recovery support services

The OneOhio MOU: Settlement Allocation



The OneOhio MOU

19 Regions

*8 Metropolitan
*11 Non-metropolitan

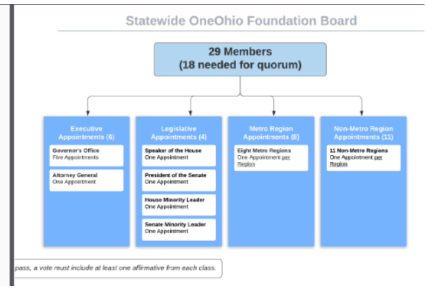
OneOhio Recovery Foundation, Inc.

Established to distribute 55% of the Opioid Funds to communities throughout the Regions. The Foundation Board is to consist of 29 members comprised of representation from four classes:

CLASS 1: 6 members selected by the State;
CLASS 2: 4 members drawn from the Ohio General Assembly;
CLASS 3: 11 members, with one member selected from each non-metropolitan Region;
CLASS 4: 8 members, with one member selected from each metropolitan Region.

- 18 members = quorum
- A majority vote must include an affirmative vote from at least one member of each class.
- Will review region applications to disburse Opioid Funds for Approved Purposes.

The OneOhio Recovery Foundation, Inc.



Toolkit for Local Governments:

https://bit.ly/3G1OtZa

Subdivision	Region	Direct Payment to Subdivision - 70%	Direct Payment to Subdivision - 100%	Average of Foundation Regional Total at 70%	Average of Foundation Regional Total at 100%
	Region 18	$ 13,001.66	$ 18,573.80	$ 12,692,254.44	$ 18,131,792.05