



Design Review Board
Tuesday, January 25, 2022 - 5:00 PM
MINUTES

1. Call to Order

Clerk of Council Teresa Monroe called the Design Review Board meeting to order for January 25, 2022 at 5:00 pm.

2. Roll Call

Present - Cheryl Robertson, Josh Harrison, Candice Evans, Heather Green, Nathanael Ashbrook
Absent - None

Staff present - Bailey Klimchak - Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Steve Rice (RBI)

3. Chair and Co-Chair elections

After interest expressed and discussion, the Board came to a consensus.

ACTION: Cheryl Robertson moved to appoint Nathanael Ashbrook as Chair and Heather Green as Co-Chair; Candice Evans seconded and the vote was as follows:

AYES: Robertson, Harrison, Evans, Green, Ashbrook

NOES: None

ABSTAIN: None

5 - 0

4. Public Comments

There were no comments by the public.

5. Certificate of Appropriateness; 150 Commerce Blvd.

a. Application # Z-21-208

Application for a second addition to the original building at 150 Commerce Blvd. The original building and addition were constructed by RBI Construction who will be adding this addition as well; Staff report was attached to the packet sent out for review. Steve Rice with RBI was present for the Certificate Of Appropriateness application. Mr. Rice said the addition will match up perfectly with the existing structures. He provided a metal siding sample for the board. After Board member questions and review of the criteria for evaluation read by Mr. Ashbrook, a vote was taken.

ACTION: Nathanael Ashbrook moved to approve; Josh Harrison seconded and the vote was as follows:

AYES: Ashbrook, Evans, Green, Harrison, Robertson

NOES: None
ABSTAIN: None

Passed 5 - 0

6. Other Business

1. Bailey Klimchak said Planning and Zoning will continue to work with ACE Hardware on their tabled Certificate of Appropriateness application because it started with them and was tabled by them. This Design Review Board will see all future COA's. ACE has requested that Planning and Zoning meet with them for a work session, Ms. Klimchak said she would request the Design Review Board sit in as well. Plan for work session to take place on February 8th at 5:00 pm before the scheduled Planning and Zoning meeting.

2. Asked the board to attend the 6:30 pm Planning and Zoning meeting on February 8th for some group training by the Law Director.

7. Adjourn

Nathanael Ashbrook moved to adjourn. Cheryl Robertson seconded and all were in favor. Motion carried 5-0.

Meeting adjourned at 5:27 pm.