



Regular Council Meeting
Tuesday, February 1, 2022 - 6:30 PM
AGENDA

1. Call to Order
2. Roll Call
3. Invocation - Mayor Dutcher
4. Pledge of Allegiance
5. Action on Minutes
 - a. January 18, 2021
6. Citizen comments on matters not on the agenda
7. Council Committee reports
 - a. **Planning & Zoning:** Met 1/25/22; Next 2/8/22 @ 6:30 pm Council Chambers
 - b. **Design Review Board:** Met 1/25/22 draft minutes attached; Next TBD
 - c. **Safety & Service:** 2/1/22; Next 3/1/22 @ 5:00 pm Council Chambers
 - d. **Finance:** Met 2/18/22 draft minutes attached; Next 3/15/22 @ 5:00 pm Council Chambers
 - e. **Economic Development:** Next 2/3/22 @ 10:00 am Admin conference room
 - f. **Park & Rec:** Met 1/18/22 draft minutes attached; Next TBD @ 10:00 am Admin conference room
 - g. **Events Committee:** Met 1/24/22 draft minutes attached; Next TBD
 - h. **Tree Commission:** Next 2/22/22 @ 5:00 pm Council Chambers
8. Director Reports
 - a. Service Department: Street, Water, Wastewater
 - b. Manager
9. Tabled Legislation
10. Public Hearings of Legislation
 - a. **ORDINANCE 01-2022** AN ORDINANCE AMENDING ORDINANCE 47-21, THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS
11. Introduction of Legislation
 - a. **ORDINANCE 02-2022** AN ORDINANCE AMENDING ORDINANCE 47-21, THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS
12. Other Business
13. Adjourn

Next Council Meeting February 15, 2022



Regular Council
Tuesday, January 18, 2022 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the City of Johnstown Regular Council Meeting for January 18, 2022 at 6:38 PM.

2. Swear In Doug Lehner

Doug Lehner took the oath of office and was sworn in as Council Member by Mayor Chip Dutcher.

3. Roll Call

Present - Mayor Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Ryan Green

Absent - None

Staff present - Jack Liggett - Assistant/Interim City Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Jerry Seville, Walter Raub, Janet Piper, Charlie Campbell, David and Chyrel Cool, Licking County Commissioner Tim Bubb, Representative Mark Fraizer

4. Invocation - Mr. Lee

5. Pledge of Allegiance

6. Licking County Energy Aggregation - Commissioner Bubb, Palmer Energy

Licking County Commissioner Tim Bubb came to present on Energy Aggregation and take any further questions on the program.

7. Action on Minutes

a. January 4, 2022

ACTION: Marvin Block moved to Approve; Sharon Hendren seconded and the vote was as follows:

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Ryan Green

NOES: None

ABSTAIN: None

Passed 7 – 0

8. Correspondence

a. Ohio Division of Liquor Control

Legislative Notice: The Hot Spot Coffee House has applied for a D5L liquor permit. There was no objection by Council and no request for a hearing.

b. Ohio House of Representatives - Congressman Balderson

Congressman Troy Balderson sent a letter congratulating Johnstown on becoming a city. A United States House of Representatives Proclamation was enclosed.

c. American Legion Post 254

American Legion Post 254 sent a thank you letter for Johnstown's support of the Gifts for Kids program

9. Citizen comments on matters not on the agenda

1. Ohio State Representative Mark Fraizer

- Provided some detail on legislation in the Ohio House; HB123 Community Investment Bill, HB120 Nursing Home visitation and access during a pandemic.
- Has been working closely with Johnstown on water and wastewater. Unfortunately, Johnstown did not receive any funds for projects desired. Noted some new loans and grants coming, provided a list to the Mayor.

Councilman Block thanked Representative Fraizer for supporting Johnstown.

10. Executive Session - To consider the appointment of a Public Official

Mayor Dutcher said they would be entering the Executive Session to interview applicants for Planning and Zoning.

ACTION: Benjamin Lee moved to enter Executive Session to consider the appointment of a public official with members of Council and Planning Commission applicants individually; Marvin Block seconded and the vote was as follows:

AYES: Doug Lehner, Marvin Block, Cheryl Robertson, Mayor Dutcher, Ben Lee, Sharon Hendren, Ryan Green

NOES: None

ABSTAIN: None

Passed 7 – 0

Council entered Executive Session at 7:08 pm and returned to Regular Session at 8:45 pm

ACTION: Benjamin Lee moved to amend the agenda and move Resolution 2022-05 up to item eleven; Doug Lehner seconded and all were in favor.

AYES: Doug Lehner, Marvin Block, Cheryl Robertson, Mayor Dutcher, Ben Lee, Sharon Hendren, Ryan Green

NOES: None

ABSTAIN: None

Passed 7 - 0

11. Mayor Dutcher announced applicants chosen to fill vacancies:

- Jon Merriman will be reappointed to a new four year term
- Charlie Campbell will be appointed to a four year term
- Walter Raub will be appointed to the two year unexpired term

At last meeting, Ryan Green was appointed to a four year term as the Council Representative. Mayor Dutcher thanked all who expressed interest and took time to apply.

RESOLUTION 2022-05 A RESOLUTION APPOINTING BOARD MEMBERS TO THE PLANNING & ZONING COMMISSION

Public Hearing: There were no comments either for or against the legislation.

ACTION: Marvin Block moved to Approve as completed; Ryan Green seconded and the vote was as follows:
AYES: Marvin Block, Cheryl Robertson, Mayor Dutcher, Ben Lee, Sharon Hendren, Ryan Green, Doug Lehner
NOES: None
ABSTAIN: None

Passed 7 - 0

12. Council Committee reports

a. **Park & Rec:** Met 1/18/22

Marvin Block was appointed as Chairman. Committee recommended Resolution 2022-04 to Council for passage, Joint Use Maintenance Agreement of the TJ Evans bike path.

b. **Finance:** Met 1/18/22; Next 2/15/22 @ 5:00 pm Council Chambers

Ben Lee reviewed discussion and actions by committee. Talked through final carryover from last year to this year, additional monies in General Fund, decision to move \$60,000 from General Fund to Budget Stabilization Fund with the next appropriation ordinance to move closer to the goal of getting the Budget Stabilization Fund back to \$500,000.

Review of two CIP items, dump truck purchase and loader/skid steer, asked for validation of full Council for an additional \$6,000 for equipment purchase combination that could be shared between street and sewer departments.

ACTION: Benjamin Lee moved to go forward with an additional \$6,000 from Street Department funds to pay for equipment; Cheryl Robertson seconded and the vote was as follows:
AYES: Cheryl Robertson, Mayor Dutcher, Ben Lee, Sharon Hendren, Ryan Green, Doug Lehner, Marvin Block
NOES: None
ABSTAIN: None

Passed 7 - 0

Discussion on water well field and early stages of moving toward construction of the new plant. Some preliminary exploration is needed and could be started now, cost is \$35,000, committee in favor and asked for validation of full Council.

ACTION: Benjamin Lee moved to go forward with the \$35,000 expense for the new well exploratory logging; Cheryl Robertson seconded and the vote was as follows:
AYES: Mayor Dutcher, Ben Lee, Sharon Hendren, Ryan Green, Doug Lehner, Marvin Block, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 7 - 0

Mr. Liggett clarified that the \$35,000 did not include any parts.

Other committee discussion on the Duncan Plains water line extension quotes; RITA annual review; HR assistance, County Public Safety Information Sharing Network; SSI upgrade; and the purchase of a drone by PD.

Council discussion on the drone purchase and lack of knowledge of it by Finance committee and Council. Chief Haroon said that Jim Lenner had approved prior to leaving.

ACTION: Mr. Block moved to put the drone purchased up for sale as surplus equipment; there was no second, **motion died**.

Further discussion on the drone and how it could be used for the city.

Doug Lehner requested that from this day forward, any planned purchases over \$2,500 must be a specific line item in that department's budget.

ACTION: Marvin Block moved to eliminate Mayors Court and Mayors Court Clerk; Sharon Hendren seconded and the vote was as follows:
AYES: Sharon Hendren, Ryan Green, Doug Lehner, Marvin Block
NOES: Ben Lee, Cheryl Robertson, Mayor Dutcher

ABSTAIN: None

Passed 4 - 3

Ms. Robertson said there was no discussion on this and now she was mad; Mayor Dutcher said he agreed, he did not like surprises, this should have been a discussion prior. Mr. Liggett prompted discussion on the affected employee and procedure as well as the court Magistrate and Prosecutor.

- c. **Events Committee:** Next 1/24/22 @ 5:00 pm Council Chambers
- d. **Planning & Zoning:** Next 1/25/22 @ 6:30 pm Council Chambers
- e. **Safety & Service:** Next 2/1/22 @ 5:00 pm Council Chambers
- f. **Economic Development:** Next 2/3/22 @ 10:00 am Admin conference room
- g. **Tree Commission:** Next 2/22/22 @ 5:00 pm Council Chambers

13. Director Reports

- a. Chief of Police
Report included with packet; brief review.
- b. Finance Director
Report included with packet; no questions.

14. Tabled Legislation - None

15. Public Hearings of Legislation

- a. **RESOLUTION 2022-04** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE LICKING PARK DISTRICT FOR THE JOINT USE MAINTENANCE TO THE TJ EVANS BIKE PATH
Five year agreement with the Licking Park District for bike path maintenance; reviewed and passage was recommended by Parks and Rec Committee.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Benjamin Lee moved to Approve; Sharon Hendren seconded and the vote was as follows:

AYES: Sharon Hendren, Ryan Green, Doug Lehner, Marvin Block, Cheryl Robertson, Mayor Dutcher, Ben Lee

NOES: None

ABSTAIN: None

Passed 7 - 0

- b. Resolution 2022-05 was moved up to item 11.
- c. **RESOLUTION 2022-06** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE DIRECTOR OF TRANSPORTATION FOR RESURFACING AND RELATED ROADWAY WORK ALONG US 62 IN LICKING COUNTY
Authorizing resurfacing and related roadway work on US 62.

Public Hearing:

1. Walter Raub asked when this would happen; Mr. Liggett said this summer.

ACTION: Cheryl Robertson moved to Approve Resolution 2022-06; Sharon Hendren seconded and the vote was as follows:
AYES: Ryan Green, Doug Lehner, Marvin Block, Cheryl Robertson, Mayor Dutcher, Ben Lee, Sharon Hendren
NOES: None
ABSTAIN: None

Passed 7 - 0

- d. **RESOLUTION 2022-07** A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE, DIRECTING THE LICKING COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.
This authorizes Johnstown to put a question to the electors on the May ballot for Electric Aggregation.

Public Hearing:

1. Walter Raub; said he is for this.

ACTION: Doug Lehner moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES: Doug Lehner, Marvin Block, Cheryl Robertson, Mayor Dutcher, Ben Lee, Sharon Hendren, Ryan Green
NOES: None
ABSTAIN: None

7 – 0

- e. **RESOLUTION 2022-08** A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26 OF THE OHIO REVISED CODE, DIRECTING THE LICKING COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.

This authorizes Johnstown to put a question to the electors on the May ballot for Natural Gas Aggregation.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Doug Lehner moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES: Marvin Block, Cheryl Robertson, Mayor Dutcher, Ben Lee, Sharon Hendren, Ryan Green, Doug Lehner
NOES: None
ABSTAIN: None

Passed 7 - 0

16. Introduction of Legislation

- a. **ORDINANCE 01-2022** AN ORDINANCE AMENDING ORDINANCE 47-21, THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

Introduction; Public Hearing on February 8, 2022.

17. Other Business

1. Marvin Block said he would like to reconsider his earlier motion on Mayor's Court and give Council a chance to talk.

ACTION: Marvin Block moved to reconsider his earlier motion to eliminate Mayors Court and Mayors Court Clerk; Sharon Hendren seconded and the vote was as follows:
AYES: Sharon Hendren, Ryan Green, Doug Lehner, Marvin Block, Ben Lee, Cheryl Robertson, Mayor Dutcher
NOES: None
ABSTAIN: None

Passed 7 - 0

ACTION: Mayor Dutcher moved to table; Cheryl Robertson seconded and the vote was as follows:
AYES: Ryan Green, Doug Lehner, Marvin Block, Ben Lee, Cheryl Robertson, Mayor Dutcher, Sharon Hendren
NOES: None
ABSTAIN: None

Passed 7 - 0

2. Jack Liggett provided updates

- Road widening from Whit's to Wendy's should be out mid-April, award in summer or fall.
- He will be meeting at the Commissioner's office January 25th to discuss the ARPA application sent in for the sewer lining.
- Altera should get back this week to give us a price for the piece of property at Wendy's light and alternative to coming out Bigelow Drive.
- He will call Pulte to see where they are at on the estimated plan and cost for traffic signal.

3. Ben Lee said he would like to see the city do something again for mental health awareness and suicide prevention; another type of town hall or community round table discussion.

4. Ben Lee asked if there had been any communication regarding the Build Back Better grant we did not get; what are next steps. Mayor Dutcher said there are continuing conversations with the Mobility Hub partners and discussion on funding sources. He hopes to know more after a Monday meeting.

5. Mayor Dutcher noted an invite from the school to tour the Searfoss building; details to be confirmed.

6. Ben Lee noted two outstanding requests to Council; Joe Ciminello and Logan Malone. Mayor Dutcher said he would like an accounting of staff time spent on the applications. Request to add to next Finance Committee agenda for discussion.

7. Walter Raub thanked council for appointing him to the Planning and Zoning Commission and their faith in him. He also appreciates tabling the discussion on Mayors Court, thinks it is wise to take a step back and think of the ramifications. Asked about Mr. Liggett's role as Interim Manager; was informed that he would be in the role for six months.

8. Electronic sign messages playing in the city square will now be duplicated on the city website for those who miss the message driving by.

18. Adjourn

Mayor Dutcher moved to adjourn, Cheryl Robertson seconded and all were in favor. Meeting adjourned at 10:00 pm.

Next Council Meeting February 1, 2022



Design Review Board
Tuesday, January 25, 2022 - 5:00 PM
MINUTES

1. Call to Order

Clerk of Council Teresa Monroe called the Design Review Board meeting to order for January 25, 2022 at 5:00 pm.

2. Roll Call

Present - Cheryl Robertson, Josh Harrison, Candice Evans, Heather Green, Nathanael Ashbrook
Absent - None

Staff present - Bailey Klimchak - Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Steve Rice (RBI)

3. Chair and Co-Chair elections

After interest expressed and discussion, the Board came to a consensus.

ACTION: Cheryl Robertson moved to appoint Nathanael Ashbrook as Chair and Heather Green as Co-Chair; Candice Evans seconded and the vote was as follows:

AYES: Robertson, Harrison, Evans, Green, Ashbrook

NOES: None

ABSTAIN: None

5 - 0

4. Public Comments

There were no comments by the public.

5. Certificate of Appropriateness; 150 Commerce Blvd.

a. Application # Z-21-208

Application for a second addition to the original building at 150 Commerce Blvd. The original building and addition were constructed by RBI Construction who will be adding this second one as well; Staff report was attached to the packet sent out for review. Steve Rice with RBI was present for the Certificate Of Appropriateness application. Mr. Rice said the addition will match up perfectly with the existing structures. He provided a metal siding sample for the board. After Board member questions and review of the criteria for evaluation read by Mr. Ashbrook, a vote was taken.

ACTION: Nathanael Ashbrook moved to approve; Josh Harrison seconded and the vote was as follows:

AYES: Ashbrook, Evans, Green, Harrison, Robertson

NOES: None
ABSTAIN: None

Passed 5 - 0

6. Other Business

1. Bailey Klimchak said Planning and Zoning will continue to work with ACE Hardware on their tabled Certificate of Appropriateness application because it started with them and was tabled by them. This Design Review Board will see all future COA's. ACE has requested that Planning and Zoning meet with them for a work session, Ms. Klimchak said she would request the Design Review Board sit in as well. Plan for work session to take place on February 8th at 5:00 pm before the scheduled Planning and Zoning meeting.
2. Asked the board to attend the 6:30 pm Planning and Zoning meeting on February 8th for some group training by the Law Director.

7. Adjourn

Nathanael Ashbrook moved to adjourn. Cheryl Robertson seconded and all were in favor.
Motion carried 5-0.
Meeting adjourned at 5:27 pm.



Finance Committee
Tuesday, January 18, 2022 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Ben Lee called the Finance Committee meeting for January 18, 2021 to order at 5:04 pm

Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jack Liggett, Dana Steffan, Chief Haroon, Teresa Monroe.

Public present - None

2. Action On Minutes

a. December 14, 2021

ACTION: Chip Dutcher moved to Approve; Cheryl Robertson seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

3. Finance Director Reports

a. Director Review / Final Carryover 2022 Budget / Bank to Book Rec

Dana Steffan highlighted items in the revenues and expenditures report as well as items in her director's report. RITA annual review was included, discussion on Rental Registration Program. Review of carryover items and fund balances; discussion on moving \$60,000 from General Fund to Budget Stabilization.

ACTION: Benjamin Lee moved that with the next appropriation ordinance, to include \$60,000 from the General Fund to the Budget Stabilization Fund; Chip Dutcher seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

2021 Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to \$500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

NOES: None
ABSTAIN: None

Passed 3 - 0

4. SSI - Contract / Implementation Updates

Finance Director reports there is still some ongoing discussion between staff and IT on the server versus cloud storage.

5. City Drone Purchase

Ben Lee said they were updated that the city had purchased a drone. Chief Haroon provided background on the drone purchase and features and capabilities of the drone. Total expenditure \$29,000.00. Discussion on what budget line item the money had been reserved in; the drone was accounted for in the budget but has not been paid for. Ms. Robertson addressed Chief Haroon and said historically, Council and Finance would have a discussion on this; there was a communication problem, they needed to know. This should have been a Capital Improvement item; there was no conversation on this through the budget cycle. Discussion on returning the drone, Chief Haroon reports the drone is beyond the return time but will provide the company contact information; Mayor Dutcher said in the future they need to know about these things.

6. CIP discussion

a. AVANT Loader vs. Bobcat skid steer b. Dump Truck purchase

Jack Liggett said there was discussion between street and sewer department heads on sharing equipment; a combination bobcat with brooms, bucket and a trailer for \$68,000. \$65,000 is budgeted for a tractor through the sewer department, would need an additional \$3,000 from the street department to cover the equipment. Mr. Liggett asked if they could find \$3,000 in the General or Street fund, and instead of buying the tractor/loader, buying a piece of equipment both departments could use. Jack noted that an asphalt grinder attachment will not be purchased at this time, can be rented for now to see how it works, if well, they can add the purchase to a future budget.

Mr. Lee moved to approve an additional \$3,000 from General fund to Street fund to cover the purchase. Mr. Liggett held up the vote and gave some further explanation on a dump truck purchase that has been approved for \$95,000 in CIP. The final cost came in at \$97,355, roughly \$3000 over; added that if it is not ordered by the end of this month we may not get it because manufacturers are stopping orders. Mr. Liggett said he wanted to clarify all that was needed before committee moved on action.

ACTION: Benjamin Lee moved for an additional \$6,000 expenditure from street fund via the General fund for two items discussed; Chip Dutcher seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

7. Well Pump Estimates

- a. Replacement Pump b. New Well & Pump

Jack Liggett updated that well J2 replacement pump has been ordered, cost is \$18,000, money coming out of bonded water, hoping to take delivery in the next two to four weeks. New well J4 does not exist yet; \$378,000 is the current estimate and will be needed for the plant upgrade. Jack said he can break that up and complete testing phase first for \$35,000 and complete the rest later. To be paid for out of bonded money.

Agenda Item c. added

Duncan Plains water line extension. The original plan was to run a sixteen inch water line between L 62 and Enterprise Drive, that estimate came in at \$849,600. Discussions with the engineer and an adjustment to install a twelve inch line have resulted in a new estimate of \$725,000 to close the loop as planned. Jack posed the question of necessity of doing this today as it will use a major portion of the previously bonded money; discussion on benefits of closing the water loop. Jack said it is not necessary to operate, but if they ever want to expand, this will need to be done, looking for Finance Committee and Council's opinion; discussion.

ACTION: Benjamin Lee moved to Approve \$35,000 from water bonded money for the this well exploratory drilling; Cheryl Robertson seconded and all were in favor.
AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 3 - 0

8. RITA Annual Review

- a. 2021 Review / report attached and discussed under Director report.

9. HR assistance / leadership development opportunity; brief overview given under Director report.

10. Licking County Public Safety Information Sharing Network Agreement - Discussion
a. Agreement

Jack Liggett said that in talking with the Licking County Sheriffs Department about costs per call and dispatch and were told there would be no charges for at least two years, the CAD system storage not discussed. The agreement will need to be signed today so they can build room for us in the system and the good news is that it will not be necessary to budget the \$8,000 cost until 2023.

ACTION: Chip Dutcher moved to Approve; Benjamin Lee seconded and all were in favor

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

3 - 0

11. County ARPA Application

Will talk about with greater Council.

12. BBB and Hartford Water Line Conversation Outcomes

Will talk about with greater Council.

13. State Capital Budget: Email

Representative Fraizer present tonight and can talk about with Council during council meeting

14. Goal Review from 2021 / Outline for 2022

Discussion next meeting.

15. Other Business

No further business

16. Adjourn

ACTION: Cheryl Robertson moved to Adjourn; Benjamin Lee seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:25 p.m.



Park & Rec Committee
Tuesday, January 18, 2022 - 10:30 AM
MINUTES

1. Call to Order

Mr. Dutcher was delayed in arrival to the meeting; Marvin Block called the Parks and Rec meeting for January 18, 2022 to order at 11:22 am.

Committee members present: Marvin Block, Chip Dutcher
Absent: Sharon Hendren

Staff present: Jack Liggett, Jim Blair, Teresa Monroe
Public present: None

2. Election of Chair

MOTION: Chip Dutcher moved that Marvin Block be appointed Committee Chairman. Mr. Block seconded and both were in favor. Passed 2-0

3. Action On Minutes

a. November 18, 2021

MOTION: Marvin Block moved to approve minutes as written. Chip Dutcher seconded and both were in favor. Passed 2-0

4. Draft Legislation for TJ Evans Trail Maintenance - Review and Recommendation
Committee review of draft.

a. **RESOLUTION 2022-04** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE LICKING PARK DISTRICT FOR THE JOINT USE MAINTENANCE TO THE TJ EVANS BIKE PATH

MOTION: Chip Dutcher moved to forward to City Council with recommendation to pass. Marvin Block seconded and both were in favor. Passed 2-0

2021 Committee Goals

1. Apply for the 2020-2021 Transportation Alternatives Program (TAP) grant through ODOT for Raccoon Creek Park Trail Phase I
2. Establish a Joint Recreation District – Established the Greater Johnstown Park & Recreation District
3. Continue to work on the Mastodon Preserve and the Johnstown Trailhead Park projects -Parking lot completion, ~~Concrete pad removal~~ Establish a Dog Park, Tree plantings
4. Continue discussions with JYAA about their soccer fields that are surrounded by Raccoon Creek Park (Dick Hill property) - In Progress
5. Pursue bike path extensions - In preliminary discussion
6. Pursue a Raccoon Creek path extension to Edwards Road
7. Market community assets - Parks, Trailhead (Shared ED goal)
8. Walkway to Hannahs Park from US 62

5. Trailhead Updates
No updates given.
6. Downtown Johnstown, Inc. - Craig Bohning
No member present, no report.
7. Licking Park District - Richard Waugh
No member present, no report.
8. Greater Johnstown Recreation District - Keith Ryan
No member present, no report.
9. Review of 2021 Goals - Discussion on 2022 Goals
Mr. Block asked for removal of 2021 goal to work toward a Longwell & Miles Memorial Estate implementation plan.

Goals discussion to continue next meeting.
10. Other Business
No further business.
11. Adjourn
MOTION: Mr. Dutcher moved to adjourn; Mr. Block seconded and the meeting adjourned at 11:31 pm



Johnstown Events Committee
Monday, January 24, 2022 - 5:00 PM
MINUTES

1. Call to Order

Ben Lee called to order the Events Committee for January 24, 2022 at 5:06 pm

Members Present - Ben Lee, Janet Piper
Absent - Doug Lehner

Staff present - Police Chief Haroon, Teresa Monroe

Public present - Tiffany Hollis

2. Action On Minutes

a. December 13, 2021

ACTION: Benjamin Lee moved to Approve; Janet Piper seconded and both were in favor.

AYES: Benjamin Lee, Janet Piper

NOES: None

ABSTAIN: None

Passed 2 - 0

3. Food Truck Discussion and Acceptance of Line Up

Ben Lee provided a list of eight vendors who responded to an email invite to participate was sent.

Tiffany Hollis with Dashing Diner declined the food truck invite as a conflict of interest because she is involved in the event planning.

Invite will be sent to Whit's to do the rolling cart again.

No response from Dirty Dawgs, invite will be sent again.

Face painting possible, someone has reached out, will continue to communicate.

ACTION: Ben Lee moved to approve the list provided and food discussed as the final line up ;Janet Piper seconded and both were in favor.

AYES: Benjamin Lee, Janet Piper

NOES: None

ABSTAIN: None

Passed 2 - 0

Discussion on best placement for food trucks.

4. Entertainment Line Up and Confirmation

The band At it Again is set to attend and play.

Sound system for the event being donated by Thorpe Automotive.

Will ask Shane Langley to sing the National Anthem again.

5. Fund Raising

Finance Director confirmed that donations made to the city for fireworks are tax deductible.

6. Other Business

1. Ben will reach out to the broader group for availability for next meeting.

2. Tiffany to begin reaching out for event volunteers.

7. Adjourn

Janet Piper moved to adjourn. Ben Lee seconded and both were in favor; meeting adjourned at 5:50 p.m.



Street Department Report

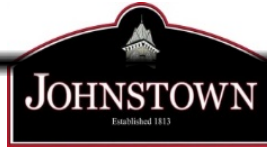
January 2022



CITY OF JOHNSTOWN, OHIO

City of Johnstown

Administrative Offices



599 S. Main Street

Johnstown, Ohio 43031

Telephone: 740-967-3177

Sewer Maintenance

- Hauled Biosolids

Misc.

- Equipment maintenance
- Shop cleaning and organizing
- Street Lights
 - (8) lights switched over to LED bulbs
- Replaced 3 bulbs in traffic lights

Street Maintenance

- Street sweeping
- Cold patching holes
- Salting and plowing of roads
- Spreading of brine

Water Maintenance

- Assisted in water shut-offs
- Hauling and spreading of lime sludge
- Used vac trailer to located well line

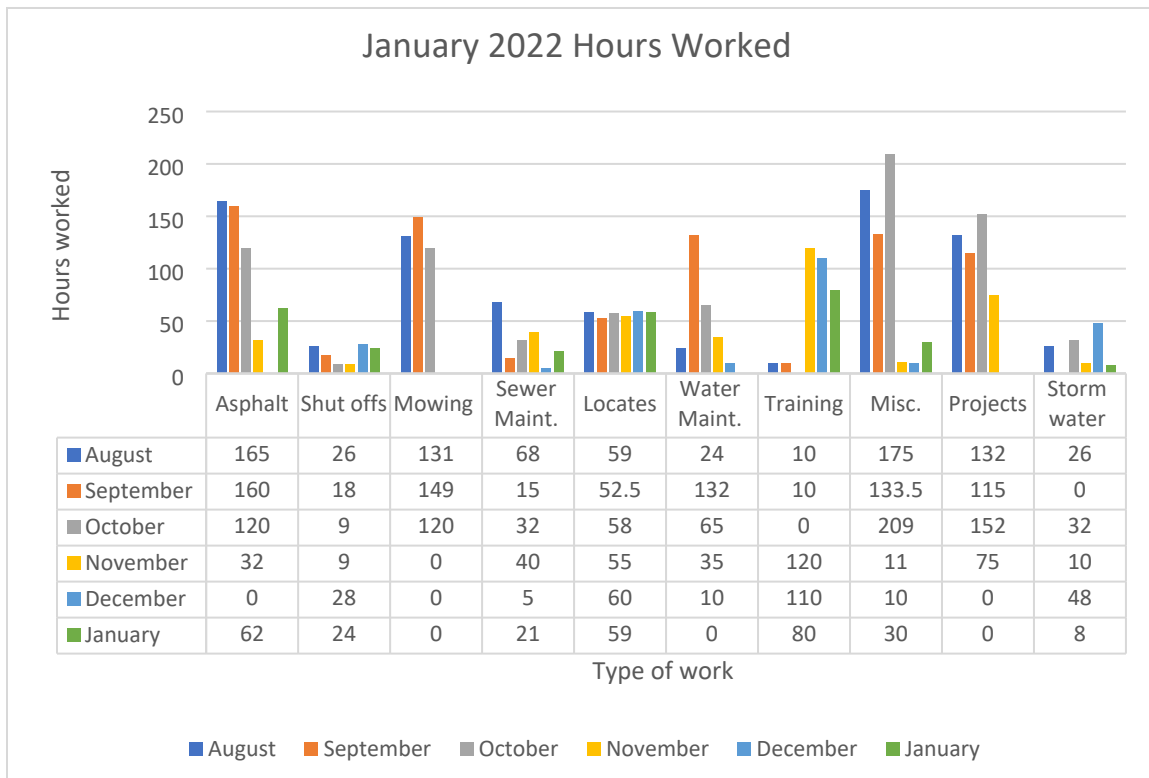
Stormwater Maintenance

- Storm drop inlet cleaning

Training

- Equipment Training
- CDL Training
- (1) street employee has received his Class B CDL License
- (3) other street employees have received their Class B CDL permit and will be able to test as soon as scheduled

Daniel Swick
Street Superintendent



Johnstown thanks The city of Pataskala for the use of their trailer to haul our F-550 to the shop



Water Plant January 2022

- 1) As of January 27th, the flow is 17.116 MG.
- 2) Worked on shut-offs.
- 3) Worked on work-orders.
- 4) Participated in a webinar training.
- 5) David Nichols and Joel Vernon went for their CDL license.
- 6) The Water Plant staff completed 5 hours of training.
- 7) Participated in a meeting with Jacobs for the Water Treatment Plant expansion.
- 8) Took out #2 lime feeder and put #1 lime feeder in service and cleaned #2 lime feeder.

Thank you,
Terry Nichols
Water Plant Superintendent
City of Johnstown



Water Plant Daily Tap Test Results

Jan-01	8.2	0	47	148	0.76
Jan-02	8.2	1	45	148	1.59
Jan-03	8.1	0	48	149	0.91
Jan-04	7.9	0	47	145	1.01
Jan-05	8.1	0	50	146	0.98
Jan-06	8.1	0	52	147	0.84
Jan-07	8.3	0	50	148	1.09
Jan-08	8.2	0	46	146	0.90
Jan-09	8.1	0	50	146	0.87
Jan-10	8.3	0	47	145	0.81
Jan-11	7.9	0	54	150	0.97
Jan-12	8.1	0	49	147	0.91
Jan-13	8.0	0	53	148	1.10
Jan-14	7.9	0	54	152	0.93
Jan-15	8.0	0	47	146	0.94
Jan-16	8.1	0	49	145	0.73
Jan-17	8.2	0	49	146	0.90
Jan-18	8.2	0	48	145	0.91
Jan-19	8.3	0	48	146	0.88
Jan-20	8.0	0	52	148	0.97
Jan-21	8.1	0	47	145	1.01
Jan-22	7.9	0	56	153	1.00
Jan-23	8.1	0	50	149	0.78
Jan-24	8.1	0	47	146	1.01
Jan-25	7.9	0	49	147	1.03
Jan-26	8.1	0	55	152	0.89
Jan-27	8.0	0	50	146	0.98

Treatment Parameters Goals

pH: 7.8 – 8.5

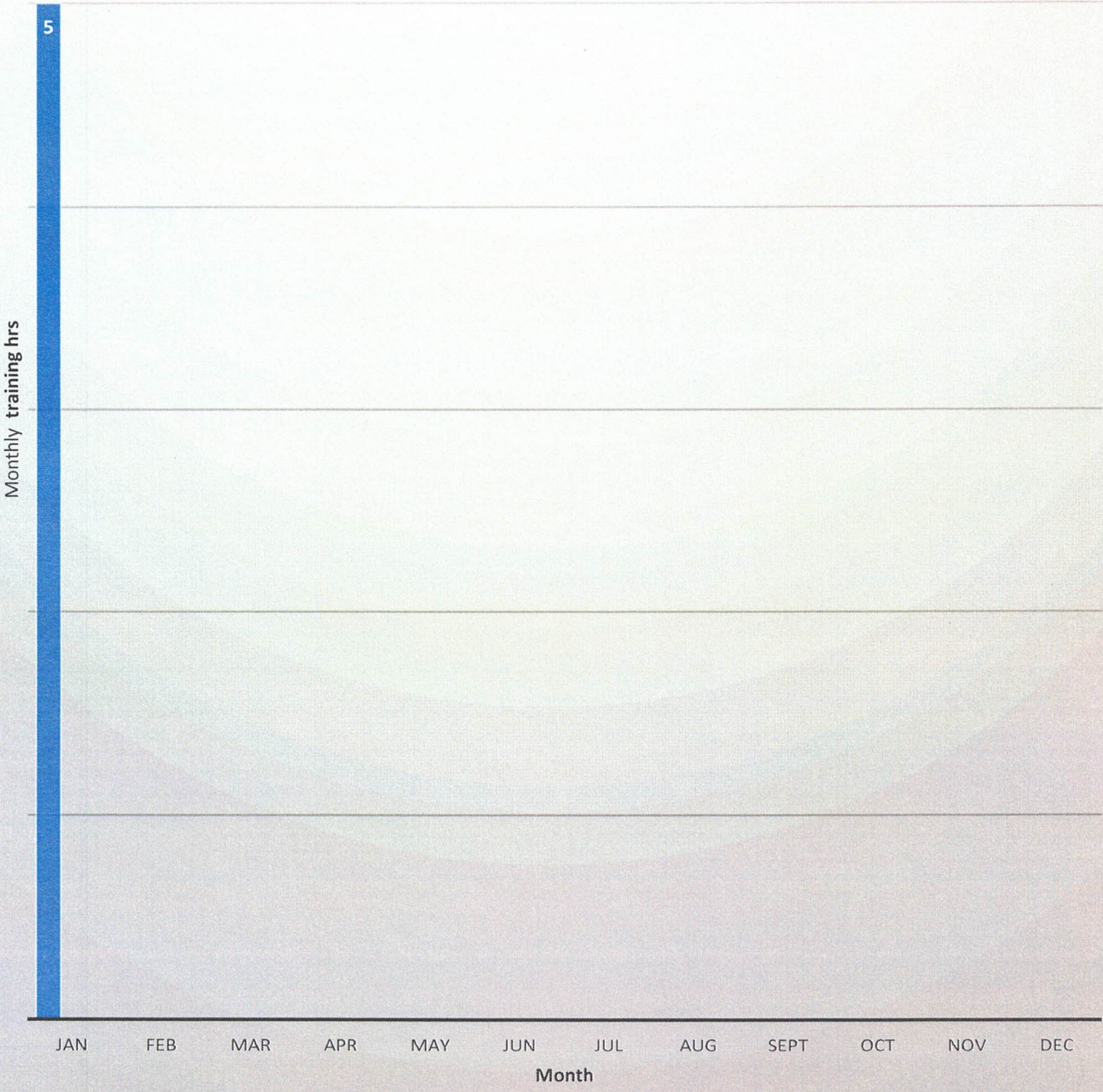
Phenol Alkalinity: 0-2 mg/L

Total Alkalinity: 35-55 mg/L

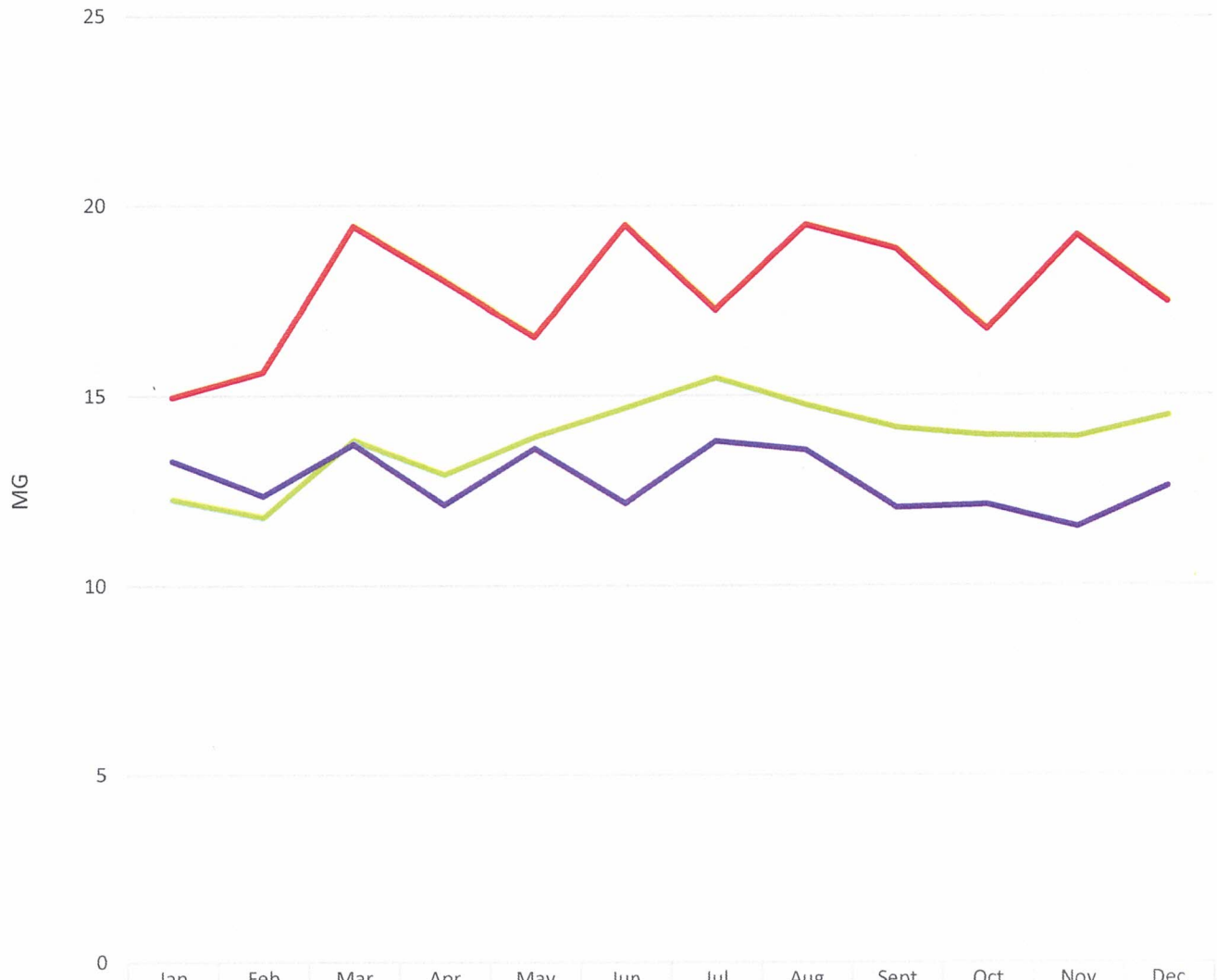
Hardness: 135 – 150 mg/L

Free Chlorine: 0.85-1.10 mg/L

Training Hours



Monthly Influent MG



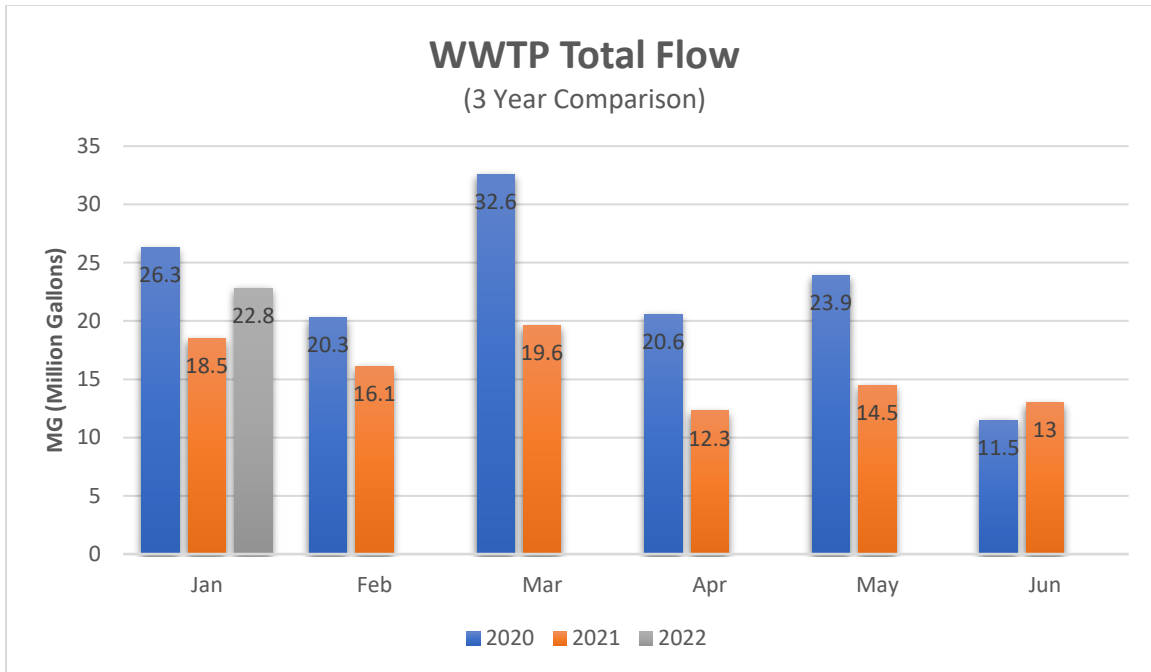
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2022	17.116											
2021	14.966	15.626	19.463	18.063	16.567	19.506	17.295	19.504	18.873	16.765	19.23	17.475
2020	12.258	11.799	13.81	12.911	13.907	14.666	15.468	14.748	14.138	13.931	13.889	14.446
2019	13.283	12.365	13.718	12.132	13.607	12.167	13.799	13.565	12.045	12.116	11.536	12.576

Months

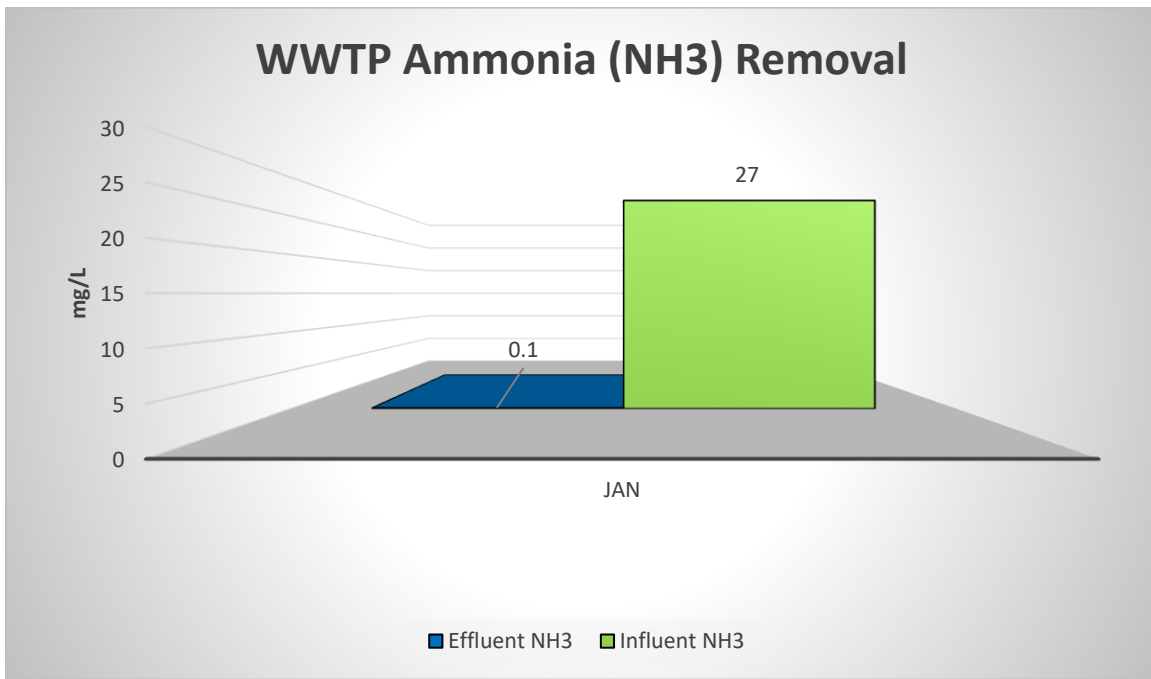


January 2022

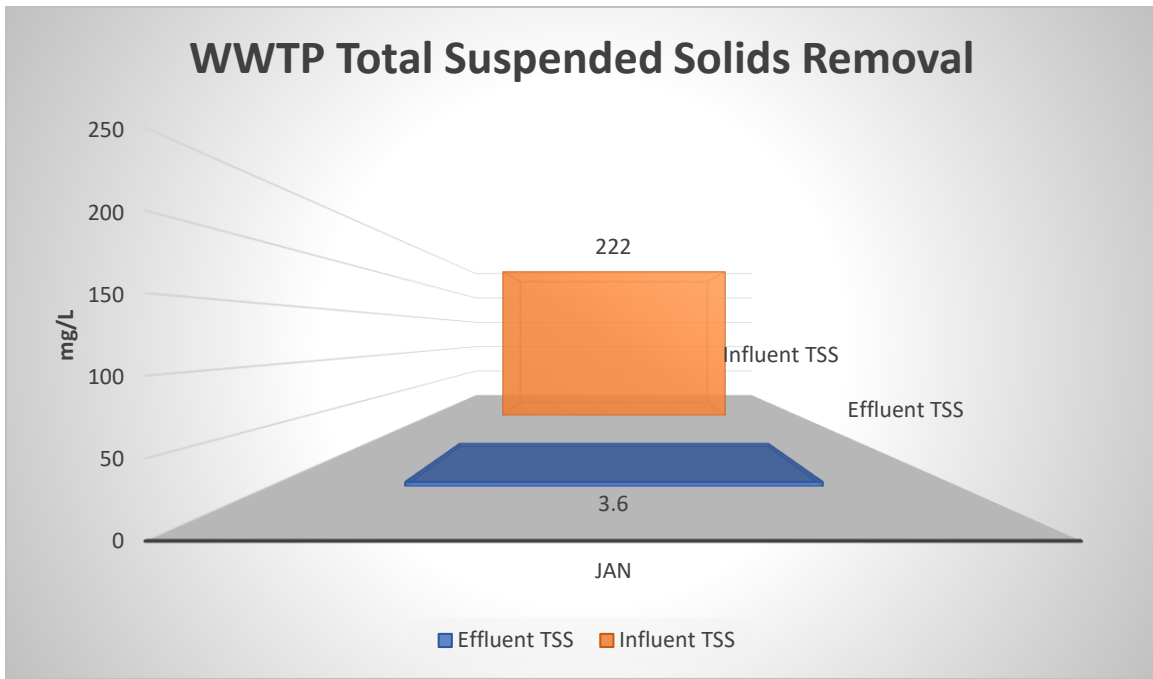
Sewer Council Report



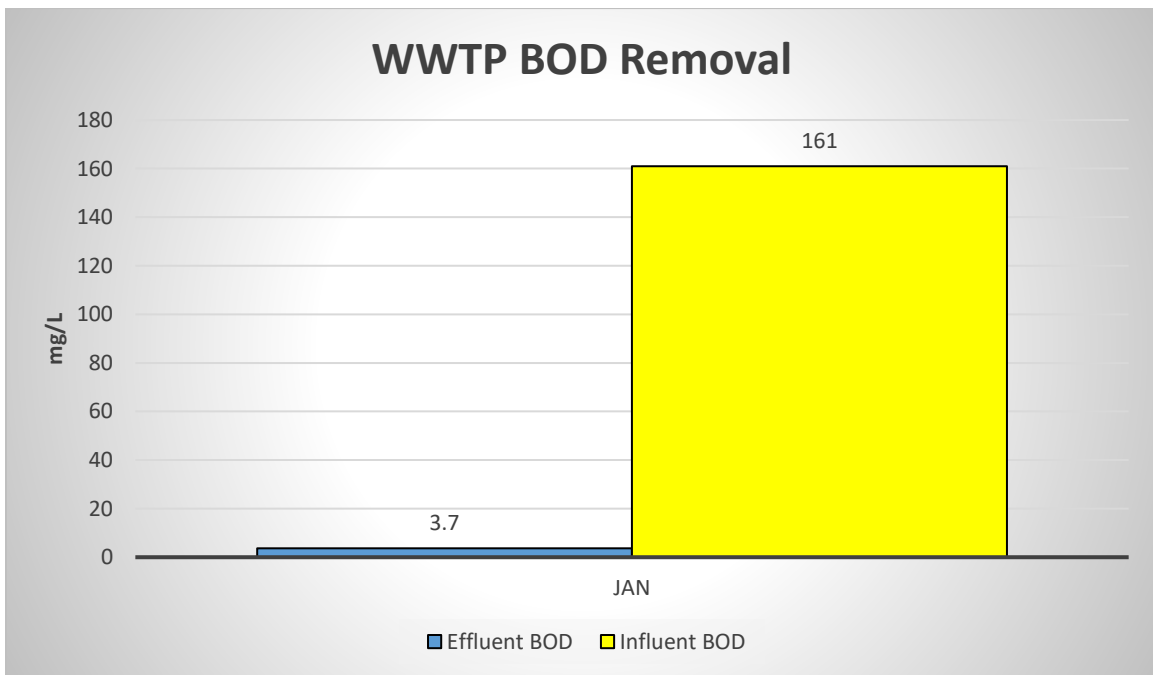
Plant Efficiency Charts



Average % of NH₃ removed for the month = **99.6%**



Average % of TSS removed for the month = **98%**



Average % of BOD removed for the month = **98%**

Work Highlights

- Sewer Inspections

- 6 new build inspections completed

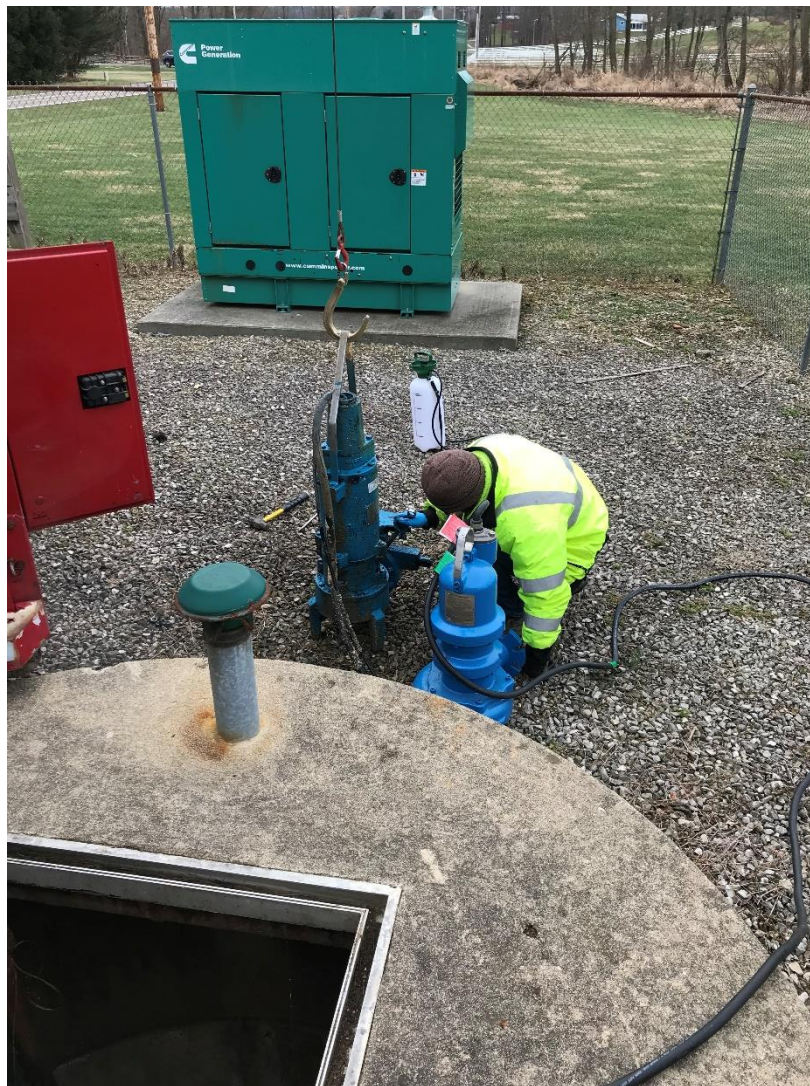
- Amount of sludge pressed (dewatered) – 409,280 Gallons

- Sampling and investigation into a trace mineral called Molybdenum (Mo) found in our digested sludge at an above allowable limit to land apply. Doing extensive testing to try to locate the point source of this metal so that we do not have to landfill our pressed Biosolids (dewatered sludge) in the future.

- GIS mapping and locating of sanitary system

- Pump replacement (Lift Station)

Wastewater equipment is more often than not located in a very harsh environment. In turn, pumps eventually wear out and need replaced. The pump being replaced in the pic below is over 20 years old and has well served its purpose.

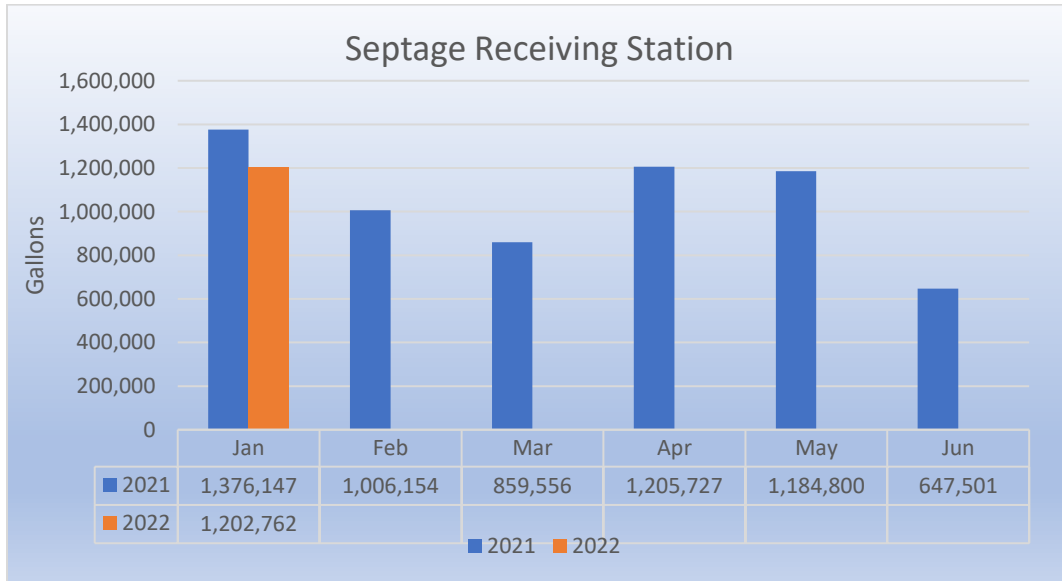


Training

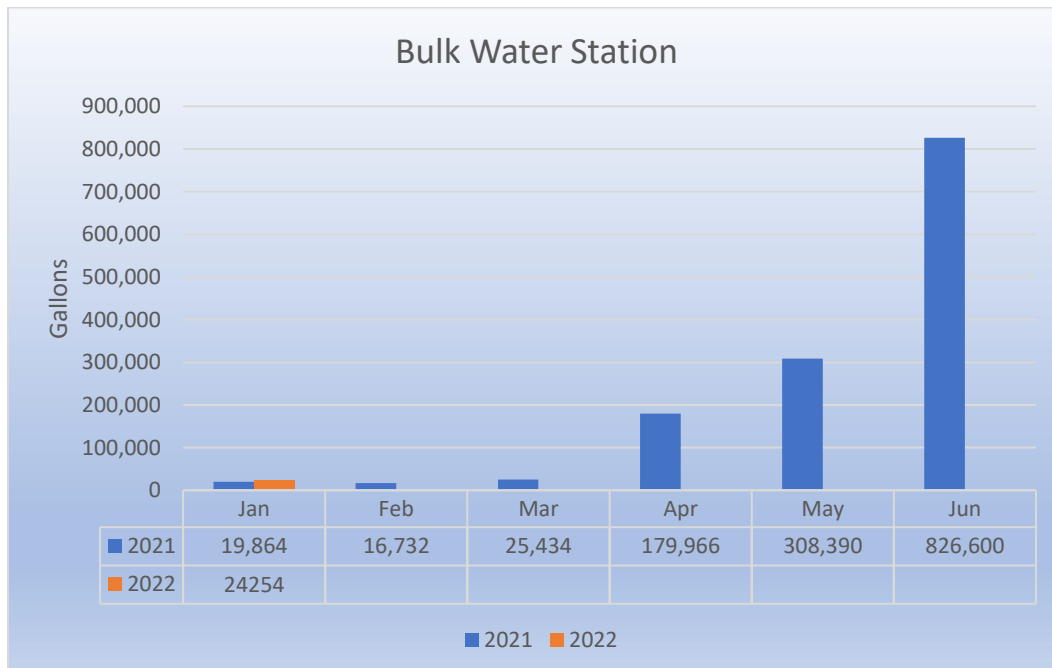
Logan Drake spent (6) hours this month on training focused on Pretreatment Facility Inspection through Sacramento State University. This University offers great quality wastewater and water training books/programs that operators can take to earn credits toward continuing education and further licensure.

BULK SEWER & WATER

The following chart shows the total amount of waste in gallons brought in to Johnstown for the current year and past year by the egg farms and bulk septage haulers.



The chart below shows the total amount of bulk water in gallons purchased each month for the current year and past year. NOTE: This graph contains only gallons of bulk water purchased from the fill station onsite.





ORDINANCE 01-2022

**AN ORDINANCE AMENDING ORDINANCE 47-21,
THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF JOHNSTOWN TO
APPROVE NECESSARY CHANGES OF APPROPRIATIONS**

WHEREAS, the Council of the City of Johnstown adopted its annual appropriations for 2022 on December 14th, 2021; and

WHEREAS, the Council of the City of Johnstown does hereby desire to amend its appropriations to pay for various projects and services which were approved by City Council in prior years, which need to be re-appropriated due to all purchase orders being cancelled and closed at the end of the fiscal year ending December 31, 2021; and

WHEREAS, the net effect on the finances of the Funds of the City of Johnstown will be **\$3,610,790.61** to the negative, and the Fund balances are sufficient to cover these appropriations.

NOW THEREFORE, be it ordained by the Council of the CITY OF JOHNSTOWN, Licking County, Ohio, as follows:

Section One. That the appropriations for the General, American Rescue Plan Act, Capital Improvements, Water Replacement & Improvements, and Sewer Replacement & Improvements Funds that were set forth in Ordinance 47-21, adopted by the Council of the City of Johnstown, State of Ohio, on December 14, 2021, be hereby amended to read as follows:

Appropriations for General Fund 1000

Administrative Offices Dept, Contractual Services – <i>Engineering pass throughs</i>	\$ 49,067.59
<u>Recreation Dept, Contractual Services - <i>Bigelow headstone</i></u>	<u>\$ 4,000.00</u>
NET EFFECT on General Fund 1000	(decrease) \$ 53,067.59

Appropriation for American Rescue Plan Act Fund 2910

Contractual Services (<i>Mobility Hub Concept</i>)	\$ 17,850.00
Contractual Services (<i>Raise Grant</i>)	\$ 26,142.50
<u>Contractual Services (<i>Zoning document scanning</i>)</u>	<u>\$ 15,193.53</u>
NET EFFECT on American Rescue Plan Act Fund 2910	(decrease) \$ 59,186.03

Appropriation for Capital Improvements Fund 4901

<u>Capital Outlay – <i>Oregon St. Reconstruction Phase III</i></u>	<u>\$ 202,137.00</u>
NET EFFECT on Capital Improvements Fund 4901	(decrease) \$ 202,137.00

Appropriation for Water Replacement & Improvements Fund 5701

<u>Capital Outlay – <i>Water Treatment Plant Upgrade, bonded funds</i></u>	<u>\$ 1,298,639.09</u>
NET EFFECT on Water Replacement & Improvements Fund 5701	(decrease) \$ 1,298,639.09

Ord 01-2022

Appropriation for Sewer Replacement & Improvements Fund 5702

Capital Outlay – *Wastewater Treatment Plant Upgrade, bonded funds* \$ 1,997,760.90

NET EFFECT on Sewer Replacement & Improvements Fund 5702 (decrease) \$ 1,997,760.90

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN.

Date of Introduction: January 18, 2022

Public Hearing/Vote: February 1, 2022

Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



ORDINANCE 02-2022

**AN ORDINANCE AMENDING ORDINANCE 47-21,
THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF JOHNSTOWN TO
APPROVE NECESSARY CHANGES OF APPROPRIATIONS**

WHEREAS, the Council of the City of Johnstown adopted its annual appropriations for 2022 on December 14th, 2021; and

WHEREAS, the Council of the City of Johnstown does hereby desire to amend its appropriations to transfer monies from the General Fund into the Budget Stabilization Fund to progress toward the goal of \$500k in the Budget Stabilization Fund, and to pay the additional costs for a plow truck for the Street Department, and additional costs for a shared tractor with the Sewer Department; and

WHEREAS, the appropriations for Fund 4902 were too high and must be reduced to show a non-negative fund balance; and

WHEREAS, the net effect on the finances of the Funds of the City of Johnstown will be **\$5,025.00** to the negative, and the Fund balances are sufficient to cover these appropriations.

NOW THEREFORE, be it ordained by the Council of the CITY OF JOHNSTOWN, Licking County, Ohio, as follows:

Section One. That the appropriations for the General, Street Construction, Maintenance & Repair, and Capital Improvements Funds that were set forth in Ordinance 47-21, adopted by the Council of the City of Johnstown, State of Ohio, on December 14, 2021, be hereby amended to read as follows:

Transfers from General Fund 1000

Transfers out – to Street Fund (add'l cost of trailer shared w/ sewer)	\$	3,000.00
Transfers out – to CIP (add'l cost of plow truck)	\$	3,000.00
Transfers out – to Budget Stabilization Fund	\$	60,000.00
NET EFFECT on General Fund 1000	(decrease - transfers)\$	66,000.00

Appropriation for Street Construction, Maintenance & Repair Fund 2011

Supplies & Materials (add'l cost of trailer shared w/ sewer)	\$	3,000.00
NET EFFECT on Street Constr, Maint & Repair Fund 2011	(decrease)	\$ 3,000.00

Appropriation for Capital Improvements Fund 4901

Capital Outlay – (add'l cost of plow truck)	\$	3,000.00
NET EFFECT on Capital Improvements Fund 4901	(decrease)	\$ 3,000.00

Appropriation for Capital Improvements Fund 4902

Capital Outlay – (reduce to correct over-appropriation)	\$	(975.00)
NET EFFECT on Capital Improvements Fund 4902	(increase)	\$ (975.00)

Ord 02-2022

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN.

Date of Introduction: February 1, 2022
Public Hearing/Vote: February 15, 2022
Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director