



Park & Rec Committee Meeting  
Tuesday, January 18, 2022 - 10:30 AM  
AGENDA

1. Call to Order
2. Election of Chair
3. Action On Minutes
  - a. November 18, 2021
4. Draft Legislation for TJ Evans Trail Maintenance - Review and Recommendation
  - a. **RESOLUTION 2022-04** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE LICKING PARK DISTRICT FOR THE JOINT USE MAINTENANCE TO THE TJ EVANS BIKE PATH
5. Trailhead Updates
6. Downtown Johnstown, Inc. - Craig Bohning
7. Licking Park District - Richard Waugh
8. Greater Johnstown Recreation District - Keith Ryan
9. Review of 2021 Goals - Discussion on 2022 Goals
10. Other Business
11. Adjourn

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**2021 Committee Goals**

1. Apply for the 2020-2021 Transportation Alternatives Program (TAP) grant through ODOT for Raccoon Creek Park Trail Phase I
2. Establish a Joint Recreation District - Discussions in progress
3. Continue to work on the Mastodon Preserve and the Johnstown Trailhead Park projects -Parking lot completion, ~~Concrete pad removal~~ Establish a Dog Park, Tree plantings
4. Continue to work toward a Longwell & Miles Memorial Estate implementation plan
5. Continue discussions with JYAA about their soccer fields that are surrounded by Raccoon Creek Park (Dick Hill property) - In Progress
6. Pursue bike path extensions - In preliminary discussion
7. Pursue a Raccoon Creek path extension to Edwards Road
8. Market community assets - Parks, Trailhead (Shared ED goal)
9. Walkway to Hannahs Park from US 62f



Park & Rec Committee  
Thursday, November 18, 2021 - 10:00 AM  
MINUTES

1. Call to Order

Committee Chair Carol Van Deest called the Parks and Recreation Committee meeting for November 18, 2021 to order at 10:00 am

Members Present - Carol Van Deest, Mayor Chip Dutcher  
Absent - Sharon Hendren

Staff present - Bailey Klimchak, Jack Liggett, Jim Blair, Teresa Monroe.  
Public present - Craig Bohning, Dick Mosley, Keith Ryan, Dave Douglas

2. Action On Minutes

a. October 14, 2021

**ACTION:** Carol Van Deest moved to Approve; Chip Dutcher seconded and both were in favor.

**AYES:** Van Deest, Dutcher

**NOES:** None

**ABSTAIN:** None

**Passed 2 - 0**

3. Eagle Scout Project - Consideration

a. Noah Risdon Request Letter

A local Eagle Scout submitted a letter with his interest in building a community library box, he provided pictures of one he liked in Pataskala and is requesting permission to build one in Hannahs Park along with a bench next to it for people to read.

After committee discussion on design and potential location, committee direction for staff to

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contact Noah and ask him to look at the community food box design.

**ACTION:** Carol Van Deest moved to Approve Noah Risdon's request based on the Methodist Church food box design and to work with staff on location; Chip Dutcher seconded and the vote was as follows:  
**AYES:** Carol Van Deest, Chip Dutcher  
**NOES:** None  
**ABSTAIN:** None

**Passed 2 - 0**

Discussion on vandalism at city parks. Jack Liggett to discuss the potential of installing cameras with Chief Haroon and ask him for an idea on cost to install in all three parks for next years budget.

4. Recognition Plaque - Mr. Montgomery

Discussion on placing a boulder with a plaque honoring Mr. Darwin "Chops" Montgomery in Bigelow Park; he was as long time village resident, employee/Street Superintendent and World War II veteran. Jack Liggett said he knows of a few boulders that could be used and bronze plaques are around five hundred dollars. Marvin Block to discuss wording with the family. Adamson Monument to do the plaque. Bailey Klimchak said at the same time he should do the plaque for the Trailhead partners, she has the wording; discussion on location at the Trailhead and the organizations who contributed donations.

**ACTION:** Carol Van Deest moved to go forward with the memorial plaque for Mr. Montgomery; Chip Dutcher seconded and both were in favor.  
**AYES:** Carol Van Deest, Chip Dutcher  
**NOES:** None  
**ABSTAIN:** None

**Passed 2 - 0**

When ready, will have Adam look at the boulders to choose most appropriate one. Jack Liggett asked where the money would come from to pay for the boulders and plaques; discussion on paying for some of it with extra budgeted money from the Oliver Bigelow headstone.

5. City Flag Contest

Tabled until new year.

6. Trailhead Updates

Bailey Klimchak said the Dog Park grand opening was very successful, there was a ribbon cutting, members of the Licking Park District and Johnstown staff attended and lots of dogs came to play in the park. There were reports of gates not closing well plus a gap; Tony Baldwin to fix with extra springs.

Dick Mosley said it was reported that the entrance area is wet in a low area; dogs get

muddy feet. Jack Liggett said grass should grow in next spring, drainage is being installed and parking lot to go in next spring. Year one is gravel, year two will get asphalt.

Trailhead parking lot has been paved, still needs to be striped and marked with directional arrows in the spring

Update on train station and conversations with owner Kevin Looker; Jim Blair and Craig Bohning went to look at the building; no sign of leaks, Craig Bohning said he did not think there was too much structural work needed, discussion on uses, renovation needed, need for parking if building if used. If building is put on historical registry there is funding available. Discussion on the need to own the land it is on prior to investing any money in renovation.

- a. Jim Blair to further discuss sale or donation of the train station and property with Kevin Looker.
- b. Keith Ryan to secure people to look underneath and assess the foundation.
- c. Carol Van Deest advises bringing the Evans Foundation in on the idea; Jim Blair to contact Sarah Wallace

7. Downtown Johnstown, Inc. - Craig Bohning

Craig Bohning said they have some funding now; Keith Ryan said they are looking into some type of Christmas decorations for the downtown poles in 2022. Discussion on the light pole electric receptacles, decoration options, wreaths/snowflakes. Asking the city to check the function of outlets; Jack said that could be done.

8. Licking Park District

Dick Mosley said they are pleased with the passage of their levy, it will mean more community resources. Updated on the Concord Crossing parking lot, the deed transfer is being recorded, will contact the city for curb cut. The contractor is lined up for the first of the year, will gravel first, let settle then pave. If all goes as planned should be ready to go in December. Had the ribbon cutting on their Nature Play Space phase one at Infirmary Mound Park; will be 5 phases and is an alligator theme.

9. Greater Johnstown Recreation District - Keith Ryan

Keith Ryan provided an update on the new Greater Johnstown Recreation District; they are working with Ice Miller on tax status; discussed vision, read their draft statement and received input from the Park and Rec committee. Added that their next meeting would be December 8th.

10. Other Business

1. Chip Dutcher thanked Carol for her leadership and time spent devoted to parks; Jack seconded her investment and work.

11. Adjourn

No further business. Ms. Van Deest moved to adjourn, Mr. Dutcher seconded and the meeting adjourned at 11:18 a.m.

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*Vision Statement: The Village of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character*



**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE LICKING PARK DISTRICT FOR THE JOINT USE MAINTENANCE TO THE TJ EVANS BIKE PATH**

This Agreement is made by and between the Licking Park District Board of Park Commissioners (hereinafter the “Park District”), and the City of Johnstown (hereinafter the “City”), on this 18<sup>th</sup> day of January, 2022.

**WHEREAS**, the Park District maintains bike trails within Licking County under an agreement with the Board of Licking County Commissioners and, in turn, the T.J. Evans Foundation; and

**WHEREAS**, the City maintains bike trails within the city/municipal limits of Johnstown under an agreement with the T.J. Evans Foundation; and

**WHEREAS**, the Park District and the City desire to establish a more consistent bike trail management strategy to be uniformly applied within their respective jurisdictions.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Johnstown, Licking County, Ohio as follows:

**Section 1.** City Council authorizes the City Manager to enter into an agreement between the Board of Licking Park District Commissioners and the City of Johnstown.

**Section 2.** It is found and determined that all formal actions of this City Council concerning and relating to the recommendation of adoption of this Resolution were approved in an open meeting of this City Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN

**Date of Introduction/Public Hearing/Vote: January 18, 2022**

**Effective Date:**

By: \_\_\_\_\_

\_\_\_\_\_  
Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

\_\_\_\_\_  
Teresa Monroe, Clerk of Council

\_\_\_\_\_  
Yazan Ashrawi, Law Director

## **AGREEMENT**

This Agreement is made by and between the Licking Park District Board of Park Commissioners (hereinafter the "Park District"), and the City of Johnstown (hereinafter the "City", on this \_\_\_\_ day of January, 2022.

**WHEREAS**, the Park District maintains bike trails within Licking County under an agreement with the Board of Licking County Commissioners and, in turn, the T.J. Evans Foundation; and

**WHEREAS**, the City maintains bike trails within the city/municipal limits of Johnstown under an agreement with the T.J. Evans Foundation; and

**WHEREAS**, the Park District and the City desire to establish a more consistent bike trail management strategy to be uniformly applied within their respective jurisdictions.

### **NOW, THEREFORE, THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:**

1. The Park District and the City shall commit to a fifty/fifty funding split of any mutually planned and agreed upon paving and surface improvement projects on the bike trails within the City. The fifty/fifty funding split shall be calculated after any and all grants, foundation, individual donations, or other funds outside of the normal operation and/or capital budgets of either Party have been applied toward any such project.
2. A map illustrating the bike trails subject to this Agreement is attached hereto and incorporated herein as Exhibit A. If any bike trails that would be subject to this Agreement are excluded therefrom, such trails shall be set forth in a separate document to be attached to this Agreement.
3. As a collaborative effort to maintain and improve the trail network, the Park District and the City will be responsible for providing notification of issues or concerns that are observed by either Party that are impacting the bike trails, and the Park District and the City will plan jointly to correct safety concerns or maintenance issues that arise from the observations within a reasonable period of time.
4. The Parties shall meet annually, and at additional times as needed, in order to plan projects and share information.
5. The Park District shall assist the City on other mutually agreed upon park-related projects, not identified in paragraph 1, above.
6. Each Party is responsible for payroll, benefits, workers' compensation and other employee-related expenses as to their employees, without the expectation of compensation from the other Party.
7. The City shall continue to be responsible for the operational functions of the bike trail within the City. Operational functions shall include, but are not limited to, mowing, trash removal, tree obstructions, etc.
8. Public announcements regarding this Agreement, and any future projects resulting therefrom, shall include both Parties and jointly prepared statements. A sign noting collaborative financial assistance may be required by the Park District.
9. This Agreement may be terminated by either Party for any reason upon providing ninety (90) days written notice to the other Party.
10. Upon any breach of this Agreement, the non-breaching Party may terminate this Agreement upon ten (10) days written notice to the breaching Party. If the breaching Party provides a written response

addressing the perceived breach, the non-breaching Party may elect to rescind its termination notice if satisfied with the written response.

11. This Agreement shall be effective as of the date listed above and shall remain in effect for a period of five (5) years. This Agreement shall automatically renew for a subsequent five (5) year period, unless terminated by either Party.

**THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK.**  
**[Signature Page to Follow]**

DRAFT

**SIGNATURES:**

**Licking Park District Board of Park Commissioners:**

\_\_\_\_\_  
James Kiracofe

\_\_\_\_\_  
Date

\_\_\_\_\_  
James Bradley

\_\_\_\_\_  
Date

\_\_\_\_\_  
Richard Moseley

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sam White

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Sams

\_\_\_\_\_  
Date

**City of Johnstown**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

