



Finance Committee
Tuesday, November 16, 2021 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Finance Committee meeting for November 16, 2021 to order at 5:00 pm

Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jim Lenner, Jack Liggett, Dana Steffan, Chief Haroon, Bailey Klimchak, Teresa Monroe.

Public present - None

2. Action on Minutes

a. October 19, 2021

b. November 1, 2021 Special

ACTION: Benjamin Lee moved to Approve en bloc; Cheryl Robertson seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

3. Director Reports to Council

a. Reports

Nothing to call out. Bank to Book reconciliation not complete yet, Dana to send out to committee when finished.

2021 Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to \$500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

4. Asset Value Quotes Decision

Finance Director Dana Steffan provided an update on follow-up questions to HCA on pricing and provided recommendation.

ACTION: Benjamin Lee moved to go forward with HCA; Cheryl Robertson seconded and all were in favor.
AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 3 - 0

5. Budget 2022 Review / Update based on outstanding questions

a. Budget 2022

Budget work session continuing; review of projected available funds for 2022.

Discussion and decision to move forward with the SSI upgrade, one time payment of \$135,000 (decreased \$10,000 for the asset management module for one year); coming out of General Fund, Water, Sewer split three ways.

Discussion on staffing for police, mayor's court, dispatch, admin, planning and zoning.

ACTION: Cheryl Robertson moved to go forward with SSI; Chip Dutcher seconded and all were in favor.
AYES: Lee, Robertson, Dutcher
NOES: None
ABSTAIN: None

Passed 3 - 0

Ben Lee noted that adding the \$10,000 module back in can be discussed for 2023, would like to get in writing that it would be at the same price. Also the outstanding question on cloud storage versus local.

Decision on the zoning department part-time position going to full-time and deleting the full-time Zoning Administrator position.

ACTION: Ben Lee moved to move forward with that; Cheryl Robertson seconded and all were in favor.
AYES: Lee, Robertson, Dutcher
NOES: None
ABSTAIN: None

Passed 3 - 0

Discussion on Leafy Dell and SR 37; round-a-bout versus signal, financial and budget impact. Mr. Lee reviewed items built into the budget. Chief Haroon touched on costs for a kennel and accessories to store stray dogs until the county retrieves them; \$1,000 built into the budget. Discussion on Council Chambers security and Police Department renovations; major renovations will need itemized estimates starting with engineering.

6. Other Business

1. Chip Dutcher said there was concern from a visitor to the Dog Park that the gates are not secure and let dogs escape; Jack Liggett said he would address Anthony Baldwin.
2. Next Finance committee will meet November 23rd at 5:00 pm if needed.

7. Adjourn

ACTION: Benjamin Lee moved to Adjourn; Cheryl Robertson seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:02 pm