



Special Finance Committee
Monday, November 8, 2021 - 5:15 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Special Finance Committee meeting for November 8, 2021 to order at 5:25 pm

Members Present - Ben Lee, Mayor Chip Dutcher
Absent - Cheryl Robertson

Staff present - Jack Liggett, Chief Haroon, Dana Steffan, Teresa Monroe.

Public present - None

2. Line-Item Questions - review

a. 2022 Budget Draft

Work Session for review of General Fund budget line items.

Discussion on Safe Routes To Schools.

Business Alliance money should go to Economic Development for a future goal of a Chamber of Commerce. Community Art/Mural program money should go to Park & Rec. Discussion on consultant for financial accounting and asset management; Dana shared reviews, will continue to investigate and ask questions. \$30,000 set aside in budget.

Discussion on employee wages, positions, resignations and next steps. Talked about insurance benefits and opt out options / "bands"; explore options for 2023.

Adjustment of line items for exiting City Manager benefits.

Discussion on Fourth of July fireworks, \$10,000 set aside.

Discussion on new Software Solutions program upgrade for accounting and utility billing; current cost is a one-time payment of \$145,000 and an annual of \$37,500; discussion on breakdown of costs and timing of payments that would be due.

3. Water/Sewer CIP

Review and discussion on Capital Projects breakdown for 2022.

2021 Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to \$500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

4. Bonded Monies - Current State - Proposed Items for Funding

a. Bonded Project Status/discussion

Discussion on intersection at Leafy Dell and SR 37; roundabout versus traffic signal.

5. All Open Requests for Funding

6. Other Business

1. Dana to check in with the Methodist Church ladies on the annual thanksgiving meal/lunch meeting.
2. Further discussion and consideration on Leafy Dell & SR 37 intersection and SSI at next meeting.
3. Dana to update budget line-item edits and send out new version.

7. Adjourn

ACTION:	Benjamin Lee moved to Adjourn; Chip Dutcher seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher
NOES:	None
ABSTAIN:	None

Passed 2 - 0

Meeting adjourned at 8:00 pm