



Regular Council Meeting
Tuesday, July 21, 2020 - 6:30 PM
AGENDA

1. Call to Order
2. Roll Call
3. Invocation - Ms. Hendren
4. Pledge of Allegiance
5. Action on Minutes
 - a. July 7, 2020
6. Citizen comments on matters not on the agenda
7. Council Committee reports
 - a. **Planning & Zoning:** Met 7/14/20; Next 7/28/20 @ 6:30 pm Virtual
 - b. **Safety & Service:** Met 7/7/20 minutes attached; Next 8/5/20 @ 5:00 pm Virtual
 - c. **Finance:** Met 7/14/20 Special meeting-minutes attached; 7/21/2020 @ 5:00 pm Virtual
 - d. **Economic Development:** Met 7/9/20 Special-minutes attached; Next 8/6/20 @ 10:00 am Virtual
 - e. **Park & Rec:** 7/9/20 cancelled; Next TBD
 - f. **Miles Estate:** Next TBD
 - g. **Joint Recreation:** Next TBD
 - h. **School District Liaison:** Next TBD
 - i. **Storm Water Management:** Next TBD
 - j. **Rules:** Nothing scheduled
 - k. **Personnel Board of Review:** Nothing Scheduled
 - l. **Tree Commission:** Working to schedule
8. Director Reports
 - a. Police
 - b. Finance
 - c. Planner
9. Tabled Legislation N/A
10. Public Hearings of Legislation

- a. ORDINANCE 21-2020 AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduced July 7, 2020*
- b. ORDINANCE 22-2020 AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduced July 7, 2020*
- c. ORDINANCE 23-2020 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO, AND DECLARING AN EMERGENCY.
- d. RESOLUTION 2020-19 A RESOLUTION ACCEPTING THE RESIGNATION OF A PUBLIC EMPLOYEE.
- e. RESOLUTION 2020-20 A RESOLUTION INDICATING WHAT SERVICES THE VILLAGE OF JOHNSTOWN WILL PROVIDE 78.482+/-ACRES OF LAND, LOCATED IN MONROE TOWNSHIP, LICKING COUNTY, OHIO, UPON ANNEXATION TO THE VILLAGE OF JOHNSTOWN, OHIO AND TO PROVIDE FOR BUFFER REQUIREMENTS
- f. RESOLUTION 2020-21 IN SUPPORT OF A REVIEW OF THE LOCAL GOVERNMENT FUND ALLOCATION FORMULA IN LICKING COUNTY AND IMPOSITION OF AN ALTERNATIVE FORMULA FOR DISTRIBUTION AND DIRECTING THE VILLAGE MANAGER TO INITIATE PROCEEDINGS NECESSARY TO AFFECT SUCH A REVIEW.

11. Introduction of Legislation N/A

12. Other Business

13. Adjourn

Next Council Meeting August 4, 2020



Regular Council
Tuesday, July 7, 2020 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for July 7, 2020 at 6:35 PM. This meeting had an option for virtual attendance.

2. Roll Call

Present - Chip Dutcher, Benjamin Lee, Cheryl Robertson, Carol Van Deest, Marvin Block, Doug Lehner, Sharon Hendren

Absent -

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe Clerk of Council, Chief Haroon - Police Chief, Officers present for swearing in: Remey, Boudinot, Hatfield, Fox, Sgt. Smart, Sgt. Cooperrider

Public present - Mike Ballistrea and family, Jesse Coppel, Lesha Farias

3. Invocation - Mayor Dutcher

4. Pledge of Allegiance

5. Swearing In - Police

Mike Ballistrea took the oath of office and was sworn in as a Police Officer by Mayor Chip Dutcher.

6. Action on Minutes

a. June 16, 2020

ACTION: Benjamin Lee moved to Approve; Doug Lehner seconded and the vote was as follows:

AYES: Benjamin Lee, Doug Lehner, Marvin Block, Chip Dutcher, Cheryl Robertson, Carol Van Deest, Sharon Hendren

NOES: None

ABSTAIN: None

Passed 7 - 0

7. Citizen comments on matters not on the agenda

No comments from the public.

8. Council Committee reports

- a. **Planning & Zoning:** Met 6/23/20; Next 7/14/20 @ 6:30 pm Council Chambers
New Zoning Commission member Jonathan Merriman was sworn in; Ryan Green elected as Chairman and Ron Danne elected as Vice-Chairman. Discussion on updated draft of the Comprehensive Plan, set a timeline for continued review and forwarding on to Council by August. Discussion on Accessory Dwelling Units and how they may fit into the village, no decisions at this time.
- b. **Safety & Service:** Met 6/2/2020 minutes attached; 7/7/20; Next 8/5/20 @ 5:00 pm Virtual
Chief Haroon reviewed a traffic sign study done at several intersections in the downtown area; discussion on removal of stop signs on Oregon and Williams Streets yielded committee direction to keep the signs, install stop bars at those intersections and cut back foliage that may be blocking them; Chief also reviewed the Mink Street speed study. Discussion on resident complaints of speed along Stone Hedge Row in the Leafy Dell subdivision and ways to deter. Committee voted 3-0 in favor of raising parking ticket fines from thirty dollars to fifty dollars. Talked about the Village Prosecutor and processes surrounding Mayor's Court, committee authorized Chief Haroon to continue looking into policies. Discussed Oregon Street project funding and the lack of movement from Columbia Gas in getting their lines moved. Chief will review the False Alarm ordinance and provide opinion to committee on whether or not to pursue. Sidewalk Replacement Program discussion moved to August.
- c. **Finance:** Met 6/16/20 minutes attached; Next 7/21/2020 @ 5:00 pm Virtual
- d. **Economic Development:** Met 6/4/2020 minutes attached; 7/2/20 Cancelled; Next 8/6/20 @ 10:00 am Virtual

Special meeting called for July 9, 2020 at 10 a.m.
- e. **Park & Rec:** Met 6/11/20 minutes attached; 7/9/2020 Cancelled
- f. **Miles Estate:** Next TBD
- g. **Joint Recreation:** Next TBD
- h. **School District Liaison:** Next TBD
- i. **Storm Water Management:** Next TBD
Jack Liggett said he has started the letter for the dry ponds and will be getting those sent out, working on finding out which ponds go to which HOA and getting addresses. Will be setting up a day with C.T. engineers to walk all of the wet ponds to make a decision on how to handle those.
- j. **Rules:** Next TBD

9. Director Reports

a. Service: Water, Sewer, Street

Service reports were included in the packet; Jack Liggett reviewed with Council. Shelley Company, contractor for US62 Turn Lane Project, has requested permission to work ahead on Saturdays with an 8:00 a.m. start time in an effort to complete sooner; there was no objection of Council.

Mayor Dutcher asked that thanks be passed along to the Service Department for getting all the new flags put up downtown before the fourth holiday. Mr. Liggett noted the nineteen new parking spots now on Phalen; feedback has been positive. Pedestrian crossing signs were replaced.

b. Manager

Jim Lenner provided a verbal update: Continues working on the mobility grant and making new partners. Had a call with Feds regarding the EDA Grant funding applied for, needs some direction from Council, will discuss further at the special meeting of Economic Development called for Thursday. The village was awarded \$5.75 million in water funds from State EPA at zero percent interest so that can supplement what is already bonded and do greater things. Enterprise Center is out for bid, bids will be opened on July 30th.

10. Tabled Legislation

a. N/A

11. Public Hearings of Legislation

- a. **RESOLUTION 2020-18** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH UNITED SURVEY, INC. FOR THE MINK STREET/WEST JERSEY STREET CIPP SANITARY SEWER LINING PROJECT.

This is phase one of the Jersey Street, sanitary sewer project to relieve back ups of the valleyview sewer; bid came in under the estimate.

Public Hearing: There were no public comments either for or against the legislation.

Mr. Lee confirmed the budgeted amount of the project, Mr. Liggett said \$101,000 budgeted and the bid was slightly over \$74,000

ACTION:	Marvin Block moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES:	Doug Lehner, Marvin Block, Chip Dutcher, Cheryl Robertson, Carol Van Deest, Sharon Hendren, Benjamin Lee,
NOES:	None
ABSTAIN:	None

Passed 7 - 0

12. Introduction of Legislation

- a. **ORDINANCE 21-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

This budgets the village share of CARES Act funds received in the amount of \$49,621.03. Any funds not used by October are to be sent back for reallocation one more time.

Mr. Lee said he would like to investigate how to get some of this money back into the community; there was discussion among council members and staff on ideas for the money left.

Public Hearing will take place on July 21, 2020

b. **ORDINANCE 22-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

This appropriates funds for a Service Vacuum Truck, Police cruiser equipment and straggling invoices on Oregon Street Phase one and South Kasson Street. Mr. Lenner said entertaining this Ordinance as an emergency could be in order (to secure the deal on the vacuum truck). Mr. Lee asked if council could make a motion to give a verbal they would move forward with the vac truck and continue to move this through the regular process; Mr. Lenner said he would be comfortable with that and would just ask for a motion for intent to purchase.

ACTION: Benjamin Lee moved to initiate intent to purchase the vacuum truck with the line item written in the ordinance; Cheryl Robertson seconded and all were in favor.

AYES: 7

NOES: None

ABSTAIN: None

Passed 7-0

Public Hearing July 21, 2020.

13. Other Business

1. Sharon Hendren said she thinks the village should charge the food trucks coming in to the village. Jim Lenner said trucks on Phalen Street are being coordinated for people enjoy; if other food trucks come they would go through the regular permit process with a ten dollar fee.
2. Committee meetings to continue virtually; Council meetings to continue as hybrid.

14. Adjourn

ACTION: Marvin Block moved to adjourn; Sharon Hendren seconded and all were in favor.

AYES: 7

NOES: None

ABSTAIN: None

Pass 7-0

Meeting adjourned at 7:43 p.m.

Next Council Meeting July 21, 2020



Safety & Service Committee
Tuesday, July 7, 2020 - 5:00 PM
MINUTES

1. Call to Order

Ben Lee called the July 7, 2020 Safety and Service meeting to order at 5:02 p.m.

Present - Benjamin Lee, Doug Lehner

Absent - Marvin Block (absent at roll call, arrived at 5:07 p.m.)

Staff present - Jim Lenner, Jack Liggett, Chief Haroon, Bailey Klimchak, Mayor Chip Dutcher, Carol Van Deest, Cheryl Robertson, Teresa Monroe

Public present - None

2. Action on Minutes

a. June 2, 2020

ACTION: Benjamin Lee moved to Approve as written; Doug Lehner seconded and the vote was as follows:

AYES: Benjamin Lee, Doug Lehner

NOES: None

ABSTAIN: None

Passed 2 - 0

3. Traffic Sign Study (Chief Haroon)

a. Staff report

Mr. Lee said for context, this study was prompted by complaints that drivers were running stop signs at various intersections and some possibly going the wrong way on Pratt. The Police Department was asked for opinion on any updates needed to ensure intersections are not inhibiting the ability for people to follow direction. Chief Haroon presented his department study focusing on South Oregon Street at West College, at West Pratt, at West Maple as well as West College Street at North Williams. Chief Haroon noted areas where signs are hidden by foliage, are faded or crooked, in need of replacement, stop bars that should be painted, also some areas and the necessity of the signs; he said his report is available upon request.

4. Oregon Street / Williams Street Stop Signs (Jack)

Jack Liggett reviewed history on the addition of the stop signs on Williams and Oregon; discussion resulted in committee direction to leave the signs and add painted stop bars.

5. Speed Studies around town (Chief Haroon)

a. Mink Street

Chief Haroon reviewed results of the nine day speed study completed at West Jersey (Mink) Street and Hillview Drive: approximately 1,895 vehicles per day with highest traffic activity being 9:00 a.m. to 4:00 p.m. data shared was gathered by the Police Department speed trailer. It was noted that more speed limit signage has been ordered for the area.

6. Stone Hedge Row speed callout - Traffic calming (Jim / Bailey)

Doug Lehner said resident complaints regarding speed on Stone Hedge Row Drive prompted discussion on traffic calming in the area. Among possibilities discussed were the addition of crosswalks at Leafy Knoll and Grassy Knoll, using temporary road narrowing, making a four way stop, urban painting, traffic enforcement.

7. Parking Ticket Fines (Chief Haroon)

Chief Haroon said he feels parking ticket fines are too low relative to other municipalities; currently set at thirty dollars, he proposes that the cost should be fifty or sixty dollars. Chief added that the village should bring fines up to match what money is going out for court structure; the Prosecutor and Magistrate. Committee was in favor of an increase

ACTION: Benjamin Lee moved to direct staff to prepare an ordinance to raise the parking ticket fine from thirty to fifty dollars; Doug Lehner seconded and the vote was as follows:

AYES: Benjamin Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

8. Village Assistant Prosecutor (Chief Haroon)

In review of all processes of the Police Department, Chief Haroon said he feels it is in Johnstown's best interest to move away from its current Prosecutor for Mayor's Court as well as Municipal Court, currently they are the same person and said that does not look good. Chief said he is not happy with a lot of the processes, that a lot of things could be settled without trial; officer overtime could be saved by looking at processes of other prosecutors. Chief would like to use the current prosecutor used by Granville, Mr. Mike King. Johnstown will also host a "guest" Lieutenant from Granville to review our processes, Chief is looking forward to the input. Chief Haroon will have a report for the committee next month.

9. Additional Village Lighting suggestions (Chief)

Previous discussions on lighting around town, areas that could be better illuminated, third shift officers to note poorly lit areas for the committee; P.D. waiting until street lights out are fixed. Street Department to check how many lights are AEP versus Energy Coop. Finance to check to see how the village pays for lighting, should not be paying for lights that are not working. Priority of investigations will be based on departments staffing and ability.

10. Oregon Street Project Funding update (Jim)

Gas company still needs to complete their work and get out of the way before village can start. Funding to be awarded in round thirty four and has been appropriated at the State level. Response from gas company is that COVID-19 has put them behind, no estimate given on when they will complete their work. Funding is good for two years; village is holding off on putting out to bid as the gas company has not even started their work.

11. Construction Project Updates - If anything new

1. Valleyview sewer Phase one will be awarded with Council legislation tonight; then will schedule pre-con meeting.
2. Working to secure easements for the relief sewer on Mink Street; then the project will go out to bid.
3. Bids are out for the water sewer street work for the Enterprise Center; will know on July 30th what the bids are. Once there is a set price the village will be invoiced from the Port Authority, there will be three total.
4. The village has received \$5.75 million dollars in a zero percent loan for water and sewer projects.

12. False Alarm Ordinance - Continue to explore or table

Off and on discussion on this over three years; Chief Haroon will review by next committee meeting and provide opinion on whether or not to pursue.

13. Sidewalk Replacement Program - Revisit discussions

Move discussion to August. Noted possible conversations in Finance Committee as well.

14. Other Business

Non

15. Adjourn

ACTION: Marvin Block moved to adjourn; Benjamin Lee seconded and all were in favor.

AYES: 3

NOES: None

ABSTAIN: None

3- 0

Meeting adjourned at 6:30 p.m.



Finance Committee
Tuesday, July 14, 2020 - 5:00 PM
MINUTES

1. Call to Order

Benjamin Lee called the Special Finance Committee meeting for July 14, 2020 to order at 5:02 p.m.

Members Present - Ben Lee, Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jim Lenner, Bailey Klimchak, Dana Steffan, Jack Liggett, Marvin Block, Carol Van Deest, Chief Abe Haroon, Teresa Monroe

Public present - None

2. Economic Development Project Funding

Village Planner Bailey Klimchak provided an overview of the same presentation information shared at the July 9th Special Economic Development committee meeting. The Economic Development Assistance program has \$225 million to be distributed among six mid-west states including Ohio to prevent, prepare for and respond to economic injury as a result of COVID-19. If the grant is received, the Village of Johnstown would like to use the money for two projects that will focus on economic development in the downtown area to revitalize and encourage investment; 1) Incubator Space (\$150,000) and 2) Economic Development Plan for the downtown corridor (\$50,000). Before applying for the grant, a feasibility study would need to be performed, it would need to be paid by the village and is not refundable by EDA award money; Ms. Klimchak estimates that cost to be around ten thousand dollars and request to use out of the CARES Act funds. Grant awards would cover eighty percent of project costs and the village would be responsible for twenty percent and Mr. Lee said the Economic Development Committee voted 3-0 in favor of moving forward so discussion tonight is about funding. Mayor Dutcher noted the CARES Act money can be used for Economic Development; discussion continued under uses of CARES Act funds.

ACTION:	Chip Dutcher moved to spend \$10,000 for a feasibility study to be funded from Covid funds; Cheryl Robertson seconded and all were in favor.
AYES:	Chip Dutcher, Benjamin Lee, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 3 - 0

3. Use of CARES Act Funds

There was Committee discussion on use of CARES Act funds and budget for the money broken down as follows:

1. Supplies/Chrome Books \$7,250.00
2. Council Audio Video \$11,500.00
3. Food Pantries x2//St. Vincent De Paul \$6,000
4. Incubator Feasibility \$10,000.00

ACTION: Benjamin Lee moved to expend \$6,000 split up three ways between the Northridge/Johnstown and FaithCare food pantries and St. Vincent De Paul; Cheryl Robertson seconded and all were in favor.

AYES: 3

NOES: None

ABSTAIN: None

Pass 3-0

Other ideas discussed for remainder of available balance(\$14,871.00); possible donation to Humane Society, Water Plant Training (\$5,000), CAD Police and stocking up on PPE.

4. Other Business

1. Discussion on SW Licking water and agreements/contracts or lack thereof
2. Update on New Day lines
3. Project Mastodon back on; match money will likely need to be provided

5. Adjourn

ACTION: Benjamin Lee moved to ADJOURN; Cheryl Robertson seconded and all were in favor.

AYES: 3

NOES: None

ABSTAIN: None

Approved 3-0

The meeting adjourned at 5:45 p.m.



Economic Development Committee
Thursday, July 9, 2020 - 10:00 AM
MINUTES

1. Call to Order

Cheryl Robertson called the Special Economic Development Committee meeting for July 9, 2020 at 10:02 AM.

Members present: Cheryl Robertson, Carol Van Deest, Chip Dutcher

Staff present: Jim Lenner, Bailey Klimchak, Jack Liggett, Marvin Block, Teresa Monroe

2. EDA Program; Feasibility Study

Bailey Klimchak presented Economic Development Assistance (EDA) Grant Information to the committee; the EDA program has \$225 million to be distributed among six mid-west states including Ohio to prevent, prepare for and respond to economic injury as a result of COVID-19. Ms. Klimchak's presentation provided an overview on the application process and criteria for how the grants would be awarded. The Village will reference the GROW Licking County Economic Development Action Plan; the action plan identified goals for the next five years. If the grant is received, the Village of Johnstown would like to use the money for two projects that will focus on economic development in the downtown area to revitalize and encourage investment; 1) Incubator Space (\$150,000) and 2) Economic Development Plan for the downtown corridor (\$50,000). Before applying for the grant, a feasibility study would need to be performed, it would need to be paid by the village and is not refundable by EDA award money; Ms. Klimchak estimates that cost to be around ten thousand dollars. Grant awards would cover eighty percent of project costs and the village would be responsible for twenty percent. There was committee discussion on partnership possibilities to pay the twenty percent. Ms. Klimchak looks for committee direction on whether or not staff should continue to move forward with these projects and the process of applying for funding and if so, a commitment to budget \$10,000 from the CARES Act funds to complete the feasibility study.

ACTION:	Chip Dutcher moved to authorize staff to proceed; Carol Van Deest seconded and all were in favor.
AYES:	Dutcher, Van Deest, Robertson
NOES:	None
ABSTAIN:	None

3 - 0

3. Other Business

1. Continued discussion on spending CARES Act funds; hand sanitizing/washing stations on the square, barricades to divide outdoor seating areas, Plexiglas barriers for council chambers, contributing to the food banks to help the most people. Committee concluded it would be good to have an organization between the village and the end recipient so the village was not directly involved with individuals.
2. Mr. Lenner provided an update on project Mastodon
3. Ms. Van Deest requested a copy of the Trailhead Park Plan, Ms. Klimchak said she would email.
4. Reviewed Transportation Study Program grant and how it would help Johnstown; Mr. Lenner said anyone would be able to use the technology to get to and from jobs in Johnstown; it would give notoriety as well show the village is forward thinking. Mayor Dutcher said it is a plus this grant is in the hands of Johnstown.
5. Ms. Van Deest expressed her appreciation of all the time and work going in to all the grants being applied for by staff. Also thanked Service for the work in getting up all the new flags and banners downtown.

4. Adjourn

There was no other business and the meeting adjourned at 10:50 am



Report, Chief of Police

June 2020

Projects:

CAD (Computer Aided Dispatching)

Three vendors were researched: TAC, Central Square, Tyler Technologies. Prices vary and some have not submitted a price proposal as of date. Demonstrations are still being performed. Money from the body cameras are being routed towards CAD upgrades to dispatch and server installation. A full review of body camera vendors will be reviewed in the 2021 fiscal year.

Training:

Officers have increased their training hours in June. All officers are receiving two hours of training a month. This month's (July) topic: Recognizing and Responding to Domestic Violence, Advanced Defensive Driving Techniques, and 360° Situational Awareness. All members are scoring a 90% or higher in the subject matter.

Report attached

Fleet:

Car three (3) has compounded a significant amount of red in 2020 (1,659.63). However, it hasn't had issues in a while. Car six (6) spotlight was replaced at a cost of \$595.54. The entire unit was sent back to the manufacture for repair. All upgraded video systems installations were completed this month. After unsatisfactory service the vendor was changed to Thorpe Automotive. The current vendor (Thorpe) is saving the Village \$50 on installation over the last vendor, and \$350 over the preceding vendor. Gas costs are up 9.3% from April. Down 2.5 % from March, and down 13.3% from May. Critical missing items were ordered. Traffic cones (6 per a vehicle) at \$273.88, six flare tubes (holders) at \$91.95. 720 20-minute flares at \$838.50. All patrol vehicles were outfitted with fire extinguishers. An equipment tray is missing from vehicle # 4. The cost on a replacement is likely to be \$500 or more.

Speed studies:

North Main Street was named a target enforcement zone. Officers advised that given the area, they are lacking the proper equipment to effectively enforce speed. After an evaluation, I found that the officers concerns are plausible. A new RADAR (Stalker II Moving Radar) was purchased (JPF). The new RADAR will allow for safer enforcement of violators. Mink and Hillview was not discovered to have a significant problem with speeding violations. However, the area will be monitored as traffic increases in and around the area.

Equipment:



Two tint meters were ordered (JPF). Vehicle unlock kits are requested for all cars (approximately \$700). Seven patrol rifles were ordered, and a safe to house them in was also ordered through donations (JPF).

June crime statistics:

159 calls for service.	The mean average for 2020 is 147 calls
73 two-officer calls.	The mean average for 2020 is 75 calls (2.5 calls per a day)
25 traffic stops.	The mean average for 2020 is 37 stops
25 Accidents.	The mean average for 2020 is 11 accidents
29 Training hours.	The mean average for 2020 is 13 hours
10 Assist other agencies	The mean average for 2020 is 9 incidents
10 Alarm drops	The mean average for 2020 is 11 incidents
5 Arrest	The mean average for 2020 is 8 arrests
6 Domestics	The mean average for 2020 is 5 arrests
	The mean average for 2019 was 9 arrests
4 Drug events	The mean average for 2020 is 4 incidents
13 Total crime events	The mean average for 2020 is 15 events

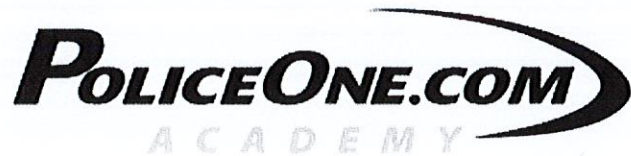
**JPF – Johnstown Police Foundation

Johnstown Police Dept Stats

2019

2020

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Dispatched Runs	168	163	160	200	188	174	158	171	178	167	144	169	157	121	169	101	176	159						
2 Officer Calls	106	84	102	91	98	99	55	85	81	81	89	73	75	55	82	83	83	73						
Calls for Service	2066	1820	2082	2126	1993	1848	1657	1875	1860	1789	1307	1822	1521	1492	1480	1321	1615	1496						
Traffic Stops	136	92	163	129	151	120	87	143	181	105	87	104	50	50	23	12	60	25						
Vehicle Accidents	11	9	16	23	22	11	11	15	12	12	5	9	21	11	5	1	5	21						
Training Hours	3	38	40	0	48	16	3	58	32	8	33	0	33.5	8	0	0	10	24						
Assist Other Depts	5	5	7	7	8	18	8	8	5	14	11	5	9	8	5	10	9	10						
Burglary Alarms	14	12	12	12	21	21	11	20	12	11	12	10	14	8	12	12	11	10						
Arrests	18	9	11	8	10	13	12	12	4	4	2	9	6	11	9	8	10	5						
Domestics	3	11	6	2	3	10	9	0	0	2	5	7	4	5	7	4	3	6						
911 Hang up calls	18	8	10	8	12	8	14	15	16	17	18	6	7	7	17	8	14	18						
Drugs	9	9	14	9	7	5	5	5	2	10	2	5	2	2	6	3	5	4						
Suspicious Vehicles	14	18	10	22	32	17	11	37	17	25	9	10	12	14	18	21	9	15						
Supspicious Persons	16	17	14	28	36	20	28	37	20	21	13	11	14	15	33	24	17	18						
Warrants Served	5	1	3	2	0	1	2	1	2	1	0	0	4	1	1	4	2	1						
Total Crimes	35	26	37	28	55	32	31	12	17	12	12	14	14	19	18	12	11	13						



Members Report from OPEN DATE to OPEN DATE on PoliceOne Academy

Full Name	Badg	User Positio	Comple	Date Comp	CREDI	Atte	Score	Assignment	Assigned Com
Boudinot, Josh	2	Lieutenant	Passed	06/24/202	02:00	1	100	Johnstown's 2020 Learning Plan (Domestic Violence Respo	Completed
Cooperrider, Chris	6	Sergeant	Passed	06/17/202	02:00	1	90	Response) Officer Safety and Procedure in Domestic Violence	Completed Completed
Fox, Randy	27	Officer	Passed	06/05/202	02:00	1	100	Johnstown's 2020 Learning Plan (Domestic Violence Respo	Completed
Haroon, Ibrahim Y.	1	Chief of Poli	Passed	06/18/202	02:00	1	100	Johnstown's 2020 Learning Plan (Domestic Violence Respo	Completed
Haroon, Ibrahim Y.	1	Chief of Poli	Passed	07/01/202	00:05	1	100	360 Situational Awareness	Completed
Haroon, Ibrahim Y.	1	Chief of Poli	Passed	07/01/202	02:00	1	100	Johnstown's July 2020 Learning Plan (Responding to Dome	Completed
Hatfield, Paul	18	Officer	Passed	06/26/202	02:00	1	90	Johnstown's 2020 Learning Plan (Domestic Violence Respo	Completed
Remy, Collin	10	Officer	Passed	06/20/202	02:00	1	90	Johnstown's 2020 Learning Plan (Domestic Violence Respo	Completed
Smart, Rusty	5	Sergeant	Passed	06/20/202	02:00	1	90	Johnstown's 2020 Learning Plan (Domestic Violence Response) Officer Safety and Procedure in Domestic Violence Response	Completed Completed
Grand total:					16:05				



CERTIFICATE OF COMPLETION

AWARDED TO

IBRAHIM Y. HAROON

OF JOHNSTOWN POLICE DEPARTMENT (OH)
IN RECOGNITION OF YOUR SUCCESSFUL COMPLETION OF
RECOGNIZING AND RESPONDING TO DOMESTIC VIOLENCE
COURSE # 18160-1811

2 HOURS OF TRAINING
CERTIFICATE ISSUED JUL 01, 2020

A handwritten signature in black ink, reading "Starlet Franz".

Starlet Franz
Training Coordinator





**Finance Director's Report to Council
July 21st, 2020**

1. **Tax Revenue.** Total Income Tax revenue collected through June 2020 was \$1,020,553. This represents 46.3% of 2020 Budgeted Income Tax revenue of \$2,205,000, and a 14.1% decrease from 2019 collections for the same period.

The largest source of the Village's income tax revenue, withholding taxes derived from individuals working in Johnstown, increased 3.0% while individual returns decreased 25.2%, and business net profits decreased by 56.5% as compared to the same period in 2019. With the deferral of 2019 individual and net profit income tax returns until July 15th, 2020, it is reasonable that we see a decline in these categories as compared to prior years.

The graph below illustrates the Village's YTD income tax revenue through June 30 each year from 2016 through 2020:

	2016	2017	2018	2019	2020
Withholding	\$ 463,674	\$ 474,774	\$ 518,523	\$ 570,892	\$ 588,053
Individual	\$ 337,758	\$ 353,366	\$ 452,861	\$ 523,374	\$ 391,454
Net Profit	\$ 70,317	\$ 134,196	\$ 93,295	\$ 94,275	\$ 41,047
Total	\$ 871,750	\$ 962,336	\$ 1,064,679	\$ 1,188,541	\$ 1,020,553

Withholding taxes continue to increase every year since 2015; this can be attributed to an increase in the number of jobs and increased pay rates in Johnstown. While several companies have reported withholding decreases from the prior year (e.g., Landmark Global \$8k, Tech Rubber \$7K, Steel Ceilings \$4K), there were many that reported increases (e.g., Crow Works \$9K, Apeks \$6k, MG Abbott \$5K, Ghostwriter \$4k). Overall, the increases outweighed the decreases when compared with 2019.

Individual income tax collections are higher when compared with 2016 & 2017, but down compared to 2018 & 2019. Increases are related to both population and economic growth. The current year decrease is likely related to the COVID-19 pandemic and the delay of 2019 tax filing until July 15th.

The 2020 Net Profit revenue is down primarily due to: 1) an \$18K refund for Thirty-One Gifts, a \$26K decrease reported by Atrium Apparel Corp, and a \$9K decrease reported by Atrium Real Estate LLC. Also noteworthy is a \$6k increase in net profit reported by CVS Pharmacy which partially offsets the other decreases.

Currently Johnstown is experiencing a 14% decrease overall when comparing total income tax collections in 2020 compared to 2019. RITA has reported that they have seen collections across the State at a 17% decrease from the prior year.

2. **Revenues and Expenditures.** See attached spreadsheets for 2020 year-to-date revenue collections and expenditures.

Notes on Revenue:

General Fund Revenue – Collections have not differed much from the prior month, and are mostly where we would expect them to be at the current time.

Street Construction & Repair and State Highway & Improvement Funds are both slightly lower than budget. This is expected given the COVID-19 pandemic and related economic decline, as well as the temporary closure of the Bureau of Motor Vehicles. Will continue to monitor throughout the year.

Sewer Operating Fund \$517,087, or 67% of the revenue budget has been collected through June. Of this, \$161,911 was related to bulk sewer hauling for New Day Farms and Trillium Farms. Without these collections, we have received 46% of revenue budget.

Water/Sewer Improvements Fund has collected 100% of their respective budgets due primarily to Bond proceeds received in May and thirty-five (35) new homes permitted YTD through June. Of the Bond proceeds, \$5.77M was for Water Projects and \$1.5M for Sewer Projects.

Water Debt Service Fund is higher than budget due to \$22K in extra bond retirement proceeds that were generated from the sale of Bonds.

Notes on Expense:

General Fund, Zoning as of June 30, was 40% spent. Projects budgeted within this line are Design Regs (\$50K, of which \$16,550 has been spent YTD) and Tree City fees (\$10K, of which \$0 has been spent).

General Fund, Legislative as of June 30 was 65% spent due primarily to \$27K spent on legal invoices. Note that \$7k of this will be reimbursed from insurance. This account will require an increase in appropriations prior to year-end.

General Fund, Land & Buildings full payment made in March for P&C Insurance.

General Fund, State Auditor – full payment was made in June for the audit.

General Fund, Income Tax Administration and Transfers. These lines are directly correlated with income tax collections. With the decrease in collections, it is reasonable to see a decrease in the expenses.

Permissive Motor License Fund has been 99% spent due to the purchase of the Hot Patch road repair machine. The funds (\$45,000) have been requested of the County engineer's office but not yet received. I have followed up on my request for funds, but have still not received.

Debt Service Fund. The bulk of these payments are scheduled to occur in December.

Capital Projects. Only 10% spent due to the increase in revenue for the Bond issuance. This increased the budgeted revenue by \$1,360,000, and these funds will be spent throughout the year or re-appropriated in 2021.

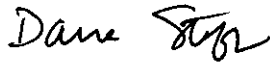
Water & Sewer Replacement & Improvement Funds are barely spent due to the appropriations related to the new enterprise center on Duncan Plains Road. \$360k is appropriated for Water lines, \$930k is appropriated for sewer lines. Additionally, \$5.75M in water projects and \$1.5M in sewer projects were bonded and appropriated, to be spent in 2020 or re-appropriated in 2021.

3. The 2018-2019 Financial Audit is complete and I have the draft report in my possession. Identified by the auditors were: 1) a significant deficiency in financial reporting, 2) a noncompliance matter due to certain 2018 appropriations, and 3) a noncompliance/material weakness due to certain 2018 transactions regarding Intergovernmental revenue. I have attempted to speak directly with the auditor about these

findings, although he has not given me the time at this point. I do not see these as major issues, and can easily be corrected. Since the report is still a draft and I am attempting to fight some of these findings, I have not shared the report with you all yet. However, if desired, you may contact me directly and I will be happy to discuss it.

4. Employer withholding and COVID-19. The Coronavirus-related relief legislation passed earlier this year by the Ohio General Assembly provided that work being done by an employee remotely or at home, because of the State of Emergency, is deemed to be performed at the employee's principal place of work. As a result of this provision, employers continue to withhold tax for their employees' principal place of work municipality, even while employees are working from home or different location. On July 2, 2020 a lawsuit was filed in the Franklin County Common Pleas Court challenging the constitutionality of this provision. The suit was filed against the City of Columbus by the Buckeye Institute, a Columbus employer, and three of its employees. In general, the suit alleges that it is unconstitutional to require the employees, working at home outside of Columbus, to continue to pay Columbus income tax, and that it is improper to require the employer to withhold these taxes. RITA is closely watching the progress of this litigation for any potential impact on employer withholding and will provide updates as needed. Our law director is also paying attention to this lawsuit. I will be sure to share any significant developments.

Respectfully Submitted,



Dana Steffan, CPA

Finance & Human Resources Director

	A	B	C	D	E	J
1	Village of Johnstown Financial Report					
2						
3	Revenues					
4						
5	as of	6/30/2020				
6				2020	Actual	
7	A/C	Sub-Fund		Expected Revenues	Revenues	
8	1000	Real Estate Tax		\$ 265,000	\$ 140,268	52.93%
9	1000	Income Tax		\$ 2,205,000	\$ 1,020,553	46.28%
10	1000	Shared Taxes		\$ 90,300	\$ 41,225	45.65%
11	1000	Charges for Services		\$ 150	\$ 135	90.00%
12	1000	Permits, Fines, & Licenses		\$ 218,700	\$ 114,045	52.15%
13	1000	Interest		\$ 9,000	\$ 17,490	194.33%
14	1000	Miscellaneous		\$ 66,348	\$ 88,527	133.43%
15	1000	Other Financing Sources		\$ -	\$ -	
16	1000	Total General Fund		\$ 2,854,498	\$ 1,422,244	49.82%
17						
18	2011	Total Street Construction & Repair		\$ 373,500	\$ 159,666	42.75%
19						
20	2021	State Highway & Improvement		\$ 23,890	\$ 10,229	42.82%
21						
22	2101	Permissive Motor License Fund		\$ 45,000	\$ -	
23						
24	2901	Mayor's Court - Computer		\$ 1,000	\$ 260	26.00%
25						
26	2906	Restricted Police Grants		\$ 2,000	\$ -	0.00%
27						
28	2907	Right-of-Way Fund		\$ 30,000	\$ -	
29						
30	5101	Water Operating		\$ 765,375	\$ 356,851	46.62%
31						
32	5201	Sewer Operating		\$ 769,375	\$ 517,087	67.21%
33						
34	5701	Water Replacements & Improvements		\$ 5,933,000	\$ 5,932,485	99.99%
35						
36	5702	Sewer Replacements & Improvements		\$ 1,720,000	\$ 1,726,730	100.39%
37						
38	5721	Water Debt Service		\$ 227,833	\$ 119,918	52.63%
39						
40	5722	Sewer Debt Service		\$ 381,151	\$ 171,047	44.88%
41						
42	5781	Enterprise Deposit		\$ 40,500	\$ 25,565	63.12%
43						
44	9101	Unclaimed Monies		\$ -	\$ -	
45						
46	9904	Mayor's Court		\$ 80,000	\$ 21,896	27.37%
47						
48		TOTAL ALL FUNDS		\$ 13,247,121	\$ 10,463,977	78.99%
49		# Amended Appropriations				
50					78.99%	
51				percentage received to date		
52						

	A	B	C	D	E	J
1	Village of Johnstown Financial Report					
2						
3	Expenditures					
4						
5	<i>as of 6/30/2020</i>					
6				2020	Actual	
7	A/C	Sub-Fund		Appropriations	Expenditures	
8	110	Police		\$ 1,082,477	\$ 472,176	43.62%
9	130	Street Lighting		\$ 65,000	\$ 32,351	49.77%
10	210	Public Health		\$ 18,500	\$ 9,322	50.39%
11	310	Recreation Department		\$ 49,620	\$ 691	1.39%
12	410	Zoning		\$ 175,759	\$ 69,540	39.57%
13	490	Economic Development		\$ 27,000	\$ 16,190	59.96%
14	710	Administration		\$ 401,104	\$ 166,329	41.47%
15	715	Legislative Activities		\$ 71,636	\$ 46,270	64.59%
16	720	Mayors Court		\$ 83,828	\$ 41,194	49.14%
17	725	Finance Department		\$ 81,301	\$ 46,235	56.87%
18	730	Lands & Buildings		\$ 92,700	\$ 72,415	78.12%
19	740	County Auditor (Property Tax Collection)		\$ 7,000	\$ 2,926	41.80%
20	745	State Auditor		\$ 6,000	\$ 6,000	100.00%
21	755/760	Income Tax Administration		\$ 72,000	\$ 32,174	44.69%
22		Other Uses of Funds & Transfers		\$ 761,000	\$ 310,165	40.76%
23	1000	Total General Fund		\$ 2,994,925	\$ 1,323,978	44.21%
24						
25		Street Maintenance & Repair				
26		Street Cleaning, Snow Removal				
27		Traffic Signs & Signals				
28		Sidewalks (Capital outlay)				
29	2011	Total Street Construction & Repair		\$ 446,803	\$ 203,585	45.56%
30						
31		State Highway Maintenance				
32		Street Cleaning, Snow & Removal				
33		Traffic Signs & Signals				
34	2021	State Highway & Improvement		\$ 13,700	\$ 5,191	37.89%
35						
36	2101	Permissive Motor License		\$ 45,000	\$ 44,659	99.24%
37						
42	2901	Mayor's Court Computer		\$ 1,200	\$ 1,049	87.42%
43						
46	2903	Budget Stabilization Fund		\$ 20,000	\$ 18,084	90.42%
47						
50	2905	Leafy Dell Traffic Improvement Fund		\$ 10,000	\$ -	0.00%
51						
52	2906	Restricted Police Grant Fund		\$ 1,000	\$ 1,000	100.00%
53						
54	2907	Right of Way Fund		\$ 23,000	\$ -	0.00%
55						

	A	B	C	D	E	J
1	Village of Johnstown Financial Report					
2						
3	Expenditures					
4						
5	<i>as of</i>	<i>6/30/2020</i>				
6				2020	Actual	
7	A/C	Sub-Fund		Appropriations	Expenditures	
56	3101	Debt Service Fund		\$ 448,000	\$ 71,570	15.98%
57						
58	4901	Capital Projects		\$ 1,420,000	\$ 142,159	10.01%
59						
60	4902	Capital Projects - US62		\$ 182,883	\$ 28,423	15.54%
61						
62	5101	Water Operating		\$ 800,013	\$ 370,752	46.34%
63						
64	5201	Sewer Operating		\$ 797,529	\$ 332,414	41.68%
65						
66	5701	Water Replacements & Improvements		\$ 6,460,000	\$ 190,736	2.95%
67						
68	5702	Sewer Replacements & Improvements		\$ 2,690,000	\$ 80,479	2.99%
69						
70	5721	Water Debt Service		\$ 479,000	\$ 25,819	5.39%
71						
72	5722	Sewer Debt Service		\$ 395,100	\$ 177,021	44.80%
73						
74	5781	Enterprise Deposit		\$ 36,000	\$ 13,152	36.53%
75						
76	9101	Unclaimed Monies		\$ -	\$ -	
77						
78	9904	Mayor's Court		\$ 85,000	\$ 21,664	25.49%
79						
80		TOTAL ALL FUNDS		\$ 17,349,154	\$ 3,051,734	17.59%

Planning and Zoning Report

July 21, 2020



EDA GRANT - The Finance and ED Committees have given the go ahead to move forward with applying for EDA Grant money in order to fund an incubator space as well as a new Downtown Economic Development Plan. The first step in applying for these funds will be completing a feasibility study. Staff is currently identifying companies to assist in completing this step.

DESIGN GUIDELINES - The second Task Force meeting will be held Thursday July 23. Stakeholder interviews have been conducted via phone and an online survey was conducted earlier in the year.

SHELTER HOUSE GRANT - Grant application submitted to Operation Roundup for a shelter house at the Trailhead. Staff expects a response on or after August 4th.

COMPREHENSIVE PLAN - On schedule for a vote at Planning and Zoning on July 28.

LEAFY DELL APARTMENT TREES - Owner informed me they have replacement trees ordered but are waiting on landscape company to send them.

PULTE PHASE 2 - Phase 2 plans are in the final review process. The developer will need to re-plat through Planning and Zoning.

VILLAGE OF JOHNSTOWN



ORDINANCE 21-2020

AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

WHEREAS, the Council of the Village of Johnstown adopted its annual appropriations for 2020 on December 3, 2019; and

WHEREAS, the Council of the Village of Johnstown does hereby desire to amend its appropriations to encumber funds received from the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136 (the CARES Act) by way of the State of Ohio's County Coronavirus Relief Distribution Fund (see Resolution 2020-16); and

WHEREAS, the Village of Johnstown has received \$49,621.03 from Licking County on June 29th 2020; and

WHEREAS, the net effect on the finances of all Funds of the Village of Johnstown will be \$0.

NOW THEREFORE, be it ordained by the Council of the VILLAGE OF JOHNSTOWN, Licking County, Ohio, as follows:

Section One. That the revenues and appropriations for the CARES Act Fund that were set forth in Ordinance 40-19, adopted by the Council of the Village of Johnstown, State of Ohio, on December 3, 2019, be hereby amended to read as follows:

Revenues for CARES Act Fund 2909

Federal Grants	(increase)	\$ 49,621.03
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Appropriations for CARES Act Fund 2909

Supplies & Materials	(increase)	\$ 49,621.03
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NET EFFECT on CARES Act Fund 2909		\$ 0
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Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: July 7, 2020

Public Hearing/Vote: July 21, 2020

Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

DRAFT

VILLAGE OF JOHNSTOWN



ORDINANCE 22-2020

AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

WHEREAS, the Council of the Village of Johnstown adopted its annual appropriations for 2020 on December 3, 2019; and

WHEREAS, the Council of the Village of Johnstown does hereby desire to amend its appropriations to purchase a vacuum truck to clean mud/debris from roadways (a portion of this cost will be paid with funds already appropriated in the current year); and

WHEREAS, certain projects were budgeted in fiscal year 2019 and were not completed in that year, therefore these projects require additional appropriations in the current year: Police Cruiser Outfitting, Oregon Street reconstruction and South Kasson Street reconstruction; and

WHEREAS, the net effect on the finances of all Funds of the Village of Johnstown will be a decrease of \$70,000.

WHEREAS, the fund balances are sufficient to cover these appropriations.

NOW THEREFORE, be it ordained by the Council of the VILLAGE OF JOHNSTOWN, Licking County, Ohio, as follows:

Section One. That the revenues and appropriations for the Right-of Way and Capital Improvements Funds that were set forth in Ordinance 40-19, adopted by the Council of the Village of Johnstown, State of Ohio, on December 3, 2019, be hereby amended to read as follows:

Appropriations for Right-of-Way Fund 2907

Capital Outlay (Vacuum Truck)	(increase)	\$ 15,000.00
NET EFFECT on Right-Of-Way Fund 2907	(decrease)	\$ 15,000.00

Appropriations for Capital Improvements Fund 4901

Capital Outlay (Police Cruiser Outfitting)	(increase)	\$ 20,000.00
Capital Outlay (Oregon St Phase 1)	(increase)	\$ 5,000.00
Capital Outlay (S Kasson St)	(increase)	\$ 30,000.00
NET EFFECT on Capital Improvements Fund 4901	(decrease)	\$ 55,000.00

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: July 7, 2020
Public Hearing/Vote: July 21, 2020
Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

DRAFT



ORDINANCE 23-2020

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, various ordinances of a general and permanent nature have been passed which should be included in the Codified Ordinances of Johnstown, Ohio; and

WHEREAS, numerous sections in the Traffic and General Offenses Codes need to be updated in order to comply with State law;

NOW THEREFORE, be it ordained by the Council of the VILLAGE OF JOHNSTOWN, Licking County, Ohio, as follows:

Section One That the editing, arrangement and numbering of those ordinances from June 7, 2019 to July 16, 2020, as listed below, are hereby approved and adopted as printed in the 2020 Replacement Pages to the Codified Ordinances so as to achieve uniformity of style and classification. A copy of such replacement pages are attached to this ordinance and incorporated as a part hereof.

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
19-2019	6-7-19	931.01 to 931.19, 931.99
20-2019	10-31-19	730.01 to 730.11, 730.99
24-2019	2-6-20	1121.02(a)(89)
27-2019	8-2-19	1169.03
30-2019	8-15-19	1169.02
35-2019	10-1-19	1159.04(b), (c)
39-2019	12-19-19	1159.02(a) to (e), 1159.04(d) to (h)
43-2019	2-6-20	1159.04(i)
02-2020	3-20-20	1141.04, 1142.01 to 1142.04
04-2020	4-2-20	925.05(a) to (c)
05-2020	4-2-20	921.17
06-2020	4-2-20	925.01
07-2020	4-2-20	925.18
16-2020	7-2-20	509.03, 509.031
17-2020	7-16-20	1159.04(d) to (j)

Section Two That the following sections of the Traffic and General Offenses Codes, as amended, are hereby approved and adopted as amended or enacted so as to conform to enactments of the Ohio General Assembly:

Traffic Code

- 331.43 Wearing Earplugs or Earphones Prohibited. (Amended)
- 333.03 Maximum Speed Limits. (Amended)
- 335.09 Display of License Plates or Validation Stickers; Temporary License Placard. (Amended)
- 335.091 Operating Without Dealer or Manufacturer License Plates. (Added)

- 337.27 Drivers and Passengers Required to Wear Seat Belts. (Amended)
- 341.03 Prerequisites to Operation of a Commercial Motor Vehicle. (Amended)
- 373.03 Attaching Bicycle to Vehicle. (Amended)
- 373.10 Motorized Bicycle Operation. (Amended)

General Offenses Code

- 513.01 Drug Abuse Control Definitions. (Amended)
- 529.07 Open Container Prohibited. (Amended)
- 537.16 Illegal Distribution of Cigarettes, Other Tobacco Products, or Alternate Nicotine Products. (Amended)
- 549.01 Weapons Definitions. (Amended)

Section Three The complete text of the Traffic and General Offenses Code sections listed above are set forth in full in the 2020 Replacement Pages to the Codified Ordinances which are hereby attached to this ordinance as Exhibit A. Any summary publication of this ordinance shall include a complete listing of these sections. Notice of adoption of each new section by reference to its title shall constitute sufficient publication of new matter contained therein.

Section Four In order to preserve the public peace, health, welfare and safety, and for the further reason that the editing and inclusion of certain legislation in the Codified Ordinances is necessary, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after the earliest period allowed by law.

Section Five It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction/Public Hearing/Vote: July 21, 2020

Effective Date:

By: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe
Clerk of Council

Yazan Ashrawi
Law Director

VILLAGE OF JOHNSTOWN



599 S. Main Street
PO Box 457
Johnstown, Ohio 43031
Telephone: 740-967-3177
Fax: 740-967-3519

RESOLUTION 2020-19

A RESOLUTION ACCEPTING THE RESIGNATION OF A PUBLIC EMPLOYEE

WHEREAS, Kathie Biggers was employed as a full time dispatcher in the Village of Johnstown Police Department; and

WHEREAS, Dispatcher Biggers submitted her resignation to the Village Manager with notification that her last day would be July 14, 2020; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO, AND A MAJORITY OF THE MEMBERS CONCURRING THAT:

Section One: That Village Council hereby accepts the resignation of Kathie Biggers.

Section Two: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter of the Village of Johnstown.

Date of Introduction: July 21, 2020
Public Hearing/Vote: July 21, 2020

By: _____

Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



RESOLUTION 2020-20

A RESOLUTION INDICATING WHAT SERVICES THE VILLAGE OF JOHNSTOWN WILL PROVIDE 78.482+/-ACRES OF LAND, LOCATED IN MONROE TOWNSHIP, LICKING COUNTY, OHIO, IF SAID PROPERTY IS HEREAFTER ANNEXED TO THE VILLAGE OF JOHNSTOWN, OHIO AND TO PROVIDE FOR BUFFER REQUIREMENTS

Preamble

WHEREAS, on July 16, 2020 pursuant to Ohio Revised Code Sections 709.02 through 709.11, Catherine A. Cunningham, as agent for the property owners Bruce M. Michelson and Susan L. Michelson, Trustees of The Michelson Family Trust, filed a Petition with the Licking County Commissioners seeking annexation of 78.482+/- acres, along Johnstown-Utica Road contiguous to the Village of Johnstown, a copy of which is attached hereto as Exhibit "A," notice of which will be duly served upon the Village of Johnstown as prescribed by law; and

WHEREAS, Ohio Revised Code Section 709.023(C) provides that within twenty (20) days after the date that the petition is filed, the municipal corporation to which annexation is sought shall adopt a resolution stating what services the municipal corporation will provide to the territory seeking annexation and an approximate date by which it will provide those services should the municipal corporation annex the territory; and

WHEREAS, Ohio Revised Code Section 709.023(C) also provides that within that same twenty (20) days period, a municipal corporation shall adopt a resolution stating that if the territory is annexed and becomes subject to zoning by the municipal corporation and that if the municipal corporation's zoning permits uses in the annexed territory that the municipal corporation determines are clearly incompatible with the uses permitted under current county or township zoning regulations in the adjacent land remaining in the township from which the territory was annexed, the municipal corporation shall require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within the township.

Resolution

NOW THEREFORE, be it **RESOLVED** by the Council for the Village of Johnstown, County of Licking, state of Ohio:

SECTION ONE: That upon annexation to the Village of Johnstown of the 78.482 acres located along Johnstown-Utica Road owned by Bruce M. Michelson and Susan L. Michelson, Trustees of The Michelson Family Trust, and described and delineated on the attached Exhibit "A" the Village will provide the full range of available municipal services consistent with those services available to the existing residents of, and to the property within, the Village of Johnstown, including but not limited to

police protection, mayor's court, street maintenance, residential refuse collections via private contract, planning and zoning, and parks and recreation, all of which can be provided immediately upon the effective date of the annexation as provided by law. Should it be determined that as a result of the annexation, the boundary line between the township and the Village divides or segments a street or highway so as to create a road maintenance problem for the Village, as a condition of annexation, the Village shall assume the maintenance of that street or highway or otherwise correct the problem.

SECTION TWO: If the Property is annexed and becomes subject to the Village of Johnstown zoning and the Village zoning permits uses in the annexed territory that the Village determines are clearly incompatible with the uses permitted under applicable county or township zoning regulations in effect at the time of filing of the petition on the land adjacent to the annexed territory remaining in the unincorporated area of the Township, then the Village will require the owner of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within the Township.

SECTION THREE: The Clerk of Council is hereby directed to forward and file certified copies of this Resolution with the Licking County Board of Commissioners immediately upon execution and to furnish a copy to the Agent for Petitioner for the annexation to insure the statutory requirement is met within twenty (20) days following the date that the petition was filed.

SECTION FOUR: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including §121.22 of the Ohio Revised Code.

WHEREFORE, this Resolution shall be in force and be in effect at the earliest time permitted by law.

VOTE ON RESOLUTION

YEAS _____ NAYS _____

PASSED:.

Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan S. Ashrawi, Law Director

RESOLUTION

IN THE MATTER OF FILING EXPEDITED II PETITION AND MAP FOR ANNEXATION –
 MONROE TOWNSHIP TO THE VILLAGE OF JOHNSTOWN – CUNNINGHAM/AGENT -
 FILE #5-2020 - (78.482 +/- ACRES)

BE IT RESOLVED by the Board of County Commissioners, County of Licking, State of Ohio:

That we did hereby receive and file an **EXPEDITED II** annexation petition, map by Catherine A. Cunningham, 65 E. State Street, Suite 1800, Columbus, Ohio 43215, Agent, as required by ORC Section 709.02 – 709.11, to annex certain territory, adjacent and contiguous to the Village of Johnstown, containing 78.482 +/- acres, more or less, in Monroe Township; also known as File #5-2020.

BE IT FURTHER RESOLVED that the file date for this annexation is hereby noted as July 16, 2020.

CC: Michael L. Smith, Auditor Clerk, Village of Johnstown Fiscal Officer, Monroe Township Trustees Catherine A. Cunningham, Agent E-911 Jared Knerr, County Engineer Brad Mercer, Planning Department Village of Johnstown Water Department Village of Johnstown Engineer FILE:	Sheriff Randy Thorp Board of Health Board of Elections Board of Education Bill Hayes, Pros. Atty. Mayor, Village of Johnstown Carolyn Carnes, LC Pros. Atty Angela Farley, Planning Dept. Kyle Schaper, Auditor's Office
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Motion by **BLACK** seconded by **FLOWERS**

that the resolution be adopted was carried by the following vote:

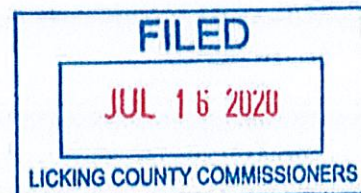
YEAS:  *  * 
 NAYS: * *

Timothy E. Bubbs
 Duane H. Flowers
 Rick Black

Adopted: July 16, 2020


 Beverly Adair, Clerk/Administrator

Date: _____



To: The Board of County Commissioners of Licking County, Ohio
Licking County Administration Building - 4th Floor
20 South Second Street
Newark, Ohio 43055

**PETITION FOR EXPEDITED TYPE II ANNEXATION OF 78.482 ACRES IN
MONROE TOWNSHIP TO THE VILLAGE OF JOHNSTOWN**

The undersigned, 100% of the owners of real estate within the area hereinafter described in Exhibit "A" and consisting of 78.482 acres in Monroe Township, Licking County, Ohio, Ohio, adjacent to the Village of Johnstown, do hereby respectfully petition the Board of Licking County Commissioners to cause such territory to be annexed to the Village of Johnstown under authority of Sections 709.02 through 709.11 of the Revised Code of Ohio.

The number of owners within the area are two (2) in total.

1. Attached to this petition and made part hereof is a full legal description marked Exhibit "A."
2. Attached to this petition and made part hereof is an accurate Mylar (map) of the area to be annexed, marked Exhibit "B."
3. Attached to this petition and made part hereof is a list of parcels in the area to be annexed and adjacent territory that includes name of owner, mailing address of owner and permanent parcel number, marked Exhibit "C."
4. There is no annexation agreement between the Village of Johnstown and Monroe Township pursuant to Ohio Revised Code Section 709.192 or a cooperative economic development agreement pursuant to Ohio Revised Code Section 701.07 applicable to this annexation territory.
5. Petition includes statutory disclosure statement in bold face, capital letters regarding waiver of appeal rights.

The undersigned petitioners hereby designate Catherine A. Cunningham, 65 E. State Street, Suite 1800, Columbus, Ohio 43215, as their agent. Her phone number is (614) 462-5486; fax number is (614) 464-2634; and e-mail address is ccunningham@keglerbrown.com.

[SIGNATURES ON FOLLOWING PAGE.]

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE. ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.

Name

Address

Date

Bruce M. Michelson
Bruce M. Michelson, Trustee
of The Michelson Family Trust,
dated February 18, 2019

9668 Johnstown-Utica Road
Johnstown, OH 43031

6/21/20

Susan L. Michelson
Susan L. Michelson, Trustee
of The Michelson Family Trust,
dated February 18, 2019

9668 Johnstown-Utica Road
Johnstown, OH 43031

6-21-20

108650\00001\4828-0828-3072v1

LEGAL DESCRIPTION

Description of 78.482 ACRES +/- TO BE ANNEXED FROM MONROE TOWNSHIP TO VILLAGE OF JOHNSTOWN

Situated in the State of Ohio, County of Licking, Township of Monroe, and being located in part of lot 1, Range 2 & 3 in the 4th Quarter and part of lots 9 and 10 of the 1st Quarter, Township 3, Range 15 of the United States Military Lands, and being all out of a 79.434 acre tract of land as conveyed to Bruce M. Michelson and Susan L. Michelson, Trustees, Instrument Number 201904300008033 and being PID 052-174090-00.000 and as follows:

Beginning, at northwesterly corner of said 79.434 acre tract, the southwesterly corner of a 117.55 acre tract of land as conveyed to Robert Wayne Barb, Trustee of the Margaret Ann Barb Trust Agreement of record in Instrument Number 200801310002213 (1/2 interest) and Sue A. Barb, Trustee of the Margaret Ann Barb Trust Agreement of record in Instrument Number 200801310002214 (1/2 interest), the northeast corner of lot 271 of a subdivision known as Leafy Dell, section 5 Phase 3 of record in Instrument Number 200506070017079 and the existing northeast corner of Village of Johnstown/Monroe Township corporation line as annexed by Ordinance 1995-25 of record in Instrument Number 199712220011755 and Plat Book 16 Page 12;

Thence, South 86°12'49" East along the southerly line of said 117.55 acre tract and the northerly line of said 79.434 acre tract a distance of 2025.88 feet to a point at the northwesterly corner of a 5.306 acre tract of land as conveyed to David A. Cooke and Amy L. Cooke of record in Instrument Number 200902190003256;

Thence, South 04°17'15" East along the easterly line of said 79.434 acre tract, the westerly line of said 5.305 acre tract and the westerly lines of a 3.48 acre tract of land conveyed to Jerry W. Smith of record in Instrument Number 200812300027308, a 3.683 acre tract of land as conveyed to James A. Downing and Catharine J. Downing Co-Trustees of record in Instrument Number 201004270007883 and a 3.974 acre tract of land as conveyed to Church of Christ in Johnstown Ohio of record in Deed Volume 591 Page 560, a distance of 1227.34 feet to a point at the northeasterly corner of a 2.374 acre tract of land as conveyed to John W. Ey and Lauren S. Ey of record in Instrument Number 201612020026758;

Thence, South 59°36'45" West along the northerly line of said 2.374 acre tract, a distance of 300.00 feet to a point;

Thence, South 04°17'15" East along the westerly line of said 2.374 acre tract, a distance of 389.44 feet to a point located in the centerline of Johnstown-Utica Road Northwest AKA State Route 62 and an existing Village of Johnstown/Monroe Township corporation line as annexed by Ordinance 08-06 as recorded in Instrument Number 200611020032150 and Plat Book 6 Page 222;

Thence along said centerline and existing corporation line the following courses:

South 59°08'31" West a distance of 33.51 feet a point;

South 59°15'22" West a distance of 218.13 feet to a point on a northerly line of an existing Village of Johnstown/Monroe Township corporation line as annexed by Ordinance 1988-4 as recorded in Instrument Number 198802189001742 and Plat Book 13 Page 360;

Thence, North 85°50'55" West along said corporation line a distance of 87.76 feet to a point on the northerly right of way line of said Johnstown-Utica Road Northwest and on said existing corporation line;

Thence along said right of way and existing corporation line the following courses:

South 60°19'03" West a distance of 166.97 feet to a point;

South 59°30'14" West a distance of 308.29 feet to a point;

South 56°33'20" West a distance of 285.07 feet to a point in the easterly line of a 27.56 acre tract of land as conveyed to Karl and Linda Harris of record in Deed Volume 813 Page 774;

Thence along the common line of said 27.56 acre tract of land and said 79.434 acre tract the following courses:

North 32°19'38" West a distance of 356.90 feet to a corner thereof;

North 47°30'05" East a distance of 318.49 feet to a corner thereof;

North 15°22'15" East a distance of 581.35 feet to a corner thereof;

North 86°17'49" West a distance of 381.40 feet to a corner thereof;

South 64°43'25" West a distance of 68.11 feet to a corner thereof;

**Annexation
Petition
EXHIBIT A**



W:\PROJECTS\KIMLEY HORN\757723-01 US 62 and Sportsman Club Rd\04-SURVEY\Documents\757723-SURV-ANNEX
DESC.docx
5/20/2020

North 87°00'37" West a distance of 750.00 feet to a corner thereof located on the easterly line of said subdivision of Leafy Dell, Section 5 Phase 3 and the aforementioned existing Village of Johnstown/Monroe Township corporation line as annexed by Ordinance 1995-25 of record in Instrument Number 199712220011755 and Plat Book 16 Page 12;

Thence, North 02°59'51" East, along said easterly line and said existing corporation line a distance of 1310.43 feet to the **Point of Beginning** and containing 78.482 acres of land more or less, being all out of Monroe Township, 0.952 acre of said original 79.434 acre tract already located with Village of Johnstown corporation limit.

The annexation description of the location of the property to be annexed and is not a boundary survey as defined in O.A.C. Chapter 4733.37. The above annexation contains a perimeter distance of 1310.43 feet contiguous a continuous length with the existing Village of Johnstown/Monroe Township Corporation Line and a total perimeter of 8816.79 feet to be annexed, and 14.9% of the perimeter length is continuously contiguous to the Village of Johnstown/Monroe Township Corporation line.



Ceso Inc.

Jeffrey A. Miller 5.29.20
 Jeffrey A. Miller, PS Registered Surveyor No. 7211

PROPOSED ANNEXATION OF 78.482 ACRES
FROM MONROE TOWNSHIP
TO THE VILLAGE OF JOHNSTOWN

SITUATED IN THE STATE OF OHIO, COUNTY OF LICKING
PART OF LOT 1, RANGE 2 & 3 IN THE 4TH QUARTER AND PART OF LOTS 9 AND 10
OF THE 1ST QUARTER, TOWNSHIP 3, RANGE 15, UNITED STATES MILITARY LANDS

ALL RIGHTS AND INTERESTS
IN THE ABOVE DESCRIBED
LANDS ARE HEREBY
CONVEYED TO THE
VILLAGE OF JOHNSTOWN
BY DEED DATED
JANUARY 1, 1998

P.O.B.

PROPOSED ANNEXATION
OF 78.482 ACRES TO THE VILLAGE OF JOHNSTOWN

Chris H. Miller

CHOUSE WILLSON RD. N.W.

STATE OF OHIO
IN SENATE
JANUARY 1, 1998
78.482 ACRES

78.482 ACRES (ANNEXATION)

JOHNSTOWN CLUB RD
TOWN CO. RD. 161
(100 FT W)



78.482± ANNEXATION

5.29.20

CESO
NEW FIDELITY.COM

1 of 1

Annexation
Petition
EXHIBIT B

VILLAGE OF JOHNSTOWN



RESOLUTION 2020-21

IN SUPPORT OF A REVIEW OF THE LOCAL GOVERNMENT FUND ALLOCATION FORMULA IN LICKING COUNTY AND IMPOSITION OF AN ALTERNATIVE FORMULA FOR DISTRIBUTION AND DIRECTING THE VILLAGE MANAGER TO INITIATE PROCEEDINGS NECESSARY TO AFFECT SUCH A REVIEW.

WHEREAS, the Ohio Revised Code dictates that a certain percentage of tax revenue from the state local government fund be distributed to each county's undivided local government fund; and

WHEREAS, the funds within each county undivided local government fund are then distributed to eligible subdivisions, municipalities, special districts, townships, and the county government itself according to a formula set forth in R.C. 5747.51, or an alternative method set forth under R.C. 5747.53; and

WHEREAS, a county budget commission may review and proposed an alternative method for distribution but only upon the request of an eligible subdivision, municipality, or township; and

WHEREAS, the Licking County distribution formula has not been modified since the inception of the Local Government Fund and the Village of Johnstown received significantly less funding than other municipalities and townships that are similarly situated or less populated; and

WHEREAS, the Village Council of Johnstown desires to petition the Licking County Budget Commission to revisit the distribution of funds from the undivided local government fund in order to better reflect the current status and needs of Licking County municipalities and townships.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF JOHNSTOWN, OHIO:

Section One. The Village Council requests that the Licking County Commissioners and Licking County Budget Commission review and revise the distribution formula for the funds received in the Licking County undivided local government fund as permitted under R.C. 5747.53.

Section Two. The Village Council hereby directs the Village Manager to take all steps necessary to initiate the review process and to petition the Licking County Budget Commission for necessary revisions to the distribution formula.

Section Three. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the charter for the VILLAGE OF JOHNSTOWN

Date of Introduction: July 21, 2020
Date of Public Hearing/Vote: July 21, 2020

By: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

4850-0843-2579v2