



Regular Council
Tuesday, October 5, 2021 - 5:00 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for October 5, 2021 at 5:03 PM.

2. Roll Call

Present - Mayor Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest
Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - James Weaver, David Cool

3. Invocation - Mayor Dutcher

4. Pledge of Allegiance

5. Work Session Budget 2022

a. Agenda

Safety Service Considerations

American Legion request for alcohol at Legion sponsored events

- Currently members are allowed to consume alcohol on the premises but they would like to sell beer at bingo. Some members expressed opinions.
- Ask Law Director opinion.

Traffic signs for Concord Crossing East

- Have to get the signs installed

Trash contract / Renewal or Rebid

- James Weaver from Local Waste was present for questions from council.
- **Motion:** Mr. Lee moved to go forward with a recommendation to council to extend

the contract with Local Waste; Mr. Block seconded and all were in favor.
Motion passed 3-0

Budget 2022 - CIP Project Considerations

Overview of Current Budget Draft

- Assumptions already input
- Specific callouts before discussion

General Fund CIP Project Lists Review

- Jersey Street Grant Application
- Street Sealing Priority List; Jack Liggett provided
- Discussion on hiring a part-time employee for service department, particular person in mind would also perform light maintenance on village vehicles. **Motion:** Mr. Lee moved consideration of the employee to Finance Committee; Ms. Robertson seconded and all were in favor. Motion passed 3-0
- Future Project Savings (LD & 37 Roundabout, 2025 ODOT Rte 37 Paving, etc)

Enterprise Funds Project Lists Review

- Water Dept; loop everything into the plant construction.
- Sewer Dept
- Street Dept

Police Department General Fund CIP Requests - Chief

Federal ARPA Balance

- Current Projects & Unassigned Monies from Traunch 1
- Expected Date of Traunch 2 Disbursement

Other Business

1. Discussion on adding \$2,000 to the budget for visual examples in the zoning code draft for signs. **Motion:** Mr. Lee moved to approve; Mr. Block seconded. Full council vote, motion passed 7-0

6. Recess

Mr. Lee moved for a recess at 6:26 pm; Ms. Robertson seconded and all were in favor. Council returned to session at 6:40 pm.

7. Action on Minutes

a. September 21, 2021

ACTION: Benjamin Lee moved to Approve as written; Cheryl Robertson seconded and the vote was as follows:
AYES: Marvin Block, Ben Lee, Cheryl Robertson, Mayor Dutcher, Sharon Hendren, Carol Van Deest, Doug Lehner
NOES: None
ABSTAIN: None

Passed 7 - 0

8. Citizen comments on matters not on the agenda

There were no comments by the public.

9. Council Committee reports

a. **Planning & Zoning:** Met 9/28/21; Next 10/12/21 @ 6:30 pm Council Chambers
Applications for Variance and COA approved for New River. Work session continued on zoning code draft, signs.

b. **Safety & Service:** 10/5/21 combo; Next 11/3/21 @ 5:00 pm Council Chambers
Conversation with Local Waste Representative on renewal of contract for another three years at a ten percent increase with all previous items to carry over; recommendation to council on renewal approved 3-0 by committee. Committee chair requested a vote by full council to move forward with preparing a resolution to renew the contract.

ACTION: Benjamin Lee moved; Doug Lehner seconded and the vote was as follows:
AYES: Ben Lee, Cheryl Robertson, Mayor Dutcher, Sharon Hendren, Carol Van Deest, Doug Lehner, Marvin Block
NOES: None
ABSTAIN: None

Passed 7 - 0

c. **Finance:** 10/5/21 combo; Next 10/19/21 @ 5:00 pm Council Chambers
Budget 2022; began CIP item review with Safety and Service.

d. **Economic Development:** Met 9/16/21 updated last time; Next 10/7/21 @ 10:00 am Admin conference room

e. **Park & Rec:** 9/9/21 canceled; Next 10/14/21 @ 10:00 am Admin conference room

f. **Personnel Board of Review:** Met 9/29/21

Reviewed applicants for Design Review Board, decision to appoint all five. Legislation on council agenda tonight to allow two members of the board to live outside the village municipal limit, must reside in Monroe Township.

10. Director Reports

a. Service Department: Water, Sewer, Street

Jack Liggett reviewed reports for Water, Sewer and Street departments.

Highlighted hydrant flushing details. Thanked Council for approving the additional employee for hot patching, it has made a difference keeping it manned at least three days per week. Mr. Lee asked if there was any danger of running out of time for getting asphalt down on Oregon Street. Mr. Liggett said he continues working to keep all village paving projects on schedule; in a normal winter plants should be open until mid-November but is always weather dependent.

11. Tabled Legislation

a. **ORDINANCE 07-2021** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE VILLAGE OF JOHNSTOWN

New version attached. Will keep tabled for review and bring up next meeting.

b. **ORDINANCE 34-2021** AN ORDINANCE AMENDING CHAPTER 1183 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES

Not ready; to remain tabled.

12. Public Hearings of Legislation

a. **ORDINANCE 39-2021** AN ORDINANCE AMENDING CHAPTER 1155 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES

Second reading. Ordinance edited to change hotel and motel use from Permitted to Conditional.

Mr. Lee addressed definition, referenced 1121.02 a35 and definitions with regard to the bed tax.

Public Hearing:

1. Ryan Green; 408 Sunset Dr. - Planning Commission Chairman

- Appreciates the conditional use, thinks these projects are something that should come before zoning and design review giving as much oversight as possible on these types of projects in GCC-1.
- Need to have discussion on Boutique hotels, Airbnb's, VRBO etc.; businesses that could skirt the edge of legality. Need to have something in there to make sure they

are catching it.

Jim Lenner discussed framework to address in residential as well.

ACTION: Carol Van Deest moved to Approve as edited; Mayor Dutcher seconded and the vote was as follows:
AYES: Cheryl Robertson, Mayor Dutcher, Sharon Hendren, Carol Van Deest, Doug Lehner, Marvin Block, Ben Lee
NOES: None
ABSTAIN: None

Passed 7 – 0

- b. **ORDINANCE 40-2021** AN ORDINANCE SETTING THE COSTS FOR THE CERTIFICATE OF REGISTRATION FEE AND THE CONSTRUCTION PERMIT FEES FOR THE RIGHT-OF-WAY PROGRAM AND DECLARING AN EMERGENCY

ACTION: Benjamin Lee moved to waive second reading; Cheryl Robertson seconded and the vote was as follows:
AYES: Mayor Dutcher, Sharon Hendren, Carol Van Deest, Doug Lehner, Marvin Block, Ben Lee, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 7 - 0

Village Right of Way consultant prepares all of the registration and permit fees based on information we give him; this is an annual resolution used to invoice all utilities.

Public Hearing: There were no comments either for against the legislation.

ACTION: Benjamin Lee moved to Approve Ordinance 40-2021; Cheryl Robertson seconded and the vote was as follows:
AYES: Sharon Hendren, Carol Van Deest, Doug Lehner, Marvin Block, Ben Lee, Cheryl Robertson, Mayor Dutcher
NOES: None
ABSTAIN: None

Passed 7 – 0

- c. **RESOLUTION 2021-40** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

Noted editorial correction to Sections one and two, will be the Village Manager or Assistant authorizing the contracts.

This authorizes submission of application for OPWC funds for East Jersey Street.

Public Hearing: There were no comments either for against the legislation.

ACTION: Carol Van Deest moved to Approve as edited; Ben Lee seconded and the vote was as follows:
AYES: Carol Van Deest, Doug Lehner, Marvin Block, Ben Lee, Cheryl Robertson, Mayor Dutcher, Sharon Hendren
NOES: None
ABSTAIN: None

Passed 7 - 0

13. Introduction of Legislation

- a. **ORDINANCE 41-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

Appropriation for additional personnel cost, salaries and fringe benefits that are not currently in the budget to get us to the end of the year. Public Hearing October 19, 2021

- b. **ORDINANCE 42-2021** AN ORDINANCE AMENDING CHAPTER 1187 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES

Amendment to allow two members of the Design Review Board to reside outside the Johnstown municipal limit but within Monroe Township. Public Hearing October 19, 2021

14. Other Business

1. Mr. Lenner said Mike Eltringham with the American Legion has Veteran banners; the village has agreed to hang additional hardware for more banners, AEP has blessed using their poles. Council in favor of continuing banners on US 62 toward Kroger for the most visibility.
2. Mr. Lenner said Medical Marijuana Dispensary applications are back open and in a lottery, he has received requests from two companies but has informed them that the village purposefully did not include dispensaries previously, discussed the application deadline; no desire to allow dispensaries was expressed by Council.
3. Mobility Hub was in Columbus Business First, other articles will come out on New River and general village progress.
4. Transportation Improvement District (TID) meets October 13th to discuss taking on an infrastructure improvement project downtown at US 62 and 37.

5. Discussion on signal timing at US 62 and 37; timing still being “tweaked”.
6. Ms. Klimchak updated that the gates for the dog park should be delivered any day, hoping to get in by the end of the week and also to have the oak trimmed.
7. Reminder of tomorrow’s Special Council meeting at 6:00 pm.
8. Meet the Candidates Night scheduled for October 25, 2021 at 6:30 pm in Council chambers.

15. Adjourn

ACTION: Mayor Dutcher moved to Adjourn; Ms. Van Deest seconded and all were in favor.

AYES: Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

Meeting adjourned at 7:40 pm

Next Council Meeting October 19, 2021