



Safety & Service Committee
Tuesday, September 7, 2021 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Safety and Service Committee meeting for September 7, 2021 to order at 5:00 pm

Members Present - Ben Lee, Marvin Block, Doug Lehner
Absent - None

Staff present - Jim Lenner, Jack Liggett, Mayor Dutcher, Jim Blair, Teresa Monroe.

Public present - None

2. Action on Minutes

a. August 3, 2021

ACTION: Doug Lehner moved to Approve; Marvin Block seconded and all were in favor.

AYES: Benjamin Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

3. Construction Project Updates - Jim/Jack

1. Water Tower; second ring of base poured today, project moving along.
2. Jersey Street; closed again today, trying to get across the street with the sixteen inch relief sewer.
3. Water Plant; in phase one, looking at discovery and different options, Jacobs Engineering will be in on the 8th and 9th looking at the facility to start thoughts on initial design.
4. Egan and Associates has turned in a prelim to the EPA to increase well outputs on existing well and looking at the source water program before they approve the new well site.
5. Sewer Plant; in phase one, talking to different manufacturers about different items needed.
6. Dog Park; project started, fence posts in

2021 Committee Goals

1. Update security in water plant, sewer plant and service departments - In progress
 2. Investigate window security and replacement for admin and council chambers - Improvements made with the remodel; revisit window replacement in 2022
 3. Install street lights where needed to improve visibility - Moved to Finance Committee
 4. Conduct crime mapping - In progress/Police Chief
 5. Sidewalk program
 6. Create dangerous street tree removal policy - Moved to Tree Commission
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7. Trailhead sidewalk from bike trail to shelter house has been installed.
8. Bike racks going in on the square.
9. S. Oregon Street; moving slowly
10. N. Oregon/Benedict/Buena Vista paving; legislation to award project on council agenda tonight.
11. Edwards Road; bid came in high, \$67,000 over budget on the township portion of the project. Village portion was slightly under; problem is that was a joint application and the township reports they have no additional money to put towards the project. Cannot do the in-town portion without the out of town portion because it was bid as one project. The best option is to rebid the project in February, hope for more competitive bidding and try to make it a first of spring project.

Mr. Block asked about final numbers on what the well field will produce, Mr. Liggett said up to two million gallons, will continue to study and monitor wells on a monthly basis so we will be prepared when we need the next million if the water is there.

Discussion on Track Street property and posts to install cabling for blocking abandoned street entrances; question on location of right of way, have contracted with Prime Engineering to have the survey crew come out and give us an exact road width to verify our posts are in the right place.

Mr. Lee asked if the thermo plastic striping had been done at Ford and US 62; survey is complete, Jim Lenner asked for a paper copy. Service still needs to stripe.

Signal Removal at 62/Oregon

Jim Lenner said if there is no flavor to remove the signal then we can move on, this decision is Johnstown's, ODOT does not make it, they only prescribe the method in which we would remove it. Committee discussion on the potential traffic and safety impact of removing the signal.

ACTION:	Marvin Block moved to leave the signal; Benjamin Lee seconded and all were in favor.
AYES:	Benjamin Lee, Marvin Block, Doug Lehner
NOES:	None
ABSTAIN:	None

Passed 3 - 0

Chief Haroon concurred with committee

4. JPD and Utility Staffing - Jack/Chief

Jack Liggett said the additional water plant employee will carry them through to the new plant construction. Sewer plant is operating fine with current staffing. One employee has just been added to the Street Department and before talking about any additions thinks they should go through a winter season to see how scheduling goes.

Chief Haroon said ideally he would like to have four officers; a total of fourteen officers. A lot of officers are going by themselves to calls they have no business going to by themselves. In addition, he ran ninety calls last month, eighty the month before. Said New Albany also has been very good to them helping out when needed but does want to overstay that welcome. In order to safely patrol the streets he needs 3.6 officers per shift; tonight's swearing in will add the tenth officer. Discussion on associated costs of personnel and equipment. Chief said he understands this is not a sprint, his goal was to have adequate staffing by his fifth year of appointment; currently at a year and a half.

Jim Lenner said he has a need for additional staff as we continue to grow. Would like to add a zoning person, will keep evaluating the Law Director and Engineer positions, a lot of money is spent on contracting. Need to prepare for Jack's future retirement, will not find someone with the body of knowledge of the water and sewer departments with streets and with parks and rec and running and operating the CIP programs; could be looking at a parks and rec manager, a more pronounced roll with oversight of CIP projects as well as a utilities director to maintain overall operations of the water and sewer facility, and an assistant village manager.

5. Village Arborist - Feedback

Mayor Dutcher said he met the arborist who is engaging and very knowledgeable, he is glad we are dealing with him. Noted there is a grant application available for planting trees to bring back street tree canopies.

6. Discussion on Holding Facility for JPD - Chief

Chief Haroon said a jail is lacking at the police department; discussed current facility, lack of a proper holding area for those in custody and potential for liability. Said if we are going to spend money to knock down concrete, put in plumbing and water in areas that would require it, he would like to add two locker rooms and a gym, give officers the ability to shower and change if they get soiled on duty and all employees a means to get fit. Discussion on expense and potential interest in the vacant township building. Jim Lenner added that upfront money will be needed for design/plans.

ACTION:	Benjamin Lee made the motion to have the discussion moved forward to Finance; Doug Lehner seconded and the vote was as follows:
AYES:	Benjamin Lee, Marvin Block, Doug Lehner
NOES:	None
ABSTAIN:	None

Passed 3 – 0

7. Sidewalk Replacement Program 2022

Discussion can wait.

8. Crosswalk Demonstration Project

a. Memo

Jim Lenner provided a brief summary and recalled past discussion on "bumping out" sidewalks at crosswalks downtown to make crossing distance shorter; LCATS has some

extra movable barriers to use for a test in the spring. Discussion moved to October.

9. Other Business

1. Chief Haroon said he is working with Jim Lenner on security in Council chambers.

10. Adjourn

ACTION: Benjamin Lee moved to Adjourn; Doug Lehner seconded and all were in favor.

AYES: Benjamin Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:19 pm