



Safety & Service Committee Meeting
Tuesday, September 7, 2021 - 5:00 PM
AGENDA

1. Call to Order
2. Action on Minutes
 - a. August 3, 2021
3. Construction Project Updates - Jim/Jack
 - a. [Signal Removal at 62/Oregon](#)
4. JPD and Utility Staffing - Jack/Chief
5. Village Arborist - Feedback
6. Discussion on Holding Facility for JPD - Chief
7. Sidewalk Replacement Program 2022
8. Crosswalk Demonstration Project
 - a. Memo
9. Other Business
10. Adjourn

2021 Committee Goals

1. Update security in water plant, sewer plant and service departments - In progress
2. Investigate window security and replacement for admin and council chambers - Improvements made with the remodel; revisit window replacement in 2022
3. Install street lights where needed to improve visibility - Moved to Finance Committee
4. Conduct crime mapping - In progress/Police Chief
5. Sidewalk program
6. Create dangerous street tree removal policy - Moved to Tree Commission



Safety & Service Committee
Tuesday, August 3, 2021 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Safety and Service Committee meeting for August 3, 2021 to order at 5:04 pm

Members Present - Ben Lee, Marvin Block, Doug Lehner
Absent - None

Staff present - Jim Lenner, Jack Liggett, Chief Haroon, Bailey Klimchak, Mayor Dutcher, Teresa Monroe.

Public present – None

2. Action on Minutes

a. July 6, 2021

ACTION: Marvin Block moved to Approve; Doug Lehner seconded and all were in favor.
AYES: Benjamin Lee, Marvin Block, Doug Lehner
NOES: None
ABSTAIN: None

Passed 3 - 0

3. Construction Project Updates - Jim/Jack

1. Jim Lenner said funds have been expended to evaluate the round-a-bout option for Sportmans Club Road and US 62; shared the concept designs. Option one with traffic signal cost is \$1 million plus acquisition cost; Option two Round-a-bout offset option cost \$2.033 million plus acquisition; Option three Round-a-bout inline option cost \$1.8 million,

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traffic control plus cost of property purchase is unknown. Thirty percent contingency costs are included. Engineering cost, inspection and contract administration estimate is \$191,000. Discussion on preference for design options and reasoning.

ACTION: Marvin Block moved to recommend round-a-bout inline option at \$1.8 million and move forward with design; Benjamin Lee seconded and all were in favor.

AYES: Benjamin Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

2. Water tower; base is poured, everything moving along fine. Tentative completion date is August/September 2022.

3. S. Oregon Street; service lines going in, working on section between Douglas and Jersey Street, project moving slower than anticipated. Mr. Lee suggested that Chief reach out to the school to understand their traffic plan for the start of school with regard to losing the staging space down Oregon and Williams Streets.

4. US 62 Sanitary Sewer; all pipe is in the ground on US 62 for phase one, tests need to be completed, topsoil and seed will be put down in the fall. Phase two, Mink Street relief sewer from Anna Way to the sewer plant will start Monday.

5. Duncan Plains water line from US 62 to Enterprise Center; have received the agreements, will review and sign by the end of the week to start the design, looking at \$17,000 for design. Jim Lenner said the State Controlling Board approved our \$200,000 yesterday for the roadway improvements.

6. Westview Drive; Jack asked contractor for a reduction of \$3,000 on the project for the grass not growing, not agreed to yet. Plan to use the money to reseed it ourselves.

7. Croton Road; getting project ready to close, needs final walkthrough.

7. Had preliminary meetings for both water and wastewater plant expansion; both projects beginning to move.

8. North end road paving (Edwards, Upham etc.) out to bid; working on paving time frame relative to year end weather.

9. Mr. Lee noted disappointment in road cuts on Mink; Mr. Liggett said there was no choice, gas company had to move the gas line out of the way of the sewer.

10. E. Jersey utility poles are in the process of being moved.

11. Mayor Dutcher asked about markings on N. Oregon between Coshocton and Maple, some by the firehouse; Mr. Liggett said to the best of his knowledge there has been no ROW permit requested for any work.

12. Mr. Lee asked if the plan on N. Oregon was to do the no-seam paving again, Jack said yes, any road under twenty-four feet we want to do the no seam paving.

4. Ordinance 32-2021; Review

a. **ORDINANCE 32-2021** AN ORDINANCE AMENDING CHAPTER 1195 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES

Review and discussion on legislation for Council tonight that would restrict when trash cans can be left at the roadway; cans cannot be taken down earlier than the day before trash pickup and must be removed no later than the day after trash pickup, Ordinance also states that containers are not to be stored on public sidewalks, in the right-of-way or in front yards. Ms. Klimchak said this is being done for public safety and aesthetics.

Marvin Block asked when this became a major problem in Johnstown and if there were more than ten or twenty people that do this. Ms. Klimchak said she is not sure of the number but there are people who leave them down by the road all the time and never take them in; the residents have been contacted multiple times; this legislation would give authority to enforce. Mr. Block said he just can't see every time a little problem comes up why we must pass a law and get the town all upset, he thinks there are other ways to handle.

Ben Lee said this has been a discussion as part of the zoning ordinance draft, there are several instances where there are folks who don't pull their cans in and there is no recourse for the village because there is nothing on the books about it, this would give some "teeth" to enforce what is being asked. He said he also looks at it as a safety issue, pulling trash cans up from the street to ensure they don't get blown into the street; there are three of seven days they can be down at the curb. Added that we are not hiring a trash inspector to enforce, it is just to have something as a baseline where there needs to be correction, right now there is no recourse.

Doug Lehner said we should follow up communication requests with certified letters; Ms. Klimchak said she does not have anything to back a certified letter with, because it is not a law, they cannot be taken to court etc. Mr. Lehner said he would also like to know the true number of violators. Could check on the numbers with Zoning Inspector.

Mayor Dutcher said this just gives a tool to go after those who leave their cans out all week long and never move them.

Ms. Klimchak emphasized this is just for repeat offenders who leave their trash cans out all

the time, every week, all the time; not for the one-off person who leaves for vacation and puts their can out early. Discussion on consistency of procedure for violations.

Mr. Lee said assuming this passes, it would be day one for everyone, no past history would count; Ms. Klimchak said yes.

Chief Haroon noted some language in the ordinance that needed to be defined better for legal enforcement.

Feedback given tonight will be considered for edits prior to second reading and public hearing.

5. Sidewalk Replacement Program 2022

Mr. Lee noted the TAP grant not received and asked Mr. Lehner if he would like to continue discussing in Safety and Service. Mr. Lehner said he is not budging on the fact that we are to provide a safe environment for people and trying to move forward on having more accessibility for walking. Discussion continued on how best to implement; will be added to committee agenda for September.

6. Other Business

No further business

7. Adjourn

ACTION: Benjamin Lee moved to Adjourn; Doug Lehner seconded and all were in favor

AYES: Benjamin Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:29 pm



MEMO

TO: Safety and Service Committee

FROM: Bailey Klimchak, Village Planner and Jim Lenner, Village Manager

DATE: 9/7/2021

SUBJECT: Crosswalk Demonstration Project

Information:

The Johnstown Active Transportation Plans recommends a number of projects the Village can address over the coming years that will improve the active transportation network for the community. Those projects include crosswalk improvements, bike parking areas, and installation of multi-use paths and sidewalks. The Active Transportation Plan was completed with the assistance of the Licking County Area Transportation Study (LCATS). The Parks and Recreation Committee has begun to address the projects identified in the plan by purchasing bike racks for Downtown Johnstown (identified as the second project in the list). The Committee also worked with JYAA to install a bike rack at Belt Field (first project in the list).

LCATS has extra hardware from a previous active transportation project in Newark and they think it might be useful for demonstrating the proposed improvements to the two downtown crosswalks (project 17 and highlighted below). The ATP project addresses both pedestrian crosswalks downtown and proposes improvements in the form of raised/textured crossings with improved markings and paint. The goal is to make the crosswalks more visible for drivers and safer for pedestrians using them. The materials specifically include polymer temporary speed bumps and would be used as a temporary installation to provide a real time example of what raised crosswalks could entail. In addition to the materials, LCATS is available to assist the Village with the installation and maintenance of the project.

COUNT	PID	LOCATION	TYPE	DESCRIPTION	LENGTH (FT)
1	BR1	JYAA Belt Field	Bike Rack	Bike parking for park location	-
2	BR2	Future Bus Stop	Bike Rack	Bike parking when bus stop is implemented; important multimodal connection	-
3	BR3	Business District; Grocery Store	Bike Rack	Bike parking in business district, specifically for Kroger	-
4	BR4	Business District; Southeast	Bike Rack	Bike parking in business district, specifically for strip mall including Goodwill and Dollar Tree	-
5	BR5	Business District; Northwest	Bike Rack	Bike parking in business district, specifically for strip mall including Great Clips and Verizon	-
6	BR6	Business District; Pharmacy	Bike Rack	Bike parking in business district, specifically for CVS Pharmacy	-
7	BR7	Oregon Street Fields	Bike Rack	Bike parking for park location	-
8	T1	Raccoon Creek Trail	Trail	Trail along Raccoon Creek between US 62 and Mink Street; connects Rolling Meadows neighborhood with Creekside and Kyber Run neighborhoods	6,806
9	T2	TJ Evans North Extension	Trail	Trail extension from existing trailhead, along old rail right-of-way, connecting to Leafy Dell neighborhood	3,984
10	T3	US 62 Bike Path	Trail	Trail path along US 62 corridor, connecting to TJ Evans North Extension and eventually to New Albany	11,258
11	T4	Mink/Jersey Bike Path	Trail	Trail path along Mink and Jersey Streets, connecting to current TJ Evans trailhead and disconnected Kyber Run neighborhood; important infrastructure for students walking/ biking to school	8,049
12	T5	USBR 50A - SR 37 Bypass	Trail	Trail path along Buena Vista Drive, connecting proposed US 62 Bike Path to Edwards Road USBR 50A as a bypass to the Edwards-SR 37 segment of USBR 50A	1,075
13	T6	Industrial Park Connector	Trail	Trail path connection from future TJ Evans North Extension to industrial sector; important for future multimodal job connections between transit and trail	1,063

COUNT	PID	LOCATION	TYPE	DESCRIPTION	LENGTH (FT)
14	SW1	US 62 North Extension	Sidewalk	Sidewalk extension from current sidewalk to proposed crossing to Dollar General/Troyer's Market	377
15	SW2	US 62 Dealership Gap	Sidewalk	Sidewalk addition between gaps on either side of dealership property	627
16	CW1	US 62/Benedict	Crosswalk	Signed and marked crossing at the end of the westernmost sidewalk on the north side of US 62 to the south side of US 62, where sidewalk continues	-
17	CW2	Downtown	Crosswalk	Improved crossings (2) just south of US 62 on SR 37, a location with high pedestrian crashes; to include raised/textured crossing, improved marking/paint	-
18	CW3	Mink/JYAA Belt Field	Crosswalk	Signed and marked crossing of Mink Street from existing sidewalk network to access park	-
19	CW4	US 62/Troyer's	Crosswalk	Signed and marked crossing of US 62 from proposed sidewalk extension SW1 to Dollar General/Troyer's Market	-