



Personnel Board of Review  
Monday, August 16, 2021 - 10:00 AM  
MINUTES

1 Call to Order

Committee Chair Carol Van Deest called the Personnel Board of Review meeting for August 16, 2021 to order at 10:10 am

Members Present - Carol Van Deest, Mayor Chip Dutcher, Marvin Block  
Absent - None

Staff present - Chief Haroon, Deputy Chief Smart, Teresa Monroe.

Public present - None

2 Res 2021-29 JPD Agreement Manual review

Chief Haroon and Deputy Chief Smart provided their comments; said goal with the manual is to stave off union and avoid labor union lawyer fees if possible. Discussion and questions on sections within the manual; death of pets, uniforms and cleaning, compensatory time.

**ACTION:** Chip Dutcher moved to Approve manual as presented; Marvin Block seconded and all were in favor.

**AYES:** Chip Dutcher, Carol Van Deest, Marvin Block

**NOES:** None

**ABSTAIN:** None

**Passed 3 - 0**

3 Res 2021-28 Employee Handbook review

Review of manual, some questions on compensatory time, Dana Steffan came in briefly and answered further questions.

**ACTION:** Chip Dutcher moved to Approve the Employee Manual; Marvin Block seconded and the vote was as follows:

**AYES:** Chip Dutcher, Carol Van Deest, Marvin Block

**NOES:** None

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**ABSTAIN:** None

**Passed 3 - 0**

4 Adjourn

**ACTION:** Marvin Block moved to Adjourn; Carol Van Deest seconded and all were in favor.

**AYES:** Chip Dutcher, Carol Van Deest, Marvin Block

**NOES:** None

**ABSTAIN:** None

**Passed 3 - 0**

Meeting adjourned at 10:38 a.m.