



Johnstown Events Committee Meeting
Wednesday, August 4, 2021 - 5:00 PM
AGENDA

1. Call to Order
2. Action on Minutes
 - a. June 16, 2021
 - b. June 30, 2021
3. Fireworks Event 2021 Review
4. Other Business
5. Adjourn



Johnstown Events Committee
Wednesday, June 16, 2021 - 4:30 PM
MINUTES

1. Call to Order

Ben Lee called to order the Events Committee for June 16, 2021 at 4:45 pm

Members Present - Ben Lee, Janet Piper

Absent - Doug Lehner, Amy Treciak

Village Staff present - Police Chief Haroon, Teresa Monroe

Public present -None

2. Approval of Minutes: May 5, 2021; May 19, 2021; May 25, 2021

ACTION:	Ben Lee moved to Approve all minutes en bloc; Janet Piper seconded and both were in favor
AYES:	Benjamin Lee, Janet Piper
NOES:	None
ABSTAIN:	None

Passed 2 - 0

3. Point of Contact Details

Ben sent out the contact details, Chief Haroon and Ms. Piper said they looked good. Janet Piper is listed as the emcee for the evening programming, Ben Lee handling cleanup, Doug Lehner on food trucks. Ben Lee said Brian Bemiller would call him when Hamburg is ready to provide a three-minute warning, right before the lights go out he would like to say something to thank people for coming.

4. Day-of Details

a. Food Trucks

Mr. Lee reviewed three trucks that have confirmed, discussion on additional invites. Mr. Lee said Monica with JYAA said they are not coordinating anything on their end, will have free parking, will not be opening concessions or have any other activities.

b. Programming

Updates and review of day of program:

- 50/50 raffle; assume the American Legion will do one drawing, Ms. Piper will attend their Tuesday meeting to try and nail things down.
- Presentation of Colors; 8:00 pm Legion bringing flag
- Shane Langley; National Anthem
- Emcee; Janet Piper introduction of programming
- Little Miss Firecracker/Miss Johnstown presentations
- Shane Langley; songs
- Patriotic video; Mike Bailey moving forward with putting the video together

- Janet Piper comments
- Chief Haroon comments
- Ben Lee comments
- Fireworks

c. Roping/Marking timeline

Chief Haroon said officers will be briefed with event assignments.

Supplies needed for roping off, gloves for cleanup etc. are in the village office. Final placement of dumpster and porta-johns still to be determined. Mr. Lee to ask for use of the JYAA gator, check with the Fire Department on their willingness to use their field cart to transport people not able to get around well. Volunteers helping to rope off will meet at 8:00 am at the village admin building, bring mallets for stakes.

Chief Haroon to post traffic/parking/event viewing plan details for the public on the P.D. social media page for others to share. Discussion on handicap parking lot location, signage, and gate keeper/enforcement; dumpster and porta-john locations finalized.

d. Clean up

Ben Lee to put out something asking for volunteers to stay after the event to clean, Ben and Doug said they would bring leaf blowers. Mr. Lee said he was committed to emptying trash during the event.

Ben Lee to send location details to the food trucks attending.

5. Other Business

Mr. Lee to email out any updates between now and event.

6. Adjourn

ACTION:	Ben Lee moved to Adjourn; Janet Piper seconded and both were in favor.
AYES:	Benjamin Lee, Janet Piper
NOES:	None
ABSTAIN:	None

Passed 2 – 0 Meeting adjourned at 5:39 pm



Johnstown Events Committee
Wednesday, June 30, 2021 - 4:30 PM
MINUTES

1. Call to Order

Ben Lee called to order the Events Committee for June 30, 2021 at 4:34 pm

2. Roll Call

Present - Benjamin Lee, Janet Piper

Absent - Doug Lehner, Amy Treciak

Staff present - Jim Lenner - Village Manager, Teresa Monroe - Clerk of Council

Public present - None

3. Action on Minutes – June 16, 2021

Action on minutes moved to next meeting

4. Fireworks Event 2021 - Final prep

Reviewed final details and timeline for schedule of events.

Ben to pick up gator JYAA is letting us use

One 50/50 drawing, ticket sales begin at 7:00 pm, drawing 9:30 pm, must be present to win.

Mike Bailey has the patriotic video ready; Ben to touch base with school on scoreboard format.

Discussion on performances, location etc.

6:00 pm Food trucks open - confirmed; Ohio Sno Balls, Dirty Dawgs BBQ, Radio Fryer and Whit's

7:00 pm Stadium seating opens with concessions

7:45 pm Patriotic Video

8:00 pm Programming starts; Janet Piper to emcee; presentation of colors; singing National Anthem

8:20 pm Little Miss Firecracker / Miss Johnstown performances

9:00 pm Shane Langley singing

9:20 pm Patriotic Video, second showing

9:35 pm Announce 50/50 winner

9:45 pm Janet Piper, Chief Haroon, Ben Lee comments

Timing is fluid on firework start time, at the discretion of the village; Ben to give que to booth for lights out

Fireworks

Lights on
Dismissal
10:30 pm Food trucks closing
Cleanup
Sunday pull stakes and tape from roped off areas

Ben has confirmed the additional insurance rider for Saturday has been secured.
There is no volunteer attendant for handicap parking but will have signage.
Location and delivery of porta-johns and trash dumpster have been confirmed.

5. Other Business

None

6. Adjourn

ACTION: Ben Lee moved to Adjourn; Janet Piper seconded, both were in favor.

AYES: Benjamin Lee, Janet Piper

NOES: None

ABSTAIN: None

Passed 2 - 0

Meeting adjourned at 5:07 pm